1.0 CALL TO ORDER

2.0 PUBLIC PARTICIPATION

Citizens are encouraged to participate in the deliberation of the CAHELP JPA Governance Council. Several opportunities are available during the meeting for the Council to receive oral communication regarding the presentations of any items listed on the agenda. Please ask for recognition either before a presentation or after the presentation has been completed. Please complete and submit a “Registration Card to Address the Governance Council” to the Recording Secretary and adhere to the provisions described therein.

3.0 HEARINGS

3.1 Desert/Mountain SELPA Annual Service Plan

California Education Code requires that an Annual Service Plan be approved by the CAHELP Governance Council as part of the Local Plan. The 2017-18 Annual Service Plan describes all special education services currently provided in the Desert/Mountain SELPA broken down by type, location and level of severity.

3.2 Desert/Mountain SELPA Annual Budget Plan

California Education Code requires that an Annual Budget Plan be approved by the CAHELP Governance Council as part of the Local Plan. The 2017-18 Annual Budget Plan describes the revenues and expenditures for special education for all districts in the Desert/Mountain SELPA.

3.3 Desert/Mountain Charter SELPA Annual Service Plan

California Education Code requires that an Annual Service Plan be approved by the CAHELP Governance Council as part of the Local Plan. The 2017-18 Annual Service Plan describes all special education services currently provided in the Desert/Mountain Charter SELPA broken down by type, location and level of severity.
3.4 Desert/Mountain Charter SELPA Annual Budget Plan

California Education Code requires that an Annual Budget Plan be approved by the CAHELP Governance Council as part of the Local Plan. The 2017-18 Annual Budget Plan describes the revenues and expenditures for special education for all districts in the Desert/Mountain Charter SELPA.

4.0 ADOPTION OF AGENDA

4.1 BE IT RESOLVED that the April 7, 2017 CAHELP JPA Governance Council Meeting Agenda be approved as presented.

5.0 PRESENTATIONS

5.1 SBCSS D/M Student Services 2016-17 Second Interim Fee-for-Service Update

The SBCSS D/M Student Services Fiscal Year 2016-17 Projected Year End Actuals as of Second Interim will be presented by the San Bernardino County Superintendent of Schools (SBCSS) Internal Business Program Manager.

5.2 SBCSS D/M Student Services CY 50% LCFF Revenue Transfer

The SBCSS D/M Student Services CY 50% LCFF Revenue Transfer will be presented by the San Bernardino County Superintendent of Schools (SBCSS) Internal Business Program Manager.

5.3 SBCSS D/M Student Services 2017-18 Proposed Fee-for-Service Budget and Rates

The SBCSS Internal Business Program Manager will present the SBCSS D/M Student Services 2017-18 Fee-for-Service Budget. This budget will determine the 2017-18 Fee-For-Service Rate Schedule used to distribute special education funding to regional service providers.

5.4 SBCSS D/M Student Services Early Start (Infant Program) Funding Update

The SBCSS Internal Business Program Manager will provide a verbal update on the SBCSS D/M Student Services Early Start (Infant Program) Funding.

5.5 D/M SELPA and D/M Charter SELPA 2017-18 Proposed Related Services Fee-for-Service Rates

The CAHELP CEO will present the 2017-18 D/M SELPA and Charter SELPA Proposed Related Services Fee-for-Service Rates for Occupational Therapy and Physical Therapy.
6.0 CONSENT ITEMS

It is recommended that the Governance Council consider approving several Agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion. Consent items may be called up by any Council Member at the meeting for clarification, discussion, or change.

6.1 **BE IT RESOLVED** that the following Consent Items be approved as presented:

6.1.1 Approve the February 3, 2017 CAHELP JPA Governance Council Meeting Minutes.

6.1.2 Approve the Amended November 18, 2016 CAHELP JPA Governance Council Meeting Minutes.

6.1.3 Approve the 2017-18 CAHELP JPA Governance Council Schedule of Meetings.

6.1.4 Approve the 2017-18 SANDABS Memberships for the Desert/Mountain SELPA and the Desert/Mountain Charter SELPA in an amount not to exceed $300.00 for each SELPA.

6.1.5 Approve the 2017-18 Coalition for Adequate Funding for Special Education Letters of Agreement for Special Services for the Desert/Mountain SELPA and the Desert/Mountain Charter SELPA in an amount not to exceed $1,700.00 for each SELPA.

6.1.6 Approve the 2017-18 SELPA Administrators Organization Memberships for the Desert/Mountain SELPA and the Desert/Mountain Charter SELPA in an amount not to exceed $1,600.00 for each SELPA.

6.1.7 Approve the 2017 Theraplay Annual Certified Therapist Membership Dues for Rosalina Becerra, Julie McNeil, and Janice Titherley in the amount of $150.00.

6.1.8 Approve the Declaration of Low Incidence Equipment as Salvage or Surplus.

The Desert/Mountain SELPA is seeking approval from the CAHELP JPA Governance Council for the release to surplus or salvage of unassigned and/or obsolete low incidence equipment currently in storage. All of the low incidence equipment identified on the inventory report has been reviewed and determined to be unassigned and/or obsolete.
7.0 ACTION ITEMS

7.1 Desert/Mountain SELPA Annual Service Plan (ACTION)

7.1.1 BE IT RESOLVED that the 2017-18 Desert/Mountain SELPA Annual Service Plan be approved as presented.

7.2 Desert/Mountain SELPA Annual Budget Plan (ACTION)

7.2.1 BE IT RESOLVED that the 2017-18 Desert/Mountain SELPA Annual Budget Plan be approved as presented.

7.3 Desert/Mountain Charter SELPA Annual Service Plan (ACTION)

7.3.1 BE IT RESOLVED that the 2017-18 Desert/Mountain Charter SELPA Annual Service Plan be approved as presented.

7.4 Desert/Mountain Charter SELPA Annual Budget Plan (ACTION)

7.4.1 BE IT RESOLVED that the 2017-18 Desert/Mountain Charter SELPA Annual Budget Plan be approved as presented.

7.5 2017-18 Proposed SBCSS D/M Student Services Fee-for-Service Rate Schedule (ACTION)

7.5.1 BE IT RESOLVED that the 2017-18 SBCSS D/M Student Services Proposed Fee-for-Service Rate Schedule be approved as presented.

7.6 2017-18 Proposed D/M SELPA & Charter SELPA Related Services Fee-for-Service Rate Schedule (ACTION)

7.6.1 BE IT RESOLVED that the 2017-18 D/M SELPA & Charter SELPA Proposed Related Services Fee-for-Service Rate Schedule be approved as presented.

7.7 CAHELP Strategic Plan for Web Accessibility (ACTION)

CAHELP signed a resolution agreement with the Office of Civil Rights (OCR) in response to a discrimination complaint filed against the Desert/Mountain SELPA alleging discrimination on website accessibility to persons with disabilities. One of the requirements of the resolution is to establish a strategic plan for web accessibility. The CAHELP CEO will present the CAHELP Strategic Plan for Web Accessibility for approval.

7.7.1 BE IT RESOLVED that the CAHELP Strategic Plan for Web Accessibility be approved as presented.
7.8 Proposed 2017-18 CAHELP, D/M SELPA, D/M Charter SELPA and D/M Children’s Center (DMCC) Budgets (ACTION)

The annual CAHELP, SELPA, Charter SELPA and DMCC budgets for regional services administered by the SELPA office include the primary services provided through program specialists/regional services, X-pot, clinical counseling, SELPA regional services, and DMCC. The Proposed CAHELP, SELPA, Charter SELPA, and DMCC budgets were reviewed with the Finance Committee in March.

In reviewing and approving the budgets, the Governance Council designates and supports the staff and operational expenses necessary to carry out the functions of the SELPAs as designated in the Local Plans.

7.8.1 **BE IT RESOLVED** that the 2017-18 CAHELP, SELPA, and Charter SELPA, budgets be approved as presented.

7.9 Signatory Delegation to the CAHELP Chief Executive Officer (CEO) (ACTION)

Pursuant to provisions of the Desert/Mountain SELPA (SELPA), Desert/Mountain Charter SELPA (DMCS) Local Plans, the CAHELP JPA CEO develops and coordinates the implementation of agreements, contracts, and memorandums of understanding with other SELPAs and agencies on behalf of Local Education Agency (LEA) members of the CAHELP JPA.

7.9.1 **BE IT RESOLVED** that the request for the CAHELP JPA Governance Council to grant signatory delegation to the CAHELP JPA be approved as presented.

7.10 D/M SELPA Policy and Procedures (ACTION)

Policies and procedures governing the operation of special education programs within the Desert/Mountain SELPA are developed, reviewed and revised throughout the year upon the recommendation of the Steering Committee. Policies and Procedures are modified as necessary in order to ensure that special education programs are operated in an efficient, effective and legally compliant manner. Suggested revisions to SELPA Policy and Procedures are annually submitted to the CAHELP Governance Council for consideration and approval.

7.10.1 **BE IT RESOLVED** that the Desert/Mountain SELPA Policy and Procedures revisions be approved as presented.

7.11 D/M Charter SELPA Policy and Procedures (ACTION)

Policies and procedures governing the operation of special education programs within the Desert/Mountain Charter SELPA are developed, reviewed and revised throughout the year upon the recommendation of the Steering Committee. Policies and Procedures are modified as necessary in order to ensure that special education programs are operated in an efficient, effective and legally compliant manner.
Suggested revisions to Charter SELPA Policy and Procedures are annually submitted to the CAHELP Governance Council for consideration and approval.

7.11.1 **BE IT RESOLVED** that the Desert/Mountain Charter SELPA Policy and Procedures revisions be approved as presented.

7.12 **ACTION** 2017-18 Desert/Mountain Charter SELPA Membership Applicants

The Desert/Mountain Charter SELPA has received six applications for membership into the Charter SELPA for FY 2017-18. A summary of each of the potential applicants will be presented for discussion. Recommendations for membership will be offered from the CAHELP administrative team and the Charter SELPA CEO’s.

7.12.1 **BE IT RESOLVED** that the Ballington Academy for Arts & Sciences – El Centro application for membership be approved as presented.

7.12.2 **BE IT RESOLVED** that the Opportunities for Learning - Pasadena application for membership be approved as presented.

7.12.3 **BE IT RESOLVED** that the REACH Leadership STEAM Academy – Riverside application for membership be approved as presented.

7.12.4 **BE IT RESOLVED** that the Sky Mountain Charter application for membership be approved as presented.

7.12.5 **BE IT RESOLVED** that the California STEAM Academy – San Bernardino application for membership be approved as presented.

7.12.6 **BE IT RESOLVED** that the California STEAM Academy – Santa Barbara application for membership be approved as presented.

7.13 **ACTION** Appointment of Officers of the Governance Council – FY 2017-18

Article IV of the CAHELP JPA Bylaws specifies that annually the Governance Council shall organize, elect officers including a chair and vice-chair(s) from its members, with the secretary designated pursuant to Article VI. The elected officers will assume their roles and responsibilities as of July 1 of the next fiscal year. Discussion will center on the selection of these two officers.

7.13.1 **BE IT RESOLVED** that selection of the chairperson of the CAHELP JPA be approved as presented.

7.13.2 **BE IT RESOLVED** that selection of the vice-chairperson of the CAHELP JPA be approved as presented.
7.14 Frick Frick & Jette Architects Contract and Property Update (ACTION)

The CAHELP JPA CEO and Property Subcommittee will report on recent updates regarding potential property locations, building options. A proposal to approve CAHELP JPA to enter into a contract for an amount not to exceed $100,000 that will include Phase I and Phase II with Frick, Frick & Jette Architects will be presented.

7.14.1 BE IT RESOLVED that the request to establish a contract with Frick, Frick & Jette Architects be approved as presented.

8.0 CHIEF EXECUTIVE OFFICER AND STAFF REPORTS

8.1 Local Plans

The CAHELP CEO will discuss the need for revisions to the Desert/Mountain SELPA and Desert/Mountain Charter SELPA Local Plans.

8.2 Grants

The CAHELP CEO will provide a summary of the following three grants the Desert/Mountain SELPA has an opportunity to participate in for the 2017-18 year:

**Paid Internship Program (Inland Regional Center)**
Students with moderate to severe disabilities who are clients of Inland Regional Center will have an opportunity to participate in Paid Internships to increase sustained competitive integrated employment (CIE). The Desert/Mountain SELPA CaPROMISE staff will place students in CIE - full-time or part-time work for which an individual is paid minimum wage or greater in a setting with others who do not have disabilities.

**California Career Innovations Grant**
The Department of Rehabilitation is offering the Desert/Mountain SELPA an opportunity to participate in a research study – California Career Innovations. The purpose of the CCI grant is to evaluate the effects of using work based learning experiences (WBL) to prepare students with disabilities to enter postsecondary education and/or obtain competitive integrated employment (CIE). Greater investment in building and sustaining high-quality work based learning programs for high school students is essential if we expect our young people to learn about work, gain maturity and develop employability skills in non-school environments, make informed career choices, and succeed in their path toward training and careers (Alfeld et al., 2013).

**CalFresh Employment and Training Pilot Program (Submission Status)**
The County of San Bernardino Transitional Assistance Department is offering the Desert/Mountain SELPA an opportunity to apply for a Request for Proposal (RFP) - CalFresh Employment and Training Pilot Program. The purpose of the pilot program
is to provide a 15-month CalFresh Employment and Training Pilot Program under a cost reimbursement agreement for the three-month period of July 1, 2017 through September 30, 2017 for Federal Fiscal Year (FFY) 2016/17, and for an additional one-year period of October 1, 2017 through September 30, 2018 for FFY 2017/18. The County may, but is not obligated to extend awarded contracts(s) for up to two additional one-year periods, contingent on the availability of funds and Contractor performance.

8.3 Governor’s Budget Stakeholder Meetings

The CAHELP JPA CEO will provide an update on the State’s Stakeholder Meetings concerning the recommendation from the Public Policy Institute of California (PPIC) regarding the elimination of SELPAs.

8.4 Information Items

8.4.1 Professional Learning Summary
8.4.2 Due Process Summary
8.4.3 Monthly Nonpublic School/Agency Expenditure Report
8.4.4 Monthly Nonpublic School/Agency Placement Report
8.4.5 Monthly Low Incidence Equipment Reimbursement Requests Report
8.4.6 2017/18 Steering Committee & Finance Committee Meeting Calendars

9.0 GOVERNANCE COUNCIL COMMENTS / REPORTS

10.0 CEO COMMENTS

11.0 MATTERS BROUGHT BY CITIZENS

This is the time during the agenda when the CAHELP JPA Governance Council is again prepared to receive the comments of the public regarding items on this agenda or any school related special education issue.

When coming to the podium, citizens are requested to give their name and limit their remarks to five minutes.

Persons wishing to make complaints against CAHELP JPA Governance Council personnel must have filed an appropriate complaint form prior to the meeting.

When the CAHELP JPA Governance Council goes into Legislative Session, there will be no further opportunity for citizens to address the Council on items under consideration.
12.0 CLOSED SESSION

13.0 ADJOURNMENT

The next regular meeting of the CAHELP JPA Governance Council will be held on Friday, September 8, 2017 at 12:30 p.m., at the Roy C Hill Education Center, San Bernardino.

*Individuals requiring special accommodations for disabilities are requested to contact Daria Raines at (760) 955-3555, at least seven prior to the date of this meeting.*