

California Association of Health and Education Linked Professions  
Joint Powers Authority (CAHELP JPA)  
**GOVERNANCE COUNCIL MEETING**  
*May 14, 2021 - 10:00 a.m. Virtual Via Teleconference*  
Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley, California 92307

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## **AGENDA**

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**NOTICE:** This meeting will be held virtually only. If members of the public wish to participate in the meeting and/or make public comment, please follow the instructions below to participate telephonically:

**PARTICIPATE BY PHONE:**

Dial Access Number: 1-415-655-0003

When prompted - enter Access Code: 133 363 5745

Follow directions as a Participant; an Attendee I.D. is not required to participate.

If you wish to make a public comment at this meeting, prior to the meeting please submit a request to address the CAHELP Governance Council to the recording secretary via fax at 1-760-242-5363 or email [jamie.adkins@cahelp.org](mailto:jamie.adkins@cahelp.org). Please include your name, contact information and which item you want to address.

Reasonable Accommodation: if you wish to request reasonable accommodation to participate in the meeting telephonically, please contact the recording secretary (via contact information noted above) at least 48 hours prior to the meeting.

**1.0 CALL TO ORDER**

**2.0 PUBLIC PARTICIPATION**

Citizens are encouraged to participate in the deliberation of the CAHELP JPA Governance Council. Several opportunities are available during the meeting for the Council to receive oral communication regarding the presentations of any items listed on the agenda. Please ask for recognition either before a presentation or after the presentation has been completed. Please complete and submit a “Registration Card to Address the Governance Council” to the Recording Secretary and adhere to the provisions described therein.

**3.0 ADOPTION OF THE AGENDA**

3.1 **BE IT RESOLVED** that the May 14, 2021 CAHELP JPA Governance Council Meeting Agenda be approved as presented.

**4.0 PUBLIC HEARINGS**

4.1 Desert/Mountain SELPA Annual Service Plan (**ACTION**)

California Education Code requires that an Annual Service Plan be approved by the CAHELP JPA Governance Council as part of the Local Plan. The 2021-22 Annual Service Plan describes all special education services currently provided in the Desert/Mountain SELPA broken down by type, location, and level of severity.

4.1.1 **BE IT RESOLVED** that the Desert/Mountain SELPA 2021-22 Annual Service Plan

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be approved as presented.

### 4.2 Desert/Mountain SELPA Annual Budget Plan (**ACTION**)

California Education Code requires that an Annual Budget Plan be approved by the CAHELP Governance Council as part of the Local Plan. The 2021-22 Annual Budget Plan describes the revenues and expenditures for special education for all local education agencies in the Desert/Mountain SELPA.

4.2.1 **BE IT RESOLVED** that the Desert/Mountain SELPA 2021-22 Annual Budget Plan be approved as presented.

### 4.3 Desert/Mountain Charter SELPA Annual Service Plan (**ACTION**)

California Education Code requires that an Annual Service Plan be approved by the CAHELP JPA Governance Council as part of the Local Plan. The 2021-22 Annual Service Plan describes all special education services currently provided in the Desert/Mountain Charter SELPA broken down by type, location, and level of severity.

4.3.1 **BE IT RESOLVED** that the Desert/Mountain Charter SELPA 2021-22 Annual Service Plan be approved as presented.

### 4.4 Desert/Mountain Charter SELPA Annual Budget Plan (**ACTION**)

California Education Code requires that an Annual Budget Plan be approved by the CAHELP JPA Governance Council as part of the Local Plan. The 2021-22 Annual Budget Plan describes the revenues and expenditures for special education services currently for all local education agencies in the Desert/Mountain Charter SELPA.

4.4.1 **BE IT RESOLVED** that the Desert/Mountain Charter SELPA 2021-22 Annual Budget Plan be approved as presented.

## **5.0 PRESENTATIONS**

### 5.1 First 50% Local Control Funding Formula (LCFF) Revenue Transfer for District Funded Students Attending County Operated Special Education Programs

The SBCSS Internal Business Program Manager will present the First 50% Local Control Funding Formula (LCFF) Revenue Transfer for District Funded Students Attending County Operated Special Education Programs.

### 5.2 2020-21 County Operated Special Education Fee-For-Service Program – 2nd Interim Budget Update

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The SBCSS Internal Business Manager will present the 2021 County Operated Special Education Fee-For-Service Program – 2<sup>nd</sup> Interim Budget Update.

5.3 2021-22 County Operated Special Education Fee-For-Service Budget

The SBCSS Internal Business Program Manager will present the 2021-22 County Operated Special Education Fee-For-Service Budget.

### 6.0 INFORMATION / ACTION

6.1 Appointment of Officers of the CAHELP JPA Governance Council – FY 2021-22 (**ACTION**)

Article IV of the CAHELP JPA Bylaws specifies that annually the Governance Council shall organize, elect officers including a chair and vice-chair(s) from its members, with the secretary designated pursuant to Article VI. The elected officers will assume their roles and responsibilities as of July 1 of the next fiscal year. Discussion will center on the selection of these two officers.

6.1.1 **BE IT RESOLVED** that the selection of the chairperson of the CAHELP JPA Governance Council be approved as presented.

6.1.2 **BE IT RESOLVED** that the selection of the vice-chairperson of the CAHELP JPA Governance Council be approved as presented.

6.2 Comparative Market Analysis for Hesperia Property (**ACTION**)

The CAHELP JPA CEO will present comparative market analysis Hesperia property of Real Property of Assessor's Parcel Number 0405-042-60 in Hesperia to approve the sale of the property.

6.2.1 **BE IT RESOLVED** that the CAHELP JPA Governance Council approve the sale of Assessor's Parcel Number 0405-042-60 in Hesperia.

6.3 Proposed 2021-22 CAHELP, D/M SELPA, D/M Charter SELPA, and D/M Children's Center Budgets (**ACTION**)

The annual CAHELP, SELPA, Charter SELPA and DMCC budgets for regional services administered by the SELPA office include the primary services provided through program specialists/regional services, X-pot, clinical counseling, SELPA regional services, and DMCC. In reviewing and approving the budgets, the Governance Council designates and supports the staff and operational expenses necessary to carry out the functions of the SELPAs as designated in the Local Plans.

6.3.1 **BE IT RESOLVED** that the Proposed 2021-22 CAHELP, D/M SELPA, D/M Charter SELPA, and D/M Children's Center Budgets be approved as presented.

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6.4 Proposed 2021-22 D/M SELPA and D/M Charter SELPA Fee-for-Service Rates (**ACTION**)

Jenae Holtz will present the Proposed 2021-22 D/M SELPA and D/M Charter SELPA Fee-for-Service Rates Service Rates.

6.4.1 **BE IT RESOLVED** that the Proposed 2021-22 D/M SELPA and D/M Charter SELPA Fee-For-Service Rates be approved as presented.

6.5 Allocation of Low Incidence Funds for Low Incidence Itinerant Services for Desert/Mountain Charter SELPA (**ACTION**)

Jenae Holtz will propose the use of increased low incidence funds to cover costs for LEAs in the Desert/Mountain Charter SELPA for Low Incidence Itinerant Services. These funds will offset the increase in the small districts and provide LEAs with additional funding.

6.5.1 **BE IT RESOLVED** that the allocation of low incidence funds for low incidence itinerant services for D/M Charter SELPA be approved as presented.

6.6 Transition Partnership Program Contract with Department of Rehabilitation (**ACTION**)

Jenae Holtz will present the Transition Partnership Program Contract with Department of Rehabilitation for approval.

6.6.1 **BE IT RESOLVED** that the Transition Partnership Program Contract with Department of Rehabilitation be approved as presented.

6.7 Desert/Mountain Charter SELPA Applications for Membership FY 2021-22 (**ACTION**)

The Desert/Mountain Charter SELPA has received two applications from Virtual Preparatory Academy at Monterey and ASA Charter School for membership into the Charter SELPA for FY 2021-22. A discussion will occur regarding the potential applicants. A recommendation for membership will be offered from the CAHELP administrative team and the Charter SELPA CEOs.

6.7.1 **BE IT RESOLVED** that the Virtual Preparatory Academy at Monterey application for membership be approved as presented.

6.7.2 **BE IT RESOLVED** that the ASA Charter School application for membership be approved as presented.

## **7.0 CONSENT ITEMS**

It is recommended that the Governance Council consider approving several Agenda items as a Consent

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list. Consent Items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any Council Member at the meeting for clarification, discussion, or change.

7.1 **BE IT RESOLVED** that the following Consent Items be approved as presented:

- 7.1.1 Approve the March 26, 2021 CAHELP JPA Governance Council Meeting Minutes.
- 7.1.2 Approve the 2021-22 CAHELP JPA Governance Council Schedule of Meetings.
- 7.1.3 Approve the the Association of Community Based Organizations (ACBO) 2021-22 Annual Membership for DMCC Director Linda Llamas in the amount of \$125.00.
- 7.1.4 Approve the 2021-22 SANDABS Memberships for the Desert/Mountain SELPA and the Desert/Mountain Charter SELPA in an amount not to exceed \$500.00 for each SELPA.
- 7.1.5 Approve the 2021-22 Coalition for Adequate Funding for Special Education (CAFSE) Letters of Agreement for Special Services for the Desert/Mountain SELPA and the Desert/Mountain Charter SELPA in an amount not to exceed \$1500.00 for each SELPA.
- 7.1.6 Approve the 2021-22 SELPA Administrators Organization Memberships for the Desert/Mountain SELPA and the Desert/Mountain Charter SELPA in an amount not to exceed \$1900.00 for each SELPA.
- 7.1.7 Approve the 2021-22 Crisis Prevention Institute (CPI) Annual Membership for Heidi Chavez and Cecilia Holguin in an amount not to exceed \$150.00 per individual membership.
- 7.1.8 Approve the 2021-2023 two-year International Critical Incident Stress Foundation (ICISF) memberships for Kenia Aguilar, Brian Follis, Belinda Jauregui, Anna Lopez, Jessica Martinez, and Robin McMullen in the amount of \$95.00 per individual membership.
- 7.1.9 Approve the Declaration of Low Incidence Equipment as Salvage or Surplus.

The Desert/Mountain SELPA is seeking approval from the CAHELP JPA Governance Council for the release to surplus or salvage of unassigned and/or obsolete low incidence equipment currently in storage. All of the low incidence equipment identified on the inventory report has been reviewed and determined to be unassigned and/or obsolete.

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**8.0 CHIEF EXECUTIVE OFFICER AND STAFF REPORTS**

8.1 Desert/Mountain Children's Center Online Referral Form

Jenae Holtz will present the Desert/Mountain Children's Center Online Referral Form.

8.2 2021-22 CAHELP JPA Liability Insurance Renewal

Jenae Holtz will provide information regarding the 2021-22 CAHELP JPA liability insurance renewal.

8.3 988 National Crisis Hotline

Jenae Holtz will provide information pertaining to the future addition of the 988 National Crisis Hotline for mental health emergencies.

8.4 Resolution Support Services Update

Jenae Holtz will provide an update on Resolution Support Services for D/M SELPA and D/M Charter SELPA.

8.5 Alternate Dispute Resolution Professional Development Series 2021-22

Jenae Holtz will provide information regarding Alternate Dispute Resolution Professional Development Series 2021-22.

8.6 Prevention and Intervention Update

Jenae Holtz will provide a Prevention and Intervention update.

8.7 Compliance Update

Jenae Holtz will provide an update on compliance issues from the California Department of Education.

**9.0 INFORMATION ITEMS**

9.1 Professional Learning Summary

**10.0 GOVERNANCE COUNCIL MEMBERS COMMENTS / REPORTS**

**11.0 CEO COMMENTS**

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### **12.0 MATTERS BROUGHT BY CITIZENS**

This is the time during the agenda when the CAHELP JPA Governance Council is again prepared to receive the comments of the public regarding items on this agenda or any school related special education issue.

When coming to the podium, citizens are requested to give their name and limit their remarks to five minutes.

Persons wishing to make complaints against CAHELP JPA Governance Council personnel must have filed an appropriate complaint form prior to the meeting.

When the CAHELP JPA Governance Council goes into Closed Session, there will be no further opportunity for citizens to address the Council on items under consideration.

### **13.0 CLOSED SESSION**

#### **13.1 CAHELP JPA Personnel**

Jenae Holtz will discuss issues related to CAHELP JPA personnel.

### **14.0 ADJOURNMENT**

The next regular meeting of the CAHELP JPA Governance Council will be held on Friday, October 8, 2021, at 10:00 a.m., at the Desert Mountain Educational Service Center, Lilac/Yucca Room, 17800 Highway 18, Apple Valley, CA 92307.

*Individuals requiring special accommodations for disabilities are requested to contact Jamie Adkins at (760) 955-3555, at least seven days prior to the date of this meeting.*

ANNUAL SERVICE PLAN 2021 - 2022  
DESERT/MOUNTAIN SELPA #3601

LEA OF SERVICE	425	865	445	720	535	735	840	820	515	540	436	435	350	510	340	715	855	415	860	750	450	730	900	890	520	460	530	760	545	270	240	525	330	710	250	740	725	901	755	870	830	850						
ADAPTIVE PE	AGENCY LINKAGES	ASST TECH SERV	AUDIOLOGICAL SERVICES	BEHAVIOR INTERVENTION	BRAILLE TRANSCRIPTION	CAREER AWARENESS	COLLEGE PREP	COUNSELING AND GUIDANCE	DAY TREATMENT SERVICES	HEALTH AND NURSING: OTHER	HEALTH/NURSING: PHYSICAL	IND/SMALL GROUP INST	INDIVIDUAL COUNSELING	INTENSIVE INDIVIDUAL SERVICES	INTERPRETER SERVICES	JOB COACHING	LANGUAGE AND SPEECH	MENTORING	NOTE TAKING	OCCUPATIONAL THERAPY	ORIENTATION AND MOBILITY	OTHER SPED SERVICES	OTHER TRANSITION SERVICE	PARENT COUNSELING	PHYSICAL THERAPY	PSYCHOLOGICAL SERVICES	RECREATION SERVICES	RESIDENTIAL TREATMENT	RESPIRE CARE SERVICES	SERVICE COORDINATION	SOCIAL WORK (DMCC)	SAI	SP DEAF/HH SERVICES	SP INSTRUCTION AGES 0-2 ONLY	SP ORTHOPEDIC SERVICES	SPECIALIZED VISION SERVICES	TRANSPORTATION	TRANSCRIPTION SERVICES	TRAVEL TRAINING	VOCATIONAL EDUCATION	WORK EXPERIENCE EDUCATION							
AAE											X			X				X			X		X																									
Adelanto SD																																																
Apple Valley USD	X		X	X	X			X		X	X	X	X					X			X	X							X	X	X	X																
Baker Valley USD																																																
Barstow USD							X	X					X					X	X														X	X														
Bear Valley USD	X			X	X		X	X	X			X	X					X		X	X	X	X	X	X	X		X				X	X	X	X									X	X			
Chaffey JUSD																																																
Excelsior Ed. Center				X		X	X											X			X	X																										
Excelsior Corona/Norco				X		X	X											X			X	X																										
Health Science High			X		X		X	X				X																																				
Helendale SD				X			X	X				X						X			X	X																										

ANNUAL SERVICE PLAN 2021 - 2022  
DESERT/MOUNTAIN SELPA #3601

LEA OF SERVICE	ADAPTIVE PE	AGENCY LINKAGES	ASST TECH SERV	AUDIOLOGICAL SERVICES BEHAVIOR INTERVENTION	BRaille TRANSCRIPTION	CAREER AWARENESS	COLLEGE PREP	COUNSELING AND GUIDANCE DAY TREATMENT	SERVICES HEALTH AND NURSING; OTHER HEALTH/NURSING; PHYSICAL	IND/SMALL GROUP INST	INDIVIDUAL COUNSELING	INTENSIVE INDIVIDUAL SERVICES	INTERPRETER SERVICES	JOB COACHING	LANGUAGE AND SPEECH	MENTORING	NOTE TAKING	OCCUPATIONAL THERAPY ORIENTATION AND MOBILITY	OTHER SPED SERVICES	OTHER TRANSITION SERVICE	PARENT COUNSELING	PHYSICAL THERAPY	PSYCHOLOGICAL SERVICES	RECREATION SERVICES	RESIDENTIAL TREATMENT RESPIRE CARE SERVICES	240	SOCIAL WORK (DMCC)	SAI	SP DEAF/HH SERVICES	SP INSTRUCTION AGES 0-2 ONLY	SP ORTHOPEDIC SERVICES	SPECIALIZED VISION SERVICES	TRANSPORTATION	TRANSCRIPTION SERVICES	TRAVEL TRAINING	VOCATIONAL EDUCATION	WORK EXPERIENCE EDUCATION											
	425	865	445	720	535	735	840	820	515	540	436	435	350	510	340	715	855	415	860	750	450	730	900	890	520	460	530	760	545	270	240	525	330	710	250	740	725	901	755	870	830	850						
Hesperia USD	X	X		X	X	X	X	X			X	X	X	X	X	X		X	X			X	X				X	X	X							X	X											
Lucerne Valley USD	X			X			X	X					X					X			X	X	X				X	X	X																			
Needles USD				X				X			X							X			X						X	X	X																			
Norton				X	X		X	X	X				X	X	X			X										X	X	X																		
Oro Grande				X			X	X						X	X	X		X			X							X	X	X															X			
SBCSS (DMOPS)	X	X	X	X	X		X	X	X		X	X	X	X	X	X	X	X	X	X	X	X					X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		
Silver Valley USD							X	X	X			X	X	X	X			X		X							X	X														X	X					
Snowline JUSD	X			X	X		X	X	X				X	X	X			X		X	X	X	X			X		X	X	X																X		
Trona JUSD				X			X	X	X		X				X	X		X	X									X	X														X	X				
Victor Elem SD	X			X	X				X	X		X	X		X			X		X		X	X					X	X	X																		
VVUHSD	X	X		X	X	X	X	X			X	X	X	X	X	X	X	X	X	X	X	X	X				X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Special Education Local Plan Area (SELPA) Local Plan

SELPA

Fiscal Year

**LOCAL PLAN**  
**Section E: Annual Service Plan**  
**SPECIAL EDUCATION LOCAL PLAN AREA**



California Department of Education  
Special Education Division  
2021-22 Local Plan Annual Submission

## Local Plan Section E: Annual Service Plan

California *Education Code (EC)* sections 56205(b)(2) and (d); 56001; and 56195.9

The Local Plan Section E: Annual Service Plan must be adopted at a public hearing held by the SELPA. Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing. Local Plan Section E: Annual Service Plan may be revised during any fiscal year according to the SELPA's process as established and specified in Section B: Governance and Administration portion of the Local Plan consistent with *EC* sections 56001(f) and 56195.9. Local Plan Section E: Annual Service Plan must include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location where the services are provided (Attachment VI), regardless of whether the LEA is participating in the Local Plan.

### Services Included in the Local Plan Section E: Annual Service Plan

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the *Code of Federal Regulations (34 CFR)* Section 300.156(b), Title 5 of the *California Code of Regulations (5 CCR)* 3001(r) and the applicable portions 3051 et. seq.; and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to *EC* sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs and school sites are to be included in **Attachment VI**.

**Include a description each service provided. If a service is not currently provided, please explain why it is not provided and how the SELPA will ensure students with disabilities will have access to the service should a need arise.**

330–Specialized Academic Instruction

Provide a detailed description of the services to be provided under this code.

Adapting, as appropriate to the needs of the child with a disability, the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children.

Section E: Annual Service Plan

SELPA:

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- 210–Family Training, Counseling, Home Visits (Ages 0-2 only)  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development. Note: Services provided by specialists (such as medical services, nursing services, occupational therapy, and physical therapy) for a specific function should be coded under the appropriate service category, even is the services were delivered in the home.

- 220–Medical (Ages 0-2 only)  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.

- 230–Nutrition (Ages 0-2 only)  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include conducting assessments in: nutritional history and dietary intake, anthropometric, biochemical, and clinical variables; feeding skills and deeing problems and food habits and food preferences.

- 240–Service Coordination (Ages 0-2 only)  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Based on the need of the student, coordinated services between LEA and various service providers.

- 250–Special Instruction (Ages 0-2 only)  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Special instruction includes the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes

Section E: Annual Service Plan

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and social interaction, curriculum planning, including the planned interaction of personnel, materials, and time and space that leads to achieving the outcomes in the child's individualized family service plan (IFSP); providing families with information, skills, and support related to enhancing the skill development of the child, and working with the child to enhance the child's development.

260—Special Education Aide (Ages 0-2 only)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

270—Respite Care (Ages 0-2 only)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

340—Intensive Individual Instruction

Provide a detailed description of the services to be provided under this code.

350—Individual and Small Group Instruction

Provide a detailed description of the services to be provided under this code.

415—Speech and Language       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

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difficulty understanding or using spoken language. The difficulty may result from problems with articulation(excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss or the acquisition, comprehension, or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include specialized instruction and services, monitoring, reviewing, and consultation, and may be direct or indirect, including the use of a speech consultant.

425-Adapted Physical Education  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports and rhythms, for strength development and fitness, suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.

435-Health and Nursing: Specialized Physical Health Care  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specialized physical health care services means those health services prescribed by the child's licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school. Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration, and glucose testing.

436-Health and Nursing: Other  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health

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problem, consulting with staff, group and individual consulting, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician supervised or specialized health care service. IEP required health and nursing services are expected to supplement the regular health services program.

445—Assistive Technology

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any specified training or technical support for the incorporation of assistive devices adapted computer technology, or specialized media with the educational programs to improve access for students. The term included a functional analysis of the student's needs for assistive technology, selecting, designing, fitting, customizing, or repairing appropriate devices, coordinating services with assistive technology devices, training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services.

450—Occupational Therapy

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings, or the home, in groups or individually, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.

460—Physical Therapy

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services are provided, pursuant to an IEP, by a registered physical therapist or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings

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or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.

510–Individual Counseling

Provide a detailed description of the services to be provided under this code.

One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on such student aspects are education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.

515–Counseling and Guidance  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Counseling in a group setting provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training and assistance to special education students supervised by staff credentialed to service special education students. These services are expected to supplement the regular guidance and counseling program.

520–Parent Counseling  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent counseling is expected to supplement the regular guidance and counseling program.

525–Social Worker  *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

Social work services, provided by a qualified individual pursuant to an IEP, include, but are not limited to, preparing a social or developmental history of a child with a disability. group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program.

530–Psychological

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services, provided by a credentialed or licensed psychologist pursuant to an IEP. Includes interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about the child's behavior and conditions related to learning, and planning programs of individual or group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP required psychological services are expected to supplement the regular guidance and counseling program.

535–Behavior Intervention

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.

540–Day Treatment

Provide a detailed description of the services to be provided under this code.

Structured education, training, and support services to address the student's mental health needs.

545–Residential Treatment

Section E: Annual Service Plan

SELPA:

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Provide a detailed description of the services to be provided under this code.

A 24-hour, out-of-home placement that provides intensive therapeutic services to support the educational program.

- 610—Specialized Service for Low Incidence Disabilities       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Low incidence services are defined as those provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, heard of hearing (HH), or deaf-blind (DB). Typically, services are provided in an education setting by an itinerant teacher or an itinerant teacher/specialist. Consultation is provided to the teacher, staff, and parent as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student.

- 710—Specialized Deaf and Hard of Hearing       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. Rehabilitative and educational services, adapting curricula, methods, and the learning environment. and special consultation to students, parents, teachers, and other school personnel.

- 715—Interpreter       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Sign language interpretation of spoken language to individuals whose communication is normally sign language, by a qualified sign language interpreter.

- 720—Audiological       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include measurments of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents, or speech pathlogists must be identified in the IEP as to reason, frequency, and duration of contact, infrequent contacts considered assistance and would not be included.

Section E: Annual Service Plan

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725–Specialized Vision

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision, curriculum modifications necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing, and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff and others and collaboration with the student's classroom teacher.

730–Orientation and Mobility

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requirement such services according to an IEP.

735–Braille Transcription

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.

740–Specialized Orthopedic

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specially designed instruction related to the unique needs of students with orthopedic disabilities including specialized materials and equipment.

745–Reading

*Service is Not Currently Provided*

Section E: Annual Service Plan

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Provide a detailed description of the services to be provided under this code.

750–Note Taking

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

755–Transcription

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

760–Recreation Service, Including  
Therapeutic Recreation

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

820–College Awareness

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Section E: Annual Service Plan

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830–Vocational Assessment, Counseling, Guidance, and Career Assessment

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist a student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions.

840–Career Awareness

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Transition services include a provision for self-advocacy, career planning, and career guidance. This also emphasizes the need for coordination between these provisions and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds.

850–Work Experience Education

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.

855–Job Coaching

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.

860–Mentoring

*Service is Not Currently Provided*

Section E: Annual Service Plan

SELPA:

Fiscal Year:

Provide a detailed description of the services to be provided under this code.

Mentoring is a sustained coaching relationship between a student and teacher through ongoing involvement. The mentor offers support, guidance, encouragement and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal, as in planned, structured instruction, or informal that occurs naturally through friendship and counseling.

- 865–Agency Linkages (referral and placement)  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act( supplemental security income).

- 870–Travel and Mobility Training  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Based on needs of the child, coordinated by the LEA.

- 890–Other Transition Services  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.

- 900–Other Related Service

Pursuant to Title 5 of the *California Code of Regulations* (5 CCR) 3051.24, "other related services" not identified in sections 5 CCR sections 3051.1 through 3051.23 must be provided only by staff who possess a license to perform the service issued by an entity within the Department of Consumer Affairs or another state licensing office; or by staff who hold an credential issued by the California Commission on Teacher Credentialing authorizing the service. If code 900 is used, include the information below. Users may select the "+" and "-" buttons to add or delete responses.

Section E: Annual Service Plan

SELPA: Desert/Mountain 3601

Fiscal Year: 2021–22



Description of the “Other Related Service”

Special Transportation

Qualifications of the Provider Delivering “Other Related Service”

Code 900 is used to indicate Special Transportation for students with disabilities as indicated on the IEP.

Special Education Local Plan Area (SELPA) Local Plan

SELPA

Fiscal Year

**LOCAL PLAN**  
**Attachments**  
**SPECIAL EDUCATION LOCAL PLAN AREA**



California Department of Education

Special Education Division

2021–22 Local Plan Submission

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SELPA: Fiscal Year: **Attachment I—Local Educational Agency Listing****Participating Local Educational Agency Identification**

Enter the California Department of Education (CDE) issued county/district/school code (CDS) and the full name for each local educational agency (LEA) participating in the Local Plan. The LEA names will automatically populate the remaining attachments. Pursuant to California *Education Code (EC)* sections 56205(a)(12)(D)(iii) and 56195.1(b) and (c). SELPAs with one or more LEAs, or those who join with the county office of education (COE) to submit a Local Plan to the CDE for consideration of approval must include copies of joint powers agreements or contractual agreements, as appropriate.

In the table below, enter the CDE issued CDS code and the official name as listed in the California School Directory <https://www.cde.ca.gov/SchoolDirectory/> for each COE, District, Joint Powers Authority (JPA), and SELPA participating in the Local Plan and receiving a special education funding allocation for services and programs provided to students with disabilities.

**To Add or Delete Rows:**

To add or delete table rows, select the "plus" or "minus" buttons bellow. Actions taken here will be automatically repeated for each of the tables in Attachments II through VI. Users must manually enter LEA information in Attachment VII.

**LEA Membership Changes:**

If an LEA was previously reported to the CDE in fiscal year 2020–21 or 2021–22 and there is a change in SELPA membership, **DO NOT DELETE** the entry. Instead, under the "LEA Status" column, select the drop-down menu and choose the applicable status option for the LEA membership change.

**SELPA County/District/School Codes**

- If a SELPA does not have a CDS code, then the associated fields should be left blank. NOTE: If a CDS code section begins with a "0," the zero will not appear in the user's entry.
- If a SELPA does not have a complete CDS code, then leave the associated district and school code blank.
- If a SELPA is not a charter LEA, then leave the associated charter code blank.

## Attachment I

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

Add or Delete Row	List	County Code xx	District Code xxxxx	School Code xxxxxxx	Charter Code (if applicable) xxxx	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Special Education Director First Name	Special Education Director Last Name	Phone (xxx) xxx-xxxx	Email	LEA Status
	1	36	75077	3631207	127	Academy for Academic Excellence	Marcelo	Congo	(760) 946-5414	gcongo@lcer.org	Previously Reported
	2	36	67587	0		Adelanto Elementary School District	Michael	Baird	(760) 246-8691	michael_baird@aesd.net	Previously Reported
	3	36	75077	0		Apple Valley Unified School District	David	Wheeler	(760) 247-8001	david_wheeler@avusd.org	Previously Reported
	4	36	73858	0		Baker Valley Unified School District	Cecil	Edwards	(760) 733-4567	cecil_edwards@baker.k12.ca.us	Previously Reported
	5	36	67611	0		Barstow Unified School District	Heather	Reid	(760) 255-6028	heather_reid@busd12.com	Previously Reported
	6	36	67637	0		Bear Valley Unified School District	Lucinda	Newton	(909) 585-2521	lucinda_newton@bearvalleyusd.org	Previously Reported
	7	36	10363	0	1910	Excelsior Charter	Marie	Silva	(760) 245-4262	maries@excelsior.com	Previously Reported
	8	33	10330	3630761	1993	Excelsior Charter School Corona-Norco	Marie	Silva	(760) 245-4262	maries@excelsior.com	Previously Reported
	9	37	68338	137869	876	Health Sciences High and Middle College	Julie	Kroener	(619) 528-9070	jkroener@hshmc.org	Previously Reported
	10	36	67736	14462		Helendale Elementary School District	Michael	Esposito	(760) 952-1760	mesposito@helandesd.com	Previously Reported
	11	36	75044	0		Hesperia Unified School District	Matthew	Fedders	(760) 244-4411	matthew.fedders@hesperiausd.org	Previously Reported
	12	36	75051	0		Lucerne Valley Unified School District	Vici	Miller	(760) 248-6026	vici_miller@lucernevalleyusd.org	Previously Reported

Attachment I

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

Add or Delete Row	List	County Code xx	District Code xxxxx	School Code xxxxxxx	Charter Code (if applicable) xxxx	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Special Education Director First Name	Special Education Director Last Name	Phone (xxx) xxx-xxxx	Email	LEA Status
	13	36	67801	0		Needles Unified School District	Jamie	Wiesner	(760) 326-2468	jamie_wiesner@needlesusd.org	Previously Reported
	14	36	10363	115808	903	Norton Science and Language Academy	Marcelo	Congo	(760) 946-5414	gcongo@lcer.org	Previously Reported
	15	36	67827	0		Oro Grande Elementary School District	Nelda	Colvin	(760) 243-5884	nelda_colvin@oro-grande.org	Previously Reported
	16	36	73890	0		Silver Valley Unified School District	Cheri	Rigdon	(760) 254-2916	crigdon@svusdk12.net	Previously Reported
	17	36	73957	0		Snowline Joint Unified School District	Lori	Delgado	(760) 868-5817	lori_delgado@snowlineschools.com	Previously Reported
	18	36	67892	0		Trona Joint Unified School District	Christine	Laird	(760) 372-2815	claird@tjusd.net	Previously Reported
	19	36	67918	0		Victor Elementary School District	Tanya	Benitez	(760) 245-1691	tbenitez@vesd.net	Previously Reported
	20	36	67934	0		Victor Valley Union High School District	Margaret	Akinnusi	(760) 955-3201	makinnusi@vvhdsd.org	Previously Reported
	21	36	10363			Desert/Mountain County Operated Programs & D/M SELPA	Jenae	Holtz	(760) 955-3556	jenae.holtz@cahel-p.org	Previously Reported

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

Each SELPA must adhere to requirements for developing and reporting special education budget revenue and expenditures. The following excerpt is taken from California School Accounting Manual (CSAM): Procedure 755 Special Education on page 755-1 and included to assist the SELPA with completing Section D: Annual Budget Plan information for each LEA participating in the SELPA's Local Plan.

Special education budgets are complex and are of great interest to the public, both locally and statewide. *EC* Section 56205(b)(1) requires that a special education budget shall identify particular elements. Identification of the following elements is facilitated by the standardized account code structure (SACS):

1. Apportionment received by the LEA in accordance with the allocation plan adopted by the SELPA. (The apportionment is tracked in SACS in the resource field in combination with the revenue code in the object field.)
2. Administrative costs of the plan. (These costs are tracked in the function field.)
3. Costs of special education services to pupils with severe disabilities and low-incidence disabilities. (This population is identified by the goal field.)
4. Costs of special education services to pupils with nonsevere disabilities. (This population is identified by the goal field.)
5. Costs of supplemental aids and services provided to meet the individual needs of pupils placed in regular education classrooms and environments. (Costs of these aids and services are tracked in the function field.)
6. Costs of regionalized operations and services and direct instructional support by program specialists in accordance with Part 30, Chapter 7.2, Article 6, of the California *EC*, Program Specialists and Administration of Regionalized Operations and Services. (These costs are tracked in the goal field for regionalized operations and in the function field for instructional services.)
7. Use of property taxes allocated to the SELPA pursuant to *EC* Section 2572. (Property taxes allocated to the SELPA are tracked in the resource field and identified by a revenue code in the object field.)

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

**Attachment II—Projected Special Education Revenue by Local Educational Agency**

For each LEA participating in the Local Plan, enter the projected special education revenue funding sources allowed by the Individuals with Disabilities Education Act (IDEA). Information included in this table must be consistent with revenues identified in Section D, Table 1. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 1.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
1	Academy for Academic Excellence	843,108	0	0	174,509	0	0	0	0	1,017,617
2	Adelanto Elementary School District	197,046	0	0	1,304,080	0	0	0	0	1,501,126
3	Apple Valley Unified School District	1,012,965	0	0	2,054,663	0	0	0	0	3,067,628
4	Baker Valley Unified School District	113,368	0	0	27,784	0	0	0	0	141,152
5	Barstow Unified School District	39,628	0	0	1,313,210	0	0	0	0	1,352,838
6	Bear Valley Unified School District	511,730	0	0	400,458	0	0	0	0	912,188
7	Excelsior Charter	1,125,782	0	0	338,035	0	0	0	0	1,463,817
8	Excelsior Charter School Corona-Norco	89,336	0	0	17,085	0	0	0	0	106,421

## Attachment II

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
9	Health Sciences High and Middle College	241,511	0		112,272	0	0	0	0	353,783
10	Helendale Elementary School District	136,377	0	0	174,614	0	0	0	0	310,991
11	Hesperia Unified School District	4,840,157	0	0	4,669,963	0	0	0	0	9,510,120
12	Lucerne Valley Unified School District	309,446	0	0	153,137	0	0	0	0	462,583
13	Needles Unified School District	308,854	0	0	148,051	0	0	0	0	456,905
14	Norton Science and Language Academy	409,796	0	0	119,594	0	0	0	0	529,390
15	Oro Grande Elementary School District	3,208,331	0	0	579,568	0	0	0	0	3,787,899
16	Silver Valley Unified School District	1,384,158	0	0	473,270	0	0	0	0	1,857,428
17	Snowline Joint Unified School District	(364,507)	0	0	1,409,773	0	0	0	0	1,045,266
18	Trona Joint Unified School District	186,953	0	0	76,817	0	0	0	0	263,770

Attachment II

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
19	Victor Elementary School District	1,682,525	0	0	2,949,109	0	0	0	0	4,631,634
20	Victor Valley Union High School District	(207,319)	0	0	2,244,203	0	0	0	0	2,036,884
21	Desert/Mountain County Operated Programs & D/M SELPA	56,849,759	4,780,792	37,210	2,159,767	855,937	0	1,237,812	0	65,921,277
Totals:		72,919,004	4,780,792	37,210	20,899,962	855,937	0	1,237,812	0	100,730,717

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

**Attachment III—Projected Expenditures by Object Code by Local Educational Agency**

For each LEA participating in the Local Plan, enter the projected special education expenditures by LEA and object code as allowed by the IDEA. Information included in this table must be consistent with expenditures identified in Section D, Tables 2 . NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 2.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
1	Academy for Academic Excellence	564,111	294,333	291,122	8,575	17,424	0	0	1,175,565
2	Adelanto Elementary School District	5,656,625	3,683,783	4,590,876	332,186	2,610,208	0	0	16,873,678
3	Apple Valley Unified School District	7,401,995	5,789,066	6,612,115	254,277	5,389,907	53,552	0	25,500,912
4	Baker Valley Unified School District	64,366	24,748	46,298	13,022	44,154	0	0	192,588
5	Barstow Unified School District	3,287,895	2,101,872	2,516,130	23,769	4,212,573	0	0	12,142,239
6	Bear Valley Unified School District	1,292,475	512,320	691,737	31,095	259,471	0	0	2,787,098
7	Excelsior Charter	510,447	128,942	263,418	46,369	514,641	0	0	1,463,817
8	Excelsior Charter School Corona-Norco	42,175	0	19,765	0	44,481	0	0	106,421
9	Health Sciences High and Middle College	350,000	160,000	95,000	0	0	0	0	605,000

## Attachment III

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
10	Helendale Elementary School District	546,788	235,985	329,002	32,794	48,352	0	0	1,192,921
11	Hesperia Unified School District	17,959,037	7,047,228	10,146,763	1,069,155	8,812,427	0	44,343	45,078,953
12	Lucerne Valley Unified School District	506,547	304,766	326,670	1,050	305,745	0	84,617	1,529,395
13	Needles Unified School District	494,764	256,975	300,257	37,530	41,881	0	0	1,131,407
14	Norton Science and Language Academy	521,015	164,867	240,250	5,125	15,374	0	0	946,631
15	Oro Grande Elementary School District	1,529,570	317,170	755,595	188,099	633,788	40,000	323,677	3,787,899
16	Silver Valley Unified School District	1,655,400	655,551	1,206,454	32,169	451,308	0	0	4,000,882
17	Snowline Joint Unified School District	5,364,108	2,395,289	2,755,207	106,371	1,433,522	0	80,420	12,134,917
18	Trona Joint Unified School District	155,571	154,374	153,292	10,700	208,694	0	0	682,631
19	Victor Elementary School District	7,357,829	2,456,503	5,418,889	144,011	4,786,176	0	0	20,163,408
20	Victor Valley Union High School District	7,633,653	4,366,411	6,051,531	115,183	2,808,239	5,995	42,577	21,023,589

Attachment III

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

List	LEA Official Name (District, Charter, COE, JPA, <i>and</i> SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
21	Desert/Mountain County Operated Programs & D/M SELPA	19,950,552	19,107,349	20,458,857	1,447,679	14,406,625	0	6,680,731	82,051,793
<b>Totals:</b>		82,844,923	50,157,532	63,269,228	3,899,159	47,044,990	99,547	7,256,365	254,571,744

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

**Attachment IV—Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency**

For each LEA participating in the Local Plan, enter the projected special education revenue received by each funding source. Information provided must be consistent with revenues identified in Section D, Table 3. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 3.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
1	Academy for Academic Excellence	174,509	0.79%	843,108	1.07%	157,948	1,017,617
2	Adelanto Elementary School District	1,304,080	5.88%	197,046	0.25%	15,372,552	1,501,126
3	Apple Valley Unified School District	2,054,663	9.27%	1,012,965	1.29%	22,433,284	3,067,628
4	Baker Valley Unified School District	27,784	0.13%	113,368	0.14%	51,436	141,152
5	Barstow Unified School District	1,313,210	5.92%	39,628	0.05%	10,789,401	1,352,838
6	Bear Valley Unified School District	400,458	1.81%	511,730	0.65%	1,874,910	912,188
7	Excelsior Charter	338,035	1.52%	1,125,782	1.43%	0	1,463,817
8	Excelsior Charter School Corona-Norco	17,085	0.08%	89,336	0.11%	0	106,421
9	Health Sciences High and Middle College	112,272	0.51%	241,511	0.31%	251,218	353,783

## Attachment IV

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
10	Helendale Elementary School District	174,614	0.79%	136,377	0.17%	881,930	310,991
11	Hesperia Unified School District	4,669,963	21.06%	4,840,157	6.16%	35,568,833	9,510,120
12	Lucerne Valley Unified School District	153,137	0.69%	309,446	0.39%	1,066,812	462,583
13	Needles Unified School District	148,051	0.67%	308,854	0.39%	674,501	456,905
14	Norton Science and Language Academy	119,594	0.54%	409,796	0.52%	417,242	529,390
15	Oro Grande Elementary School District	579,568	2.61%	3,208,331	4.08%	0	3,787,899
16	Silver Valley Unified School District	473,270	2.13%	1,384,158	1.76%	2,143,454	1,857,428
17	Snowline Joint Unified School District	1,409,773	6.36%	(364,507)	-0.46%	11,089,651	1,045,266
18	Trona Joint Unified School District	76,817	0.35%	186,953	0.24%	418,861	263,770
19	Victor Elementary School District	2,949,109	13.30%	1,682,525	2.14%	15,531,774	4,631,634
20	Victor Valley Union High School District	2,244,203	10.12%	(207,319)	-0.26%	18,986,705	2,036,884

Attachment IV

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

List	LEA Official Name (District, Charter, COE, JPA, <i>and</i> SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
21	Desert/Mountain County Operated Programs & D/M SELPA	3,434,789	15.49%	62,486,488	79.54%	0	65,921,277
Totals:		22,174,984	100.00%	78,555,733	100.00%	137,710,512	100,730,717

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

**Attachment V—Projected Expenditures by Local Educational Agency for Supplemental Aids and Services in the Regular Classroom for Students with Disabilities and Those Identified with Low Incidence Disabilities**

Enter the revenue allocated to each LEA for supplemental aids and services (SAS) for those students with disabilities placed in the regular classroom setting and those who are identified with low incidence (LI) disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 5.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
1	Academy for Academic Excellence	0	2,780
2	Adelanto Elementary School District	132,260	131,563
3	Apple Valley Unified School District	0	174,645
4	Baker Valley Unified School District	133,834	0
5	Barstow Unified School District	0	115,349
6	Bear Valley Unified School District	0	22,699
7	Excelsior Charter	0	19,519
8	Excelsior Charter School Corona-Norco	0	0
9	Health Sciences High and Middle College	0	0

## Attachment V

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
10	Helendale Elementary School District	0	0
11	Hesperia Unified School District	1,935,312	403,028
12	Lucerne Valley Unified School District	0	0
13	Needles Unified School District	0	0
14	Norton Science and Language Academy	0	0
15	Oro Grande Elementary School District	0	35,670
16	Silver Valley Unified School District	0	26,405
17	Snowline Joint Unified School District	130	146,387
18	Trona Joint Unified School District	0	0
19	Victor Elementary School District	0	151,483
20	Victor Valley Union High School District	0	308,525

Attachment V

SELPA: Desert/Mountain SELPA - 3601

Fiscal Year: 2021–22

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
21	Desert/Mountain County Operated Programs & D/M SELPA	725,579	6,271,558
Totals:		2,927,115	7,809,611

**Attachment VI  
must be  
completed  
using the CDE  
approved  
Microsoft Excel  
Template**

Attachment VII

SELPA:

Fiscal Year:

**Attachment VII—Special Education Local Plan Area Membership Transfers and Mergers (to and from the SELPA)**

Educational programs and services already in operation may not be transferred to another LEA unless all provisions of *EC* Section 56207 have been met by the SELPA as demonstrated by the completion and submission of Attachment VII. The effective date of the transfer must not be prior to the July 1 of the second fiscal year after the date the sending or receiving SELPA informed the other agency and the governing body of multiple LEA SELPAs or the responsible individual of single LEA SELPAs notified the other agency, unless both the sending and receiving SELPA unanimously agree the transfer date will take effect on the July 1 of the first fiscal year following the notification date.

LEA Name	Add or Delete Row	LEA Status	Impacted SELPA Name	Impacted District, Charter, or School Name	Initiating SELPA Notification Date	SELPA Governing Board Notification Date	COE Notification Date	CDE Notification Date	Agreed Upon Effective Fiscal Year
Academy for Academic Excellence		Delete This Row							<input type="text"/>
Adelanto Elementary School District		Delete This Row							<input type="text"/>
Apple Valley Unified School District		Delete This Row							<input type="text"/>
Baker Valley Unified School District		Delete This Row							<input type="text"/>
Barstow Unified School District		Delete This Row							<input type="text"/>
Bear Valley Unified School District		Delete This Row							<input type="text"/>
Excelsior Charter		Delete This Row							<input type="text"/>
Excelsior Charter School Corona-Norco		Delete This Row							<input type="text"/>

Attachment VII

SELPA:

Fiscal Year:

LEA Name	Add or Delete Row	LEA Status	Impacted SELPA Name	Impacted District, Charter, or School Name	Initiating SELPA Notification Date	SELPA Governing Board Notification Date	COE Notification Date	CDE Notification Date	Agreed Upon Effective Fiscal Year
Health Sciences High and Middle College		Delete This Row							<input type="text"/>
Helendale Elementary School District		Delete This Row							<input type="text"/>
Hesperia Unified School District		Delete This Row							<input type="text"/>
Lucerne Valley Unified School District		Delete This Row							<input type="text"/>
Needles Unified School District		Delete This Row							<input type="text"/>
Norton Science and Language Academy		Delete This Row							<input type="text"/>
Oro Grande Elementary School District		Delete This Row							<input type="text"/>
Silver Valley Unified School District		Delete This Row							<input type="text"/>
Snowline Joint Unified School District		Delete This Row							<input type="text"/>
Trona Joint Unified School District		Delete This Row							<input type="text"/>
Victor Elementary School District		Delete This Row							<input type="text"/>

SELPA:

Fiscal Year:

LEA Name	Add or Delete Row	LEA Status	Impacted SELPA Name	Impacted District, Charter, or School Name	Initiating SELPA Notification Date	SELPA Governing Board Notification Date	COE Notification Date	CDE Notification Date	Agreed Upon Effective Fiscal Year
Victor Valley Union High School District		Delete This Row							<input type="text"/>
Desert/Mountain County Operated Programs & D/M 		Delete This Row							<input type="text"/>

DRAFT  
 DO NOT  
 DISTRIBUTE

Special Education Local Plan Area (SELPA) Local Plan

SELPA

Fiscal Year

## LOCAL PLAN

### Section D: Annual Budget Plan

#### SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

2021-22 Local Plan Annual Submission

Section D: Annual Budget Plan

SELPA Desert/Mountain SELPA 3601

Fiscal Year 2021–22

**Local Plan Section D: Annual Budget Plan**

Projected special education budget funding, revenues, and expenditures by LEAs are specified in **Attachments II–V**. This includes supplemental aids and services provided to meet the needs of students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA) who are placed in regular education classrooms and environments, and those who have been identified with low incidence disabilities who also receive special education services.

**IMPORTANT:** Pursuant to California *Education Code (EC)* Section 56048, adjustments to any year’s apportionment must be received by the California Department of Education (CDE) from the SELPA prior to the end of the first fiscal year (FY) following the FY to be adjusted. The CDE will consider and adjust only the information and computational factors originally established during an eligible FY, if the CDE’s review determines that they are correct.

Pursuant to *EC* Section 56195.1(2)(b)(3), each Local Plan must include the designation of an administrative entity to perform functions such as the receipt and distribution of funds. Any participating local educational agency (LEA) may perform these services. The administrative entity for a multiple LEA SELPA or an LEA that joined with a county office of education (COE) to form a SELPA, is typically identified as a responsible local agency or administrative unit. Whereas, the administrative entity for single LEA SELPA is identified as a responsible individual. Information related to the administrative entity must be included in Local Plan Section A: Contacts and Certifications.

Section D: Annual Budget Plan

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**Table 1: Special Education Revenue by Source**

D1. Using the fields below, identify the special education revenues by funding source. The total revenue and the percent of total funding by source is automatically calculated.

<b>Funding Revenue Source</b>	<b>Amount</b>	<b>Percentage of Total Funding</b>
Assembly Bill (AB) 602 State Aid	<input type="text" value="63,372,453"/>	70.13%
AB 602 Property Taxes	<input type="text" value="4,780,792"/>	5.29%
Federal IDEA Part B	<input type="text" value="18,126,016"/>	20.06%
Federal IDEA Part C	<input type="text" value="37,210"/>	0.04%
State Infant/Toddler	<input type="text" value="855,937"/>	0.95%
State Mental Health	<input type="text" value="0"/>	0.00%
Federal Mental Health	<input type="text" value="1,237,812"/>	1.37%
Other Revenue*	<input type="text" value="1,950,430"/>	2.16%
<b>Total Revenue</b>	<b>90,360,650</b>	<b>100.00%</b>

D2. Using the form template provided in **Attachment II**, complete a distribution of revenues to all LEAs participating in the SELPA by funding source.

D3. \*Include a description of the revenue identified the "Other Revenue" category

Other revenue includes ESSA Title I Part A Basic Grants Low Income and Neglected, ESSA Title II Part A Supporting Effective Instruction, Medi-Cal Billing Option, and Workforce Innovation and Opportunity Act From Other Agencies.

Section D: Annual Budget Plan

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**Table 2: Total Budget by Object Codes**

D4. Using the fields below, identify the special education expenditures by object code. The total expenditures and the percent of total expenditures by object code is automatically calculated.

Object Code	Amount	Percentage of Total Expenditures
Object Code 1000—Certificated Salaries	82,844,923	32.54%
Object Code 2000—Classified Salaries	50,157,532	19.70%
Object Code 3000—Employee Benefits	63,269,228	24.85%
Object Code 4000—Supplies	3,899,159	1.53%
Object Code 5000—Services and Operations	47,044,990	18.48%
Object Code 6000—Capital Outlay	99,547	0.04%
Object Code 7000—Other Outgo and Financing*	7,256,365	2.85%
<b>Total Expenditures</b>	254,571,744	100.00%

D5. Using the templates provided in **Attachment III**, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

D6. \*Include a description of the expenditures identified under object code 7000:

Section D: Annual Budget Plan

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**Table 3: Federal, State, and Local Revenue Summary**

D7. Using the fields below, identify funding by revenue jurisdiction and percent of total budget.

Revenue Source	Amount	Percentage of Total Funding
State Special Education Revenue	<input type="text" value="78,555,733"/>	32.95%
Federal Revenue	<input type="text" value="22,174,984"/>	9.30%
Local Contribution	<input type="text" value="137,710,512"/>	57.75%
<b>Total Revenue From All Sources</b>	238,441,229	100.00%

D8. Using the form template provided in **Attachment IV**, provide a complete distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

**Special Education Local Plan Area Funding Distribution**

D9. Describe the basic premise of the SELPA Allocation Plan.

State AB 602 special education funding is distributed equally to each LEA based on average daily attendance and federal funds are distributed equally based on pupil count. The D/M SELPA retains some funding at the governance board's discretion to centralize and increase services.

D10. Describe how the SELPA distributes IDEA revenues to the LEAs, including the models used to provide services to member LEAs:

The D/M SELPA special education revenue distribution model combines CDE certified state AB 602 funding and federal funding to calculate an equalized funding rate. Each LEAs certified ADA is multiplied by the equalized rate to calculate the LEAs apportionment. Adjustments are made off-the-top of the apportionment to cover Desert/Mountain County Operated purchased services, small district protection, and other governance approved service and support fees. The adjusted apportionment funds are distributed to members. Payments for AB 602 apportionments are processed monthly upon receipt of funds from CDE. Federal fund expenditures reports are collected and reported as prescribed by CDE and funds are distributed to members upon receipt of funds.

Section D: Annual Budget Plan

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**Table 4: Special Education Local Plan Area Operating Expenditures**

D11. Using the fields below, identify the total projected SELPA operating expenditures by SELPA accounting codes, the amount, and the percent of total expenses. NOTE: For 2021-22 fiscal year, this table optional for single LEA SELPAs.

Accounting Categories and Codes	Amount	Percentage of Total
Object Code 1000—Certificated Salaries	1,151,732	8.39%
Object Code 2000—Classified Salaries	5,115,232	37.27%
Object Code 3000—Employee Benefits	2,696,105	19.65%
Object Code 4000—Supplies	241,164	1.76%
Object Code 5000—Services and Operations	2,167,924	15.80%
Object Code 6000—Capital Outlay	0	0.00%
Object Code 7000—Other Outgo and Financing*	2,351,392	17.13%
<b>Total Operating Expenditures</b>	13,723,549	100.00%

D12. \*Include a description of the expenditures identified under object code 7000:

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**Table 5: Projected Expenditures for Supplemental Aids and Services in the Regular Classroom and for Students with Low Incidence Disabilities**

The standardized account code structure (SACS), goal 5750 is defined as "Special Education, Ages 5–22 Severely Disabled." Students with a low-incidence disability are classified severely disabled. The LEA may elect to have locally defined goals to separate low-incidence disabilities from other severe disabilities to identify these costs locally.

D13. Does the SELPA, including all LEAs participating in the SELPA, use locally defined goals to separate low-incidence disabilities from other severe disabilities?

Yes  No

If "No," describe how the SELPA identifies expenditures for low-incidence disabilities as required by *EC* Section 56205(b)(1)(D)?

Desert/Mountain County Operated Programs and Desert/Mountain SELPA use functions 1130 and 1135 to identify expenditures related to students with low incidence disabilities. Additionally, the SELPA uses object 7221 in the low incidence budget to record reimbursement to member LEAs for low incidence itinerant services purchased from County. Goal 5750 was retired effective 2020-21.

D14. Enter the total projected expenditures for supplemental aids and services (SAS) for students with disabilities who are placed in the regular education classroom and for those who are identified with low incidence (LI) disabilities.

Total Projected Expenditures for SAS in the Regular Classroom Provided to Students with Disabilities

Total Projected Expenditures for Students with LI Disabilities

D15. Using the form template provided in **Attachment V**, provide a complete distribution of projected federal and state expenditures by LEAs participating in the SELPA.

ANNUAL SERVICE PLAN 2021 - 2022  
DESERT/MOUNTAIN CHARTER SELPA #3651

LEA OF SERVICE	425	865	445	720	535	735	840	820	515	540	436	435	350	510	340	715	855	415	860	750	450	730	900	890	520	460	530	760	545	270	240	525	330	710	250	740	725	901	755	870	830	850					
ADAPTIVE PE	AGENCY LINKAGES	ASST TECH SERV	AUDIOLOGICAL SERVICES	BEHAVIOR INTERVENTION	BRAILLE TRANSCRIPTION	CAREER AWARENESS	COLLEGE PREP	COUNSELING AND GUIDANCE	DAY TREATMENT SERVICES	HEALTH AND NURSING: OTHER	HEALTH/NURSING: PHYSICAL	IND/SMALL GROUP INST	INDIVIDUAL COUNSELING	INTENSIVE INDIVIDUAL SERVICES	INTERPRETER SERVICES	JOB COACHING	LANGUAGE AND SPEECH	MENTORING	NOTE TAKING	OCCUPATIONAL THERAPY	ORIENTATION AND MOBILITY	OTHER SPED SERVICES	OTHER TRANSITION SERVICE	PARENT COUNSELING	PHYSICAL THERAPY	PSYCHOLOGICAL SERVICES	RECREATION SERVICES	RESIDENTIAL TREATMENT	RESPIRE CARE SERVICES	SERVICE COORDINATION	SOCIAL WORK (DMCC)	SAI	SP DEAF/HH SERVICES	SP INSTRUCTION AGES 0-2 ONLY	SP ORTHOPEDIC SERVICES	SPECIALIZED VISION SERVICES	TRANSPORTATION	TRANSCRIPTION SERVICES	TRAVEL TRAINING	VOCATIONAL EDUCATION	WORK EXPERIENCE EDUCATION						
Allegiance STEAM	x				x	x					x			x				x			x	x												x													
Aveson Global Leadership ACA	x				x		x	x	x				x	x				x					x																					x			
Aveson School of Leaders					x				x				x	x				x																	x												
Ballington Academy																			x																												
Desert Trails Charter																				x																											
Elite Academy													x																																		
Encore Jr/Sr HD	x			x																																											
Julia Lee														x																																	
Laverne Prep																																															
Leonardo Da Vinci																																															
Odyssey Charter	x			x	x				x				x	x																																	

ANNUAL SERVICE PLAN 2021 - 2022  
DESERT/MOUNTAIN CHARTER SELPA #3651

LEA OF SERVICE	425	865	445	720	535	735	840	820	515	540	436	435	350	510	340	715	855	415	860	750	450	730	900	890	520	460	530	760	545	270	240	525	330	710	250	740	725	901	755	870	830	850					
	ADAPTIVE PE	AGENCY LINKAGES	ASST TECH SERV	AUDIOLOGICAL SERVICES BEHAVIOR INTERVENTION	BRAILLE TRANSCRIPTION	CAREER AWARENESS	COLLEGE PREP	COUNSELING AND GUIDANCE DAY TREATMENT	SERVICES HEALTH AND NURSING; OTHER HEALTH/NURSING; PHYSICAL	IND/SMALL GROUP INST	INDIVIDUAL COUNSELING	INTENSIVE INDIVIDUAL SERVICES	INTERPRETER SERVICES	JOB COACHING	LANGUAGE AND SPEECH	MENTORING	NOTE TAKING	OCCUPATIONAL THERAPY ORIENTATION AND MOBILITY	OTHER SPED SERVICES	OTHER TRANSITION SERVICE	PARENT COUNSELING	PHYSICAL THERAPY	PSYCHOLOGICAL SERVICES	RECREATION SERVICES	RESIDENTIAL TREATMENT RESPIRE CARE SERVICES	SERVICE COORDINATION	SOCIAL WORK (DMCC)	SAI	SP DEAF/HH SERVICES	SP INSTRUCTION AGES 0-2 ONLY	SP ORTHOPEDIC SERVICES	SPECIALIZED VISION SERVICES	TRANSPORTATION	TRANSCRIPTION SERVICES	TRAVEL TRAINING	VOCATIONAL EDUCATION WORK EXPERIENCE	EDUCATION										
OCS - Odyssey South														x							x																										
Pasadena Rosebud Academy																					x																										
Pathways to College											x																																				
Vitural Prep - Lucerne							x																																								
Taylion HD							x	x																																							
Chaffey JUSD																																															

Special Education Local Plan Area (SELPA) Local Plan

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**LOCAL PLAN**  
**Section E: Annual Service Plan**  
**SPECIAL EDUCATION LOCAL PLAN AREA**



California Department of Education  
Special Education Division  
2021-22 Local Plan Annual Submission

## Local Plan Section E: Annual Service Plan

California *Education Code (EC)* sections 56205(b)(2) and (d); 56001; and 56195.9

The Local Plan Section E: Annual Service Plan must be adopted at a public hearing held by the SELPA. Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing. Local Plan Section E: Annual Service Plan may be revised during any fiscal year according to the SELPA's process as established and specified in Section B: Governance and Administration portion of the Local Plan consistent with *EC* sections 56001(f) and 56195.9. Local Plan Section E: Annual Service Plan must include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location where the services are provided (Attachment VI), regardless of whether the LEA is participating in the Local Plan.

### Services Included in the Local Plan Section E: Annual Service Plan

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the *Code of Federal Regulations (34 CFR)* Section 300.156(b), Title 5 of the *California Code of Regulations (5 CCR)* 3001(r) and the applicable portions 3051 et. seq.; and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to *EC* sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs and school sites are to be included in **Attachment VI**.

**Include a description each service provided. If a service is not currently provided, please explain why it is not provided and how the SELPA will ensure students with disabilities will have access to the service should a need arise.**

330–Specialized Academic Instruction

Provide a detailed description of the services to be provided under this code.

Adapting, as appropriate to the needs of the child with a disability, the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children.

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- 210–Family Training, Counseling, Home Visits (Ages 0-2 only)  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development. Note: Services provided by specialists (such as medical services, nursing services, occupational therapy, and physical therapy) for a specific function should be coded under the appropriate service category, even is the services were delivered in the home.

- 220–Medical (Ages 0-2 only)  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.

- 230–Nutrition (Ages 0-2 only)  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include conducting assessments in: nutritional history and dietary intake, anthropometric, biochemical, and clinical variables; feeding skills and deeing problems and food habits and food preferences.

- 240–Service Coordination (Ages 0-2 only)  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Based on the need of the student, coordinated services between LEA and various service providers.

- 250–Special Instruction (Ages 0-2 only)  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Special instruction includes the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes

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and social interaction, curriculum planning, including the planned interaction of personnel, materials, and time and space that leads to achieving the outcomes in the child's individualized family service plan (IFSP); providing families with information, skills, and support related to enhancing the skill development of the child, and working with the child to enhance the child's development.

260—Special Education Aide (Ages 0-2 only)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

270—Respite Care (Ages 0-2 only)       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

340—Intensive Individual Instruction

Provide a detailed description of the services to be provided under this code.

350—Individual and Small Group Instruction

Provide a detailed description of the services to be provided under this code.

415—Speech and Language       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

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difficulty understanding or using spoken language. The difficulty may result from problems with articulation(excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss or the acquisition, comprehension, or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include specialized instruction and services, monitoring, reviewing, and consultation, and may be direct or indirect, including the use of a speech consultant.

425-Adapted Physical Education

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports and rhythms, for strength development and fitness, suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.

435-Health and Nursing: Specialized Physical Health Care

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specialized physical health care services means those health services prescribed by the child's licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school. Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration, and glucose testing.

436-Health and Nursing: Other

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health

Section E: Annual Service Plan

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problem, consulting with staff, group and individual consulting, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician supervised or specialized health care service. IEP required health and nursing services are expected to supplement the regular health services program.

445–Assistive Technology

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any specified training or technical support for the incorporation of assistive devices adapted computer technology, or specialized media with the educational programs to improve access for students. The term included a functional analysis of the student's needs for assistive technology, selecting, designing, fitting, customizing, or repairing appropriate devices, coordinating services with assistive technology devices, training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services.

450–Occupational Therapy

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings, or the home, in groups or individually, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.

460–Physical Therapy

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services are provided, pursuant to an IEP, by a registered physical therapist or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings

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or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.

510–Individual Counseling

Provide a detailed description of the services to be provided under this code.

One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on such student aspects are education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.

515–Counseling and Guidance  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Counseling in a group setting provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training and assistance to special education students supervised by staff credentialed to service special education students. These services are expected to supplement the regular guidance and counseling program.

520–Parent Counseling  *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent counseling is expected to supplement the regular guidance and counseling program.

525–Social Worker  *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

Social work services, provided by a qualified individual pursuant to an IEP, include, but are not limited to, preparing a social or developmental history of a child with a disability. group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program.

530–Psychological

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services, provided by a credentialed or licensed psychologist pursuant to an IEP. Includes interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about the child's behavior and conditions related to learning, and planning programs of individual or group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP required psychological services are expected to supplement the regular guidance and counseling program.

535–Behavior Intervention

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.

540–Day Treatment

Provide a detailed description of the services to be provided under this code.

Structured education, training, and support services to address the student's mental health needs.

545–Residential Treatment

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Provide a detailed description of the services to be provided under this code.

A 24-hour, out-of-home placement that provides intensive therapeutic services to support the educational program.

- 610—Specialized Service for Low Incidence Disabilities       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Low incidence services are defined as those provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, heard of hearing (HH), or deaf-blind (DB). Typically, services are provided in an education setting by an itinerant teacher or an itinerant teacher/specialist. Consultation is provided to the teacher, staff, and parent as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student.

- 710—Specialized Deaf and Hard of Hearing       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. Rehabilitative and educational services, adapting curricula, methods, and the learning environment. and special consultation to students, parents, teachers, and other school personnel.

- 715—Interpreter       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Sign language interpretation of spoken language to individuals whose communication is normally sign language, by a qualified sign language interpreter.

- 720—Audiological       *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents, or speech pathologists must be identified in the IEP as to reason, frequency, and duration of contact, infrequent contacts considered assistance and would not be included.

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725–Specialized Vision

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision, curriculum modifications necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing, and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff and others and collaboration with the student's classroom teacher.

730–Orientation and Mobility

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requirement such services according to an IEP.

735–Braille Transcription

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.

740–Specialized Orthopedic

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specially designed instruction related to the unique needs of students with orthopedic disabilities including specialized materials and equipment.

745–Reading

*Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

750–Note Taking

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

755–Transcription

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

760–Recreation Service, Including  
Therapeutic Recreation

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

820–College Awareness

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

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830–Vocational Assessment, Counseling, Guidance, and Career Assessment

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist a student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions.

840–Career Awareness

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Transition services include a provision for self-advocacy, career planning, and career guidance. This also emphasizes the need for coordination between these provisions and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds.

850–Work Experience Education

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.

855–Job Coaching

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.

860–Mentoring

*Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

Mentoring is a sustained coaching relationship between a student and teacher through ongoing involvement. The mentor offers support, guidance, encouragement and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal, as in planned, structured instruction, or informal that occurs naturally through friendship and counseling.

865–Agency Linkages (referral and placement)

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act( supplemental security income).

870–Travel and Mobility Training

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Based on needs of the child, coordinated by the LEA.

890–Other Transition Services

*Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.

900–Other Related Service

Pursuant to Title 5 of the *California Code of Regulations* (5 CCR) 3051.24, "other related services" not identified in sections 5 CCR sections 3051.1 through 3051.23 must be provided only by staff who possess a license to perform the service issued by an entity within the Department of Consumer Affairs or another state licensing office; or by staff who hold an credential issued by the California Commission on Teacher Credentialing authorizing the service. If code 900 is used, include the information below. Users may select the "+" and "-" buttons to add or delete responses.

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+ - Description of the “Other Related Service”

Special Transportation

Qualifications of the Provider Delivering “Other Related Service”

Code 900 is used to indicate Special Transportation for students with disabilities as indicated on the IEP.

Special Education Local Plan Area (SELPA) Local Plan

SELPA Desert/Mountain Charter - 3651

Fiscal Year 2021–22

**LOCAL PLAN**  
**Attachments**  
**SPECIAL EDUCATION LOCAL PLAN AREA**



California Department of Education

Special Education Division

2021–22 Local Plan Submission

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SELPA: Desert/Mountain Charter - 3651

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## Attachment I—Local Educational Agency Listing

### Participating Local Educational Agency Identification

Enter the California Department of Education (CDE) issued county/district/school code (CDS) and the full name for each local educational agency (LEA) participating in the Local Plan. The LEA names will automatically populate the remaining attachments. Pursuant to California *Education Code (EC)* sections 56205(a)(12)(D)(iii) and 56195.1(b) and (c). SELPAs with one or more LEAs, or those who join with the county office of education (COE) to submit a Local Plan to the CDE for consideration of approval must include copies of joint powers agreements or contractual agreements, as appropriate.

In the table below, enter the CDE issued CDS code and the official name as listed in the California School Directory <https://www.cde.ca.gov/SchoolDirectory/> for each COE, District, Joint Powers Authority (JPA), and SELPA participating in the Local Plan and receiving a special education funding allocation for services and programs provided to students with disabilities.

#### To Add or Delete Rows:

To add or delete table rows, select the "plus" or "minus" buttons bellow. Actions taken here will be automatically repeated for each of the tables in Attachments II through VI. Users must manually enter LEA information in Attachment VII.

#### LEA Membership Changes:

If an LEA was previously reported to the CDE in fiscal year 2020–21 or 2021–22 and there is a change in SELPA membership, **DO NOT DELETE** the entry. Instead, under the "LEA Status" column, select the drop-down menu and choose the applicable status option for the LEA membership change.

#### SELPA County/District/School Codes

If a SELPA does not have a CDS code, then the associated fields should be left blank. NOTE: If a CDS code section begins with a "0," the zero will not appear in the user's entry.

- If a SELPA does not have a complete CDS code, then leave the associated district and school code blank.

- If a SELPA is not a charter LEA, then leave the associated charter code blank.

## Attachment I

SELPA: Desert/Mountain Charter - 3651

Fiscal Year: 2021–22

Add or Delete Row	List	County Code xx	District Code xxxxx	School Code xxxxxxx	Charter Code (if applicable) xxxx	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Special Education Director First Name	Special Education Director Last Name	Phone (xxx) xxx-xxxx	Email	LEA Status
	1	36	67678	137547	1945	Allegiance STEAM Academy - Thrive	Callie	Moreno	(626) 376-5230	callie.moreno@asathrive.org	Previously Reported
	2	19	64881	113464	487	Aveson Global Leadership Academy	Kelly	Jung	(626) 797-1438	kellyjung@aveson.org	Previously Reported
	3	19	64881	113472	848	Aveson School of Leaders	Chantell	Butler	(626) 797-1440	chantellbutler@aveson.org	Previously Reported
	4	13	63123	118455	1030	Ballington Academy for the Arts and Sciences	Gisella	Wong	(760) 353-0410	gwong@voa-swcal.org	Previously Reported
	5	36	10363	6111918	1522	Desert Trails Preparatory Academy	Sarah	Ballard-Wiley	(760) 805-9871	sarah.ballard@dtacademy.com	Previously Reported
	6	36	75051	136960	1923	Elite Academic Academy - Lucerne	Susana	Waisman	(866) 354-8302	swaisman@hotmail.com	Previously Reported
	7	36	75044	116707	971	Encore Jr/Sr High School for the Performing and Visual Arts	Esther	Haskins	(760) 956-2632	ehaskins@encorehighschool.com	Previously Reported
	8	33	10330	137851	1988	Julie Lee Performing Arts Academy	Mika	Hicks-Klepper	(909) 714-4112	mhkelper@gmail.com	Previously Reported
	9	11	75044	118059	1034	LaVerne Elementary Preparatory Academy	Sarah	Ballard-Wiley	(760) 805-9871	sarah.ballard@dtacademy.com	Previously Reported
	10	37	68023	119594	1082	Leonardo da Vinci Health Sciences Charter	Antonio	Hernandez	(619) 301-2075	antonio.hernandez@divincicharter.or	Previously Reported
	11	19	10199	6116883	249	Odyssey Charter	Chasityflame	Price	(626) 229-0993	chasityflamep@ocsmail.org	Previously Reported
	12	19	64881	136945	1921	OCS - South	Chasityflame	Price	(626) 229-0993	chasityflamep@ocsmail.org	Previously Reported

Attachment I

SELPA: Desert/Mountain Charter - 3651

Fiscal Year: 2021–22

Add or Delete Row	List	County Code xx	District Code xxxxx	School Code xxxxxxx	Charter Code (if applicable) xxxx	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Special Education Director First Name	Special Education Director Last Name	Phone (xxx) xxx-xxxx	Email	LEA Status
	13	15	64881	113894	857	Pasadena Rosebud Academy	Susan	Matthews	(626) 797-7704	susan.matthews@pasadenarosebud.	Previously Reported
	14	36	75044	112441	801	Pathways to College K8	Craig	Merrill	(760) 686-5353	craig.merrill@pathwaysk8.com	Previously Reported
	15	36	67587	128462	1520	Taylion High Desert Academy/ Adelanto	Brenda	Congo	(760) 843-6622	brenda.congo@taylion.com	Previously Reported
	16	36	75051	138107	1975	Virtual Prep Lucerne	Careen	Lomago	(626) 755-8074	clomago@accelschools.com	New LEA
	17	36	10363			Desert/Mountain Charter SELPA	Jenae	Holtz	(760) 955-3556	jenae.holtz@cahelpp.org	Previously Reported

SELPA: Desert/Mountain Charter - 3651

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Each SELPA must adhere to requirements for developing and reporting special education budget revenue and expenditures. The following excerpt is taken from California School Accounting Manual (CSAM): Procedure 755 Special Education on page 755-1 and included to assist the SELPA with completing Section D: Annual Budget Plan information for each LEA participating in the SELPA's Local Plan.

Special education budgets are complex and are of great interest to the public, both locally and statewide. *EC* Section 56205(b)(1) requires that a special education budget shall identify particular elements. Identification of the following elements is facilitated by the standardized account code structure (SACS):

1. Apportionment received by the LEA in accordance with the allocation plan adopted by the SELPA. (The apportionment is tracked in SACS in the resource field in combination with the revenue code in the object field.)
2. Administrative costs of the plan. (These costs are tracked in the function field.)
3. Costs of special education services to pupils with severe disabilities and low-incidence disabilities. (This population is identified by the goal field.)
4. Costs of special education services to pupils with nonsevere disabilities. (This population is identified by the goal field.)
5. Costs of supplemental aids and services provided to meet the individual needs of pupils placed in regular education classrooms and environments. (Costs of these aids and services are tracked in the function field.)
6. Costs of regionalized operations and services and direct instructional support by program specialists in accordance with Part 30, Chapter 7.2, Article 6, of the California *EC*, Program Specialists and Administration of Regionalized Operations and Services. (These costs are tracked in the goal field for regionalized operations and in the function field for instructional services.)
7. Use of property taxes allocated to the SELPA pursuant to *EC* Section 2572. (Property taxes allocated to the SELPA are tracked in the resource field and identified by a revenue code in the object field.)

SELPA: Desert/Mountain Charter - 3651

Fiscal Year: 2021–22

**Attachment II—Projected Special Education Revenue by Local Educational Agency**

For each LEA participating in the Local Plan, enter the projected special education revenue funding sources allowed by the Individuals with Disabilities Education Act (IDEA). Information included in this table must be consistent with revenues identified in Section D, Table 1. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 1.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
1	Allegiance STEAM Academy - Thrive	421,216	0	113,048	0	0	0	0	0	534,264
2	Aveson Global Leadership Academy	152,228	0	77,649	0	0	0	0	0	229,877
3	Aveson School of Leaders	196,602	0	61,662	0	0	0	0	0	258,264
4	Ballington Academy for the Arts and Sciences	135,793	0	28,547	0	0	0	0	0	164,340
5	Desert Trails Preparatory Academy	277,035	0	42,250	0	0	0	0	0	319,285
6	Elite Academic Academy - Lucerne	455,298	0	57,095	0	0	0	0	0	512,393
7	Encore Jr/Sr High School for the Performing and Visual Arts	429,571	0	119,899	0	0	0	0	0	549,470
8	Julie Lee Performing Arts Academy	143,427	0	44,534	0	0	0	0	0	187,961

Attachment II

SELPA: Desert/Mountain Charter - 3651

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List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
9	LaVerne Elementary Preparatory Academy	247,884	0	22,838	0	0	0	0	0	270,722
10	Leonardo da Vinci Health Sciences Charter	130,044	0	28,547	0	0	0	0	0	158,591
11	Odyssey Charter	216,571	0	73,081	0	0	0	0	0	289,652
12	OCS - South	127,948	0	30,831	0	0	0	0	0	158,779
13	Pasadena Rosebud Academy	94,751	0	19,412	0	0	0	0	0	114,163
14	Pathways to College K8	145,371	0	57,095	0	0	0	0	0	202,466
15	Taylton High Desert Academy/ Adelanto	103,144	0	54,330	0	0	0	0	0	157,474
16	Virtual Prep Lucerne	265,569	0	0	0	0	0	0	0	265,569
17	Desert/Mountain Charter SELPA	1,023,917	0	46,956	0	0	0	71,592	0	1,142,465
Totals:		4,566,369	0	877,774	0	0	0	71,592	0	5,515,735

Attachment III

SELPA: Desert/Mountain Charter - 3651

Fiscal Year: 2021–22

**Attachment III—Projected Expenditures by Object Code by Local Educational Agency**

For each LEA participating in the Local Plan, enter the projected special education expenditures by LEA and object code as allowed by the IDEA. Information included in this table must be consistent with expenditures identified in Section D, Tables 2 . NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 2.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
1	Allegiance STEAM Academy - Thrive	453,158	31,188	81,553	0	166,648	0	0	732,547
2	Aveson Global Leadership Academy	551,930	118,460	94,823	4,300	50,928	0	0	820,441
3	Aveson School of Leaders	522,105	28,000	84,738	5,000	0	0	0	639,843
4	Ballington Academy for the Arts and Sciences	75,000	25,000	5,000	0	55,000	0	0	160,000
5	Desert Trails Preparatory Academy	203,101	99,269	60,978	0	0	0	0	363,348
6	Elite Academic Academy - Lucerne	133,000	0	26,600	0	630,000	0	0	789,600
7	Encore Jr/Sr High School for the Performing and Visual Arts	489,301	205,163	253,721	5,000	23,843	0	0	977,028
8	Julie Lee Performing Arts Academy	76,500	15,422	25,598	0	171,870	0	0	289,390
9	LaVerne Elementary Preparatory Academy	209,960	0	43,275	0	53,880	0	0	307,115

Attachment III

SELPA: Desert/Mountain Charter - 3651

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List	LEA Official Name (District, Charter, COE, JPA, <i>and</i> SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
10	Leonardo da Vinci Health Sciences Charter	0	0	0	0	170,000	0	0	170,000
11	Odyssey Charter	507,259	80,832	173,417	5,000	54,456	3,000	0	823,964
12	OCS - South	286,313	65,608	101,879	5,000	20,526	3,000	0	482,326
13	Pasadena Rosebud Academy	60,000	15,000	12,500	8,900	50,000	0	0	146,400
14	Pathways to College K8	145,602	87,460	54,098	0	38,608	0	0	325,768
15	Taylion High Desert Academy/ Adelanto	155,709	0	33,413	1,000	6,580	0	0	196,702
16	Virtual Prep Lucerne	121,222	28,725	63,337	0	0	0	0	213,284
17	Desert/Mountain Charter SELPA	250,059	232,876	193,806	19,126	305,457	0	52,477	1,053,801
<b>Totals:</b>		4,240,219	1,033,003	1,308,736	53,326	1,797,796	6,000	52,477	8,491,557

SELPA: Desert/Mountain Charter - 3651

Fiscal Year: 2021–22

**Attachment IV—Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency**

For each LEA participating in the Local Plan, enter the projected special education revenue received by each funding source. Information provided must be consistent with revenues identified in Section D, Table 3. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 3.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
1	Allegiance STEAM Academy - Thrive	113,048	11.91%	421,216	9.22%	198,284	534,264
2	Aveson Global Leadership Academy	77,649	8.18%	152,228	3.33%	590,563	229,877
3	Aveson School of Leaders	61,662	6.50%	196,602	4.31%	381,578	258,264
4	Ballington Academy for the Arts and Sciences	28,547	3.01%	135,793	2.97%	0	164,340
5	Desert Trails Preparatory Academy	42,250	4.45%	277,035	6.07%	44,063	319,285
6	Elite Academic Academy - Lucerne	57,095	6.01%	455,298	9.97%	277,207	512,393
7	Encore Jr/Sr High School for the Performing and Visual Arts	119,899	12.63%	429,571	9.41%	427,558	549,470
8	Julie Lee Performing Arts Academy	44,534	4.69%	143,427	3.14%	101,429	187,961
9	LaVerne Elementary Preparatory Academy	22,838	2.41%	247,884	5.43%	36,393	270,722

## Attachment IV

SELPA: Desert/Mountain Charter - 3651

Fiscal Year: 2021–22

List	LEA Official Name (District, Charter, COE, JPA, <i>and</i> SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
10	Leonardo da Vinci Health Sciences Charter	28,547	3.01%	130,044	2.85%	11,408	158,591
11	Odyssey Charter	73,081	7.70%	216,571	4.74%	534,311	289,652
12	OCS - South	30,831	3.25%	127,948	2.80%	323,547	158,779
13	Pasadena Rosebud Academy	19,412	2.04%	94,751	2.07%	32,236	114,163
14	Pathways to College K8	57,095	6.01%	145,371	3.18%	123,302	202,466
15	Taylion High Desert Academy/ Adelanto	54,330	5.72%	103,144	2.26%	39,228	157,474
16	Virtual Prep Lucerne	0	0.00%	265,569	5.82%	0	265,569
17	Desert/Mountain Charter SELPA	118,548	12.49%	1,023,917	22.42%	0	1,142,465
Totals:		949,366	100.00%	4,566,369	100.00%	3,121,107	5,515,735

SELPA: Desert/Mountain Charter - 3651

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**Attachment V—Projected Expenditures by Local Educational Agency for Supplemental Aids and Services in the Regular Classroom for Students with Disabilities and Those Identified with Low Incidence Disabilities**

Enter the revenue allocated to each LEA for supplemental aids and services (SAS) for those students with disabilities placed in the regular classroom setting and those who are identified with low incidence (LI) disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 5.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
1	Allegiance STEAM Academy - Thrive	495,000	60,000
2	Aveson Global Leadership Academy	9,940	9,044
3	Aveson School of Leaders	5,464	6,029
4	Ballington Academy for the Arts and Sciences	0	3,015
5	Desert Trails Preparatory Academy	0	6,029
6	Elite Academic Academy - Lucerne	5,000	8,000
7	Encore Jr/Sr High School for the Performing and Visual Arts	0	9,044
8	Julie Lee Performing Arts Academy	0	0
9	LaVerne Elementary Preparatory Academy	0	3,015

Attachment V

SELPA: Desert/Mountain Charter - 3651

Fiscal Year: 2021–22

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
10	Leonardo da Vinci Health Sciences Charter	158,100	11,900
11	Odyssey Charter	0	0
12	OCS - South	0	0
13	Pasadena Rosebud Academy	20,000	0
14	Pathways to College K8	0	0
15	Taylion High Desert Academy/ Adelanto	0	3,015
16	Virtual Prep Lucerne	10,285	0
17	Desert/Mountain Charter SELPA	6,709	6,709
Totals:		710,498	125,800

**Attachment VI  
must be  
completed  
using the CDE  
approved  
Microsoft Excel  
Template**

Attachment VII

SELPA:

Fiscal Year:

**Attachment VII—Special Education Local Plan Area Membership Transfers and Mergers (to and from the SELPA)**

Educational programs and services already in operation may not be transferred to another LEA unless all provisions of *EC* Section 56207 have been met by the SELPA as demonstrated by the completion and submission of Attachment VII. The effective date of the transfer must not be prior to the July 1 of the second fiscal year after the date the sending or receiving SELPA informed the other agency and the governing body of multiple LEA SELPAs or the responsible individual of single LEA SELPAs notified the other agency, unless both the sending and receiving SELPA unanimously agree the transfer date will take effect on the July 1 of the first fiscal year following the notification date.

LEA Name	Add or Delete Row	LEA Status	Original LEA	Disruptive or School Name	Initiating SELPA Notification Date	SELPA Governing Board Notification Date	COE Notification Date	CDE Notification Date	Agreed Upon Effective Fiscal Year
Allegiance STEAM Academy - Thrive		Delete This Row							<input type="text"/>
Aveson Global Leadership Academy		Delete This Row							<input type="text"/>
Aveson School of Leaders		Delete This Row							<input type="text"/>
Ballington Academy for the Arts and Sciences		Delete This Row							<input type="text"/>
Desert Trails Preparatory Academy		Delete This Row							<input type="text"/>
Elite Academic Academy - Lucerne		Delete This Row							<input type="text"/>
Encore Jr/Sr High School for the Performing and Visual Arts		Delete This Row							<input type="text"/>
Julie Lee Performing Arts Academy		Delete This Row							<input type="text"/>

Attachment VII

SELPA:

Fiscal Year:

LEA Name	Add or Delete Row	LEA Status	Impacted SELPA Name	Impacted District, Charter, or School Name	Initiating SELPA Notification Date	SELPA Governing Board Notification Date	COE Notification Date	CDE Notification Date	Agreed Upon Effective Fiscal Year
LaVerne Elementary Preparatory Academy		Delete This Row							<input type="text"/>
Leonardo da Vinci Health Sciences Charter		Delete This Row							<input type="text"/>
Odyssey Charter		Delete This Row							<input type="text"/>
OCS - South		Delete This Row							<input type="text"/>
Pasadena Rosebud Academy		Delete This Row							<input type="text"/>
Pathways to College K8		Delete This Row							<input type="text"/>
Taylion High Desert Academy/Adelanto		Delete This Row							<input type="text"/>
Virtual Prep Lucerne		Delete This Row							<input type="text"/>
Desert/Mountain Charter SELPA		Delete This Row							<input type="text"/>

## LOCAL PLAN

### Section D: Annual Budget Plan

#### SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

2021-22 Local Plan Annual Submission

Section D: Annual Budget Plan

SELPA Desert/Mountain Charter - 3651

Fiscal Year 2021–22

**Local Plan Section D: Annual Budget Plan**

Projected special education budget funding, revenues, and expenditures by LEAs are specified in **Attachments II–V**. This includes supplemental aids and services provided to meet the needs of students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA) who are placed in regular education classrooms and environments, and those who have been identified with low incidence disabilities who also receive special education services.

**IMPORTANT:** Pursuant to California *Education Code (EC)* Section 56048, adjustments to any year’s apportionment must be received by the California Department of Education (CDE) from the SELPA prior to the end of the first fiscal year (FY) following the FY to be adjusted. The CDE will consider and adjust only the information and computational factors originally established during an eligible FY, if the CDE's review determines that they are correct.

Pursuant to *EC* Section 56195.1(2)(b)(3), each Local Plan must include the designation of an administrative entity to perform functions such as the receipt and distribution of funds. Any participating local educational agency (LEA) may perform these services. The administrative entity for a multiple LEA SELPA or an LEA that joined with a county office of education (COE) to form a SELPA, is typically identified as a responsible local agency or administrative unit. Whereas, the administrative entity for single LEA SELPA is identified as a responsible individual. Information related to the administrative entity must be included in Local Plan Section A: Contacts and Certifications.

Section D: Annual Budget Plan

SELPA

Fiscal Year

**Table 1: Special Education Revenue by Source**

D1. Using the fields below, identify the special education revenues by funding source. The total revenue and the percent of total funding by source is automatically calculated.

Funding Revenue Source	Amount	Percentage of Total Funding
Assembly Bill (AB) 602 State Aid	4,566,369	82.79%
AB 602 Property Taxes	0	0.00%
Federal IDEA Part B	877,774	15.91%
Federal IDEA Part C	0	0.00%
State Infant/Toddler	0	0.00%
State Mental Health	0	0.00%
Federal Mental Health	71,592	1.30%
Other Revenue*	0	0.00%
<b>Total Revenue</b>	5,515,735	<b>100.00%</b>

D2. Using the form template provided in **Attachment II**, complete a distribution of revenues to all LEAs participating in the SELPA by funding source.

D3. \*Include a description of the revenue identified the "Other Revenue" category

Section D: Annual Budget Plan

SELPA

Fiscal Year

**Table 2: Total Budget by Object Codes**

D4. Using the fields below, identify the special education expenditures by object code. The total expenditures and the percent of total expenditures by object code is automatically calculated.

Object Code	Amount	Percentage of Total Expenditures
Object Code 1000—Certificated Salaries	4,240,219	49.93%
Object Code 2000—Classified Salaries	1,033,003	12.17%
Object Code 3000—Employee Benefits	1,308,736	15.41%
Object Code 4000—Supplies	53,326	0.63%
Object Code 5000—Services and Operations	1,797,796	21.17%
Object Code 6000—Capital Outlay	6,000	0.07%
Object Code 7000—Other Outgo and Financing*	52,477	0.62%
<b>Total Expenditures</b>	<b>8,491,557</b>	<b>100.00%</b>

D5. Using the templates provided in **Attachment III**, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

D6. \*Include a description of the expenditures identified under object code 7000:

Object code 7000 includes CDE approved indirect cost rate applied to applicable expenditures.

Section D: Annual Budget Plan

SELPA Desert/Mountain Charter - 3651

Fiscal Year 2021–22

**Table 3: Federal, State, and Local Revenue Summary**

D7. Using the fields below, identify funding by revenue jurisdiction and percent of total budget.

Revenue Source	Amount	Percentage of Total Funding
State Special Education Revenue	4,566,369	52.87%
Federal Revenue	949,366	10.99%
Local Contribution	3,121,107	36.14%
<b>Total Revenue From All Sources</b>	8,636,842	100.00%

D8. Using the form template provided in **Attachment IV**, provide a complete distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

**Special Education Local Plan Area Funding Distribution**

D9. Describe the basic premise of the SELPA Allocation Plan.

State AB 602 special education funding is distributed equally to each charter based on average daily attendance, and federal funds are distributed equally based on pupil count. The D/M Charter SELPA retains some funding to be appropriated at the governance board's discretion to centralize and increase services.

D10. Describe how the SELPA distributes IDEA revenues to the LEAs, including the models used to provide services to member LEAs:

The Charter SELPA special education revenue distribution model combines CDE certified state AB 602 funding and federal funding to calculate an equalized funding rate. Each charter's certified ADA is multiplied by the equalized rate to calculate the charter's apportionment. Adjustments are made off-the-top of the apportionment to support governance approved service and support fees. The adjusted apportionment funds are distributed to members. Payments for AB 602 apportionments are processed monthly upon receipt of funds from CDE. Federal fund expenditures reports are collected and reported as prescribed by CDE, and funds are distributed to charters upon receipt of funds.

Section D: Annual Budget Plan

SELPA Desert/Mountain Charter - 3651

Fiscal Year 2021–22

**Table 4: Special Education Local Plan Area Operating Expenditures**

D11. Using the fields below, identify the total projected SELPA operating expenditures by SELPA accounting codes, the amount, and the percent of total expenses. NOTE: For 2021-22 fiscal year, this table optional for single LEA SELPAs.

Accounting Categories and Codes	Amount	Percentage of Total
Object Code 1000—Certificated Salaries	250,059	23.73%
Object Code 2000—Classified Salaries	232,876	22.10%
Object Code 3000—Employee Benefits	193,806	18.39%
Object Code 4000—Supplies	19,126	1.81%
Object Code 5000—Services and Operations	305,457	28.99%
Object Code 6000—Capital Outlay	0	0.00%
Object Code 7000—Other Outgo and Financing*	52,477	4.98%
<b>Total Operating Expenditures</b>	1,053,801	100.00%

D12. \*Include a description of the expenditures identified under object code 7000:

Object code 7000 includes CDE approved indirect cost rate applied to applicable expenditures.

Section D: Annual Budget Plan

SELPA

Fiscal Year

**Table 5: Projected Expenditures for Supplemental Aids and Services in the Regular Classroom and for Students with Low Incidence Disabilities**

The standardized account code structure (SACS), goal 5750 is defined as "Special Education, Ages 5–22 Severely Disabled." Students with a low-incidence disability are classified severely disabled. The LEA may elect to have locally defined goals to separate low-incidence disabilities from other severe disabilities to identify these costs locally.

D13. Does the SELPA, including all LEAs participating in the SELPA, use locally defined goals to separate low-incidence disabilities from other severe disabilities?

Yes  No

If "No," describe how the SELPA identifies expenditures for low-incidence disabilities as required by *EC* Section 56205(b)(1)(D)?

Member charters use restricted classes in the schools accounting system or other unique identifiers to segregate low incidence expenditures when applicable. Additionally, all low incidence funds are apportioned to the SELPA, and members are reimbursed for low incidence related costs - up to a specific amount per member based on available funds - upon invoice to SELPA. LEAs must include supporting documentation including the student's IEP to substantiate the reimbursement request with the invoice.

D14. Enter the total projected expenditures for supplemental aids and services (SAS) for students with disabilities who are placed in the regular education classroom and for those who are identified with low incidence (LI) disabilities.

Total Projected Expenditures for SAS in the Regular Classroom Provided to Students with Disabilities

Total Projected Expenditures for Students with LI Disabilities

D15. Using the form template provided in **Attachment V**, provide a complete distribution of projected federal and state expenditures by LEAs participating in the SELPA.

San Bernardino County Superintendent of Schools

DESERT MOUNTAIN COUNTY OPERATED SPECIAL EDUCATION PROGRAM  
2020-21 LCFF PROJECTED FUNDING PER DISTRICT  
as of 2nd Interim

District of Residence	UPP %	Grades TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
<b>Adelanto</b>	81.8100%	11,034.09	10,145.18	10,446.24	-	
P-2/Annual ADA		28.48	21.56	15.87	-	65.91
<b>Total</b>		<b>314,250.83</b>	<b>218,730.17</b>	<b>165,781.88</b>		<b>698,762.88</b>
<b>Apple Valley</b>	74.1900%	10,580.54	9,728.17	10,016.86	11,910.73	
P-2/Annual ADA		31.38	24.26	13.22	29.40	98.26
<b>Total</b>		<b>332,017.28</b>	<b>236,005.45</b>	<b>132,422.84</b>	<b>350,175.37</b>	<b>1,050,620.94</b>
<b>Barstow</b>	80.0600%	10,929.93	10,049.41	10,347.63	12,304.04	
P-2/Annual ADA		25.80	13.34	4.81	9.19	53.14
<b>Total</b>		<b>281,992.10</b>	<b>134,059.18</b>	<b>49,772.11</b>	<b>113,074.13</b>	<b>578,897.51</b>
<b>Bear Valley</b>	70.4400%	10,357.33	9,522.95	9,805.54	11,659.46	
P-2/Annual ADA		4.17	2.74	2.66	-	9.57
<b>Total</b>		<b>43,190.08</b>	<b>26,092.88</b>	<b>26,082.75</b>		<b>95,365.71</b>
<b>Helendale</b>	53.7400%	9,416.90	8,658.28	8,915.21	-	
P-2/Annual ADA		2.55	2.31	0.89	-	5.75
<b>Total</b>		<b>24,013.10</b>	<b>20,000.62</b>	<b>7,934.54</b>		<b>51,948.27</b>
<b>Hesperia</b>	74.7100%	10,611.49	9,756.63	10,046.16	11,945.57	
P-2/Annual ADA		10.17	4.76	7.67	60.47	83.07
<b>Total</b>		<b>107,918.84</b>	<b>46,441.56</b>	<b>77,054.04</b>	<b>722,348.55</b>	<b>953,762.98</b>
<b>Lucerne</b>	88.1100%	11,409.07	10,489.96	10,801.25	12,843.42	
P-2/Annual ADA		5.68	1.57	2.06	8.83	18.14
<b>Total</b>		<b>64,803.52</b>	<b>16,469.23</b>	<b>22,250.57</b>	<b>113,407.42</b>	<b>216,930.75</b>
<b>Needles</b>	76.6700%	10,728.15	9,863.89	10,156.60	12,076.90	
P-2/Annual ADA		5.57	5.43	4.00	7.05	22.05
<b>Total</b>		<b>59,755.80</b>	<b>53,560.94</b>	<b>40,626.42</b>	<b>85,142.12</b>	<b>239,085.27</b>
<b>Oro Grande</b>	94.4400%	11,785.84	10,836.37	-	-	
P-2/Annual ADA		1.02	0.76	-	-	1.78
<b>Total</b>		<b>12,021.56</b>	<b>8,235.64</b>			<b>20,257.20</b>
<b>Silver Valley</b>	53.0300%	9,404.83	8,647.18	8,903.78	10,587.21	
P-2/Annual ADA		-	-	0.94	1.75	2.69
<b>Total</b>				<b>8,369.56</b>	<b>18,527.61</b>	<b>26,897.17</b>
<b>Snowline</b>	70.5000%	10,360.91	9,526.23	9,808.93	11,663.48	
P-2/Annual ADA		30.33	12.63	4.10	22.91	69.97
<b>Total</b>		<b>314,246.26</b>	<b>120,316.32</b>	<b>40,216.59</b>	<b>267,210.37</b>	<b>741,989.55</b>
<b>Trona</b>	73.6800%	10,550.18	9,700.26	9,988.12	11,876.55	
P-2/Annual ADA		2.46	0.90	0.02	2.66	6.04
<b>Total</b>		<b>25,953.45</b>	<b>8,730.24</b>	<b>199.76</b>	<b>31,591.64</b>	<b>66,475.08</b>
<b>Victor Elementary</b>	86.1100%	11,290.03	10,380.51	-	-	
P-2/Annual ADA		114.86	55.78	-	-	170.64
<b>Total</b>		<b>1,296,772.65</b>	<b>579,024.62</b>			<b>1,875,797.27</b>
<b>Victor Valley Union High</b>	84.6400%	-	-	10,605.71	12,610.92	
P-2/Annual ADA		-	-	27.59	72.79	100.38
<b>Total</b>				<b>292,611.65</b>	<b>917,948.76</b>	<b>1,210,560.41</b>

Summary		
District	Using 19/20 Hold Harmless ADA	First 50% Transfer
Adelanto	698,762.88	349,381.44
Apple Valley	1,050,620.94	525,310.47
Barstow	578,897.51	289,448.76
Bear Valley	95,365.71	47,682.86
Helendale	51,948.27	25,974.14
Hesperia	953,762.98	476,881.49
Lucerne	216,930.75	108,465.38
Needles	239,085.27	119,542.64
Oro Grande	20,257.20	10,128.60
Silver Valley	26,897.17	13,448.59
Snowline	741,989.55	370,994.78
Trona	66,475.08	33,237.54
Victor Elementary	1,875,797.27	937,898.64
Victor Valley Union High	1,210,560.41	605,280.21
<b>Total</b>	<b>7,827,350.99</b>	<b>3,913,675.50</b>

## FEE-FOR-SERVICE BUDGET to 2nd INTERIM COMPARISON - 2020-21

SELPA	<b>Desert Mountain</b>				Budget	2nd Interim	+Increase/ -Decrease	
<b>A. REVENUES</b>								
					March 2020	April 2021		
		RS	OB	GL	FC			
1. AB602 Special Ed Funding		6500	8311	5001	0000	\$ 45,133,619	\$ 47,259,780	\$ 2,126,161
2. Property Tax Transfer		6500	8097	5001	0000			
3. Property Tax Transfer Adjustment between 2020-21 P-2 and Annual								
4. Federal IDEA (Local Assistance Entitlement)		3310	8181	5001	0000			\$ -
5. Net State Aid (A1-A2-A3-A4)		6500	8311	5001	0000			
6. LCFF ADA Revenue Transfer		6500	8710	5001	0000	\$ 7,947,419	\$ 7,827,351	\$ (120,068)
7. Federal Preschool		3315	8182	5730	0000	\$ 142,099	\$ 138,233	\$ (3,866)
8. Preschool Local Entitlement		3310	8182	5730	0000	\$ 418,344	\$ 412,411	\$ (5,933)
9. Infant Part C		3385	8182	5710	0000	\$ 37,210	\$ 37,210	\$ -
10. Infant State Apportionment		6510	8311	5710	0000	\$ 855,937	\$ 855,937	\$ -
11. Infant Discretionary		6515	8590	5710	0000	\$ 18,605	\$ -	\$ (18,605)
12. Contrib. frm Unrestricted		6500	8981	5001	0000	\$ 161,081	\$ 122,065	\$ (39,016)
<b>TOTAL REVENUES</b>						<b>\$ 54,714,316</b>	<b>\$ 56,652,987</b>	<b>\$ 1,938,673</b>
<b>B. EXPENDITURES</b>								
1. SAI Services - SDC						\$ 28,704,649	\$ 25,989,088	\$ (2,715,561)
2. Related Services - DIS						\$ 8,017,793	\$ 8,310,588	\$ 292,795
3. Itinerant						\$ 1,769,646	\$ 1,714,513	\$ (55,133)
4. 1:1 Aide Services						\$ 5,903,730	\$ 5,525,778	\$ (377,952)
5. Bus Aides						\$ 222,910	\$ -	\$ (222,910)
6. Interpreter Services						\$ 1,096,271	\$ 707,700	\$ (388,571)
7. Preschool Assessments						\$ 307,897	\$ 343,132	\$ 35,235
8. Preschool Intensive Autism						\$ 3,286,742	\$ 2,520,432	\$ (766,310)
9. Preschool SDC						\$ 2,668,969	\$ 2,407,292	\$ (261,677)
10. Preschool Related Services - DIS						\$ 1,536,105	\$ 1,957,182	\$ 421,077
11. Early Start						\$ 1,199,604	\$ 1,204,279	\$ 4,675
<b>TOTAL EXPENDITURES</b>						<b>\$ 54,714,316</b>	<b>\$ 50,679,984</b>	<b>\$ (4,034,332)</b>
<b>C. PRIOR YEAR ADJUSTMENTS</b>								
1. Prior Year AB602 Revenue Funding Adjustment		6500	8319	5001	0000	\$ -	\$ -	\$ -
2. Early Start Beginning Balance								\$ -
<b>TOTAL PRIOR YEAR ADJUSTMENTS</b>						<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>D. 2020-21 ESTIMATED ENDING BALANCE</b>								
1. Total Revenues (Section A)						\$ 54,714,316	\$ 56,652,987	\$ 1,938,671
2. Plus Total Prior Year Revenue Adjustments (Section C)						\$ -	\$ -	\$ -
3. Less Total Expenditures (Section B)						\$ 54,714,316	\$ 50,679,984	\$ (4,034,332)
4. Less Early Start Ending Balance							\$ -	\$ -
5. Estimated 2020-21 Fee-For-Service Ending Balance						<b>\$ -</b>	<b>\$ 5,973,003</b>	<b>\$ 5,973,003</b>

Service Counts	Budget	2nd Interim	Diff
SAI Services - SDC	808	884	76
Related Services - DIS	1040	1339	299
Itinerant	263	291	28
1:1 Aide Services	94	96	2
Bus Aides	36	0	-36
Interpreters	11	7	-4
Preschool Assessments	74	70	-4
Preschool Intensive Autism	100	56	-44
Preschool SDC	110	102	-8
Preschool Related Services - DIS	373	304	-69
Early Start	64	59	5

ADA	
Estimated ADA - Budget	710.13
Estimated ADA - 2nd Interim	707.39

San Bernardino County Superintendent of Schools  
 Desert Mountain County Operated Special Education Program  
 2020-21 Proposed Budget  
 April 2020

	SAI SERVICES > 50% SDC	RELATED SERVICES DIS	ITINERANT	1 TO 1 AIDE SERVICES	BUS AIDES	INTERPRETER SERVICES	PRESCHOOL ASSESSMENTS	PRESCHOOL INTENSIVE AUTISM	PRESCHOOL SDC	PRESCHOOL RELATED SERVICES DIS	EARLY START	TOTAL
<b>RATE</b>	\$ 23,821	\$ 5,058	\$ 4,800	\$ 46,692	\$ -	\$ 82,369	\$ 4,528	\$ 30,044	\$ 27,945	\$ 5,941	\$ 5,318	
<b>OBJECT EXPENSE</b>												
1000-1999	8,617,560	2,283,404	919,157	-	-	-	199,804	838,730	830,247	853,113	618,524	15,160,539
2000-2999	4,682,662	1,746,634	68,243	2,463,904	-	60,065	-	438,625	397,940	179,330	56,343	10,093,746
3000-3999	7,057,368	1,572,416	397,207	2,008,767	-	267,692	70,502	706,409	652,859	428,518	269,808	13,431,546
4000-4999	84,832	20,964	10,400	-	-	-	-	-	16,430	4,836	6,421	143,883
5000-5999	988,481	1,229,589	18,800	83,950	-	255,821	686	6,771	3,706	79,906	14,985	2,682,695
6000-6999	-	-	-	-	-	-	-	-	-	-	-	-
	Sub total	6,853,007	1,413,807	4,556,621	0	583,578	270,992	1,990,535	1,901,182	1,545,703	966,081	41,512,409
	% of Total	0.19671	0.04058	0.13079	0.00000	0.01675	0.04747	0.34870	0.33305	0.27078	N/A	
	Allocated Cost (GL FN 2100, 2105, 2700, 8100)	2,633,067	841,982	173,705	559,841	0	71,700	343,198	327,792	266,502	148,992	5,413,502
	Sub total 1000-5000 costs	24,063,970	7,694,989	1,587,512	5,116,462	0	655,278	317,715	2,228,974	1,812,205	1,115,073	46,925,911
7300-7380	Indirect Cost @ 8.0%	1,925,118	615,599	127,001	409,317	0	52,422	186,699	178,318	144,976	89,206	3,754,073
	<b>TOTAL EXPENSE</b>	<b>25,989,088</b>	<b>8,310,588</b>	<b>1,714,513</b>	<b>5,525,778</b>	<b>0</b>	<b>707,700</b>	<b>343,132</b>	<b>2,520,432</b>	<b>2,407,292</b>	<b>1,957,182</b>	<b>50,679,984</b>

RESOURCE	OBJECT	REVENUE	0.61516	0.19671	0.04058	0.13079	0.00000	0.01675					
		<b>LCFF Distribution (based on % of total expense of applicable program)</b>	0.61516	0.19671	0.04058	0.13079	0.00000	0.01675					
6500	8710	Local Control Funding Formula Revenue	4,815,076	1,539,727	317,653	1,023,777	0	131,118					7,827,351
3315	8182	Federal Preschool							6,562	48,202	46,038	37,430	138,233
3310	8182	Preschool Local Entitlement Allocation							19,578	143,809	137,353	111,671	412,411
3385	8182	Part C Early Intervention											37,210
6510	8311	Infant I-50 Apportionment											855,937
6513	8182	Federal Preschool - Backfill for RS 3315											0
6515	8590	Infant Discretionary											0
6512	8590	Mental Health											0
6535	8590	Staff Development											0
6500	8311	AB602 Base Revenue											0
6500	8311	Contribution for Needles Nursing Services											0
6500	89XX	Contrib frm Restricted (JCS TRANSFER)											0
6500	8989	Contribution from Unrestricted	122,065										122,065
		<b>TOTAL REVENUE:</b>	<b>\$ 4,937,141</b>	<b>\$ 1,539,727</b>	<b>\$ 317,653</b>	<b>\$ 1,023,777</b>	<b>\$ -</b>	<b>\$ 131,118</b>	<b>\$ 26,140</b>	<b>\$ 192,011</b>	<b>\$ 183,392</b>	<b>\$ 149,101</b>	<b>\$ 893,147</b>

**Excess Cost Per Program** (21,051,947) (6,770,860) (1,396,860) (4,502,001) - (576,583) (316,992) (2,328,421) (2,223,901) (1,808,080) (311,132) (41,286,777)

<b>(Estimated Number of Services for 2020-21 as of 2nd interim)</b>		884	1,339	291	96	-	7	70	78	80	304	59
<b>2020-21 Projected Actual Rates - As of 2nd Interim</b>		\$ 23,821	\$ 5,058	\$ 4,800	\$ 46,692	\$ -	\$ 82,369	\$ 4,528	\$ 30,044	\$ 27,945	\$ 5,941	\$ 5,318
<b>2020-21 FFS Rates</b>		\$ 29,063	\$ 6,369	\$ 5,559	\$ 51,887	\$ 5,115	\$ 82,335	\$ 3,862	\$ 30,506	\$ 22,520	\$ 3,822	\$ 4,498

Estimated 2020-21 Revenue	\$ 56,652,987
Estimated 2020-21 Expenses	\$ 50,679,984
Net Estimated FFS Balance	\$ 5,973,003
Unused Reserve	\$ 1,641,430
<b>Estimated Total Ending Balance</b>	<b>\$ 7,614,433</b>

San Bernardino County Superintendent of Schools  
Desert Mountain County Operated Special Education Program  
2021-22 FFS Budget Summary  
April 2021

**2021-22 Budget Assumptions**

- 2.5% COLA on salary
- Step and Column included in contracted salaries
- 5% increase on Medical, Dental, Vision and Life
- Assume no medical opt-out
- Employer paid statutory rates as follows (increase in PERS and STRS)
  - Medicare: 1.45%, SUI: .05%, Workers Comp: 2.76%
  - STRS: 15.92%, PERS: 23.0%, Alt. Retirement: 2.25%
- Information Technology User Fees: \$2,428 per full user, \$116 per email only user
- Indirect Cost Rate: 7.85%

**Certificated FTE**

1100 - Teacher	138.6
1200 - Pupil Support	13.8
1300 - Supervisor/Admin	10.89
<b>Total</b>	<b>163.29</b>

**Classified FTE**

2100 - Instructional Aides	286.77
2200 - Pupil Support	27
2400 - Clerical & Office Support	25.7
<b>Total</b>	<b>339.47</b>

**Total FTE 502.76**

<b>2021-22 Fee-For-Service Budget</b>	
Total Budgeted Expenditures	\$ 55,862,110
Less Budgeted Offsetting Revenue	\$ 10,385,941
2021-22 Excess Cost	\$ (45,476,169)

**2021-22 Proposed Fee-For-Service Rates**

RATE	SAI Services >50% - SDC	Related Services DIS	Itinerant	1:1 Aide	Bus Aides*	Interpreter	Preschool Assessment	Preschool SDC	Early Start
21/22 Rate	\$ 27,221	\$ 5,093	\$ 4,783	\$ 52,456	N/A	\$ 75,895	\$ 4,448	\$ 22,752	\$ 5,909
20/21 Rate	\$ 29,063	\$ 6,369	\$ 5,559	\$ 51,887	\$ 5,115	\$ 82,335	\$ 3,862	\$ 22,520	\$ 4,498

Counts Used to Calculate Rate	SAI Services >50% - SDC	Related Services DIS	Itinerant	1:1 Aide	Bus Aides*	Interpreter	Preschool Assessment	Preschool SDC	Early Start
21/22	877	1729	295	100	N/A	8	75	213	60
20/21	808	1040	263	94	36	11	74	110	64

\*Bus Aides will not be offered in 2021-22

\*\*Preschool Related Services and Related Services DIS combined into single rate now identified as Related Services DIS

\*\*\*Preschool Intensive Autism and Preschool SDC combined into single rate now identified as Preschool SDC

San Bernardino County Superintendent of Schools

DESERT MOUNTAIN COUNTY OPERATED SPECIAL EDUCATION PROGRAM  
 2021-22 LCFF PROJECTED FUNDING PER DISTRICT  
 April 2021

District	Col. A 2021-22 Estimated Funded ADA	Col. B 2021-22 Estimated LCFF Target Funding	Col. C 2021-22 Estimated Total Revenue	Col. D AVERAGE REVENUE PER ADA (Col. C / Col. A)	Col. E Estimated 2021-22 ADA	Col. F PROJECTED LCFF REVENUE (Col. D X Col. E)
<b>Desert Mountain Region</b>						
Adelanto Elementary	7,735.56	85,189,884	85,189,884	11,012.76	73.94	814,283.65
Apple Valley Unified	12,610.07	139,746,194	139,746,194	11,082.11	94.7	1,049,475.90
Baker Valley Unified	126.86	1,500,808	1,500,808	11,830.43	0	-
Barstow Unified	6,043.54	68,634,885	68,634,885	11,356.74	60.24	684,129.74
Bear Valley Unified	2,222.54	24,276,620	24,276,620	10,922.92	13.62	148,770.13
Helendale Elementary	639.15	6,093,615	6,093,615	9,533.94	10.74	102,394.47
Hesperia Unified	21,096.63	234,666,649	234,666,649	11,123.42	98.09	1,091,096.14
Lucerne Valley Unified	815.88	9,909,520	9,909,520	12,145.81	21.62	262,592.32
Needles	1,060.73	11,933,207	11,933,207	11,249.99	26.02	292,724.87
Oro Grande Elementary	89.83	1,063,500	1,063,500	11,839.03	3.86	45,698.65
Silver Valley Unified	2,036.67	20,213,983	20,213,983	9,925.02	2.83	28,087.80
Snowline Jt. Unified	7,169.81	78,299,988	78,299,988	10,920.79	73.79	805,845.08
Trona Jt. Unified	245.36	3,102,380	3,102,380	12,644.20	6.83	86,359.86
Victor Elementary	11,879.81	134,816,863	134,816,863	11,348.40	162.31	1,841,959.18
Victor Valley Union High	10,361.75	131,968,043	131,968,043	12,736.08	112.6	1,434,082.24
<b>TOTAL/AVERAGE FOR REGION</b>	<b>84,134.19</b>	<b>\$ 951,416,139</b>	<b>\$ 951,416,139</b>	<b>\$ 11,311.44</b>	<b>761.19</b>	<b>\$ 8,687,500.02</b>

\*Data from the LCFF Calculator v21.2

San Bernardino County Superintendent of Schools

Desert Mountain County Operated Special Education Program  
2021-22 Proposed Budget  
April 2021

			SAI SERVICES > 50% SDC	RELATED SERVICES DIS	ITINERANT	1 TO 1 AIDE SERVICES	INTERPRETER SERVICES	PRESCHOOL ASSESSMENTS	PRESCHOOL SDC	EARLY START	TOTAL	
1												
2												
3	<b>OBJECT</b>	<b>EXPENSE</b>										
4	1000-1999	Certificated Salaries	9,426,458	3,509,206	919,944	-	-	207,575	1,600,231	536,300	16,199,714	
5	2000-2999	Classified Salaries	5,360,139	2,093,893	69,253	2,817,855	372,387	-	985,661	58,239	11,757,427	
6	3000-3999	Employee Benefits	8,571,761	2,265,144	409,557	2,490,582	241,561	74,148	1,495,292	258,511	15,806,556	
7	4000-4999	Books & Supplies	89,096	27,430	10,400	-	-	-	13,800	9,421	150,147	
8	5000-5999	Services & Other Operating Expenditures	989,357	1,034,263	21,878	11,602	1,826	652	7,052	11,098	2,077,728	
9	6000-6999	Capital Outlay	-	-	-	-	-	-	-	-	-	
10		Sub total	24,436,811	8,929,936	1,431,032	5,320,039	615,774	282,375	4,102,036	873,569	45,991,572	
11		% of Total	<b>0.59992</b>	<b>0.21923</b>	<b>0.03513</b>	<b>0.13061</b>	<b>0.01512</b>	<b>0.06440</b>	<b>0.93560</b>	N/A		
12												
13		Allocated Cost (GL FN 2100, 2105, 2700, 8100)	2,736,695	1,000,070	160,262	595,795	68,961	59,832	869,173	313,755	5,804,543	
14		Sub total 1000-5000 costs	27,173,506	9,930,006	1,591,294	5,915,834	684,735	342,207	4,971,209	1,187,324	51,796,115	
15												
16	7300-7380	Indirect Cost @ 7.85%	2,133,120	779,505	124,917	464,393	53,752	26,863	390,240	93,205	4,065,995	
17												
18		<b>TOTAL EXPENSE</b>	<b>29,306,627</b>	<b>10,709,511</b>	<b>1,716,211</b>	<b>6,380,227</b>	<b>738,487</b>	<b>369,070</b>	<b>5,361,449</b>	<b>1,280,529</b>	<b>55,862,110</b>	
19												
20	<b>RESOURCE</b>	<b>OBJECT</b>	<b>REVENUE</b>									
21			<b>LCFF Distribution (based on % of total expense of applicable program)</b>									
22	6500	8710	Local Control Funding Formula Revenue	0.59992	0.21923	0.03513	0.13061	0.01512			8,687,500	
23	3315	8182	Federal Preschool	5,211,787	1,904,542	305,205	1,134,637	131,330			138,233	
24	3310	8182	Preschool Local Entitlement Allocation					8,903	129,330		412,411	
25	3385	8182	Part C Early Intervention					26,561	385,850		37,210	
26	6510	8311	Infant I-50 Apportionment							888,800	888,800	
27	6513	8182	Federal Preschool - Backfill for RS 3315								0	
28	6515	8590	Infant Discretionary							0	0	
29	6512	8590	Mental Health							0	0	
30	6535	8590	Staff Development							0	0	
31	6500	8311	AB602 Base Revenue							0	0	
32	6500	8311	Contribution for Needles Nursing Services	69,304							69,304	
33	6500	89XX	Contrib frm Restricted (JCS TRANSFER)								0	
34	6500	8989	Contribution from Unrestricted	152,483							152,483	
35			<b>TOTAL REVENUE:</b>	<b>\$ 5,433,574</b>	<b>\$ 1,904,542</b>	<b>\$ 305,205</b>	<b>\$ 1,134,637</b>	<b>\$ 131,330</b>	<b>\$ 35,464</b>	<b>\$ 515,180</b>	<b>\$ 926,010</b>	<b>\$ 10,385,941</b>
36												
37			<b>Excess Cost Per Program</b>	<b>(23,873,052)</b>	<b>(8,804,970)</b>	<b>(1,411,006)</b>	<b>(5,245,590)</b>	<b>(607,157)</b>	<b>(333,606)</b>	<b>(4,846,269)</b>	<b>(354,519)</b>	<b>(45,476,169)</b>
38												
39			<b>(Estimated Number of Services for 2021-22)</b>	<b>877</b>	<b>1,729</b>	<b>295</b>	<b>100</b>	<b>8</b>	<b>75</b>	<b>213</b>	<b>60</b>	
40			<b>2021-22 Proposed Rates</b>	<b>\$ 27,221</b>	<b>\$ 5,093</b>	<b>\$ 4,783</b>	<b>\$ 52,456</b>	<b>\$ 75,895</b>	<b>\$ 4,448</b>	<b>\$ 22,752</b>	<b>\$ 5,909</b>	
41												
42			<b>2020-21 FFS Rates</b>	<b>\$ 29,063</b>	<b>\$ 6,369</b>	<b>\$ 5,559</b>	<b>\$ 51,887</b>	<b>\$ 82,335</b>	<b>\$ 3,862</b>	<b>\$ 22,520</b>	<b>4,498</b>	

**BYLAWS OF  
CALIFORNIA ASSOCIATION OF HEALTH AND EDUCATION  
LINKED PROFESSIONS JOINT POWERS AUTHORITY**

**PREAMBLE**

The California Association of Health and Education Linked Professions Joint Powers Authority (“CAHELP JPA”), a joint powers authority (“JPA” or “Authority”) formed under the authority of Title 1, Division 7, Chapter 5, Article 1 of the California Government Code (Section 6500 et seq.) is established for the purpose of providing for the administration of a special education service region for the implementation of the state mandated special education program for the benefit of public educational agencies who are members hereof, for such ancillary and related programs and services, and to provide a forum for discussion, study, development and implementation of recommendations of mutual interest regarding such programs and services.

**ARTICLE I**

**NAME**

The name of the joint powers authority is the California Association of Health and Education Linked Professions, (“CAHELP JPA” or the “Authority”).

**ARTICLE II**

**POWERS**

CAHELP JPA shall have the power to:

A. Exercise any power available to joint power authorities and public entities under California law, including any power of or common to the public educational agencies which are parties to the Joint Powers Agreement, provided that such powers are exercised in the furtherance of the purposes and functions of CAHELP JPA, and in the manner that such powers may be exercised by public educational agencies and joint power authorities in the State of California and not prohibited under California law.

B. Provide member agencies with a comprehensive plan, organization and administration to establish, govern, implement and coordinate and operate a Local Plan for the education of individuals with exceptional needs, and to establish such ancillary and related programs and services as may be necessary and appropriate.

C. Establish and maintain such funds and segregated accounts as necessary for the programs, activities and purposes of CAHELP JPA.

Revised May 2016

D. Acquire, hold, and dispose of property, real and personal, for the purpose of providing the member agencies with the necessary education, study, development, and programs, as well as ancillary and related services, including, but not limited to, the acquisition of necessary facilities and equipment; the hiring and retention of staff; the making and entering into contracts including inter-agency agreements and programs of benefit to member agencies and CAHELP JPA; the operations and maintenance of systems for the Local Plan; and the incurring of debts, liabilities, or obligations.

E. Receive, accept, and utilize the services of personnel offered by any member agency or its representatives or agents; to receive, accept, and utilize property, real or personal, from any member agency or its agents or representatives; to enter into joint programs with member agencies to assist in the development of programs, services and emerging technologies and processes supportive of public educational agencies; to receive, hold, dispose of, to construct, operate, and maintain buildings and other improvements; and to receive, accept, expend, and disburse funds by contract or otherwise, for the purposes consistent with the purposes and authority of CAHELP JPA which funds may be provided by any member agency or its agents or representatives.

F. Adopt such policies, codes and procedures consistent with the functions and purposes of CAHELP JPA.

G. Perform such other functions as may be necessary or appropriate to carry out the purposes of CAHELP JPA consistent with the Joint Powers Agreement, these Bylaws and California law.

### **ARTICLE III**

#### **MEMBERSHIP**

A. Public educational agencies located within the State of California are eligible for membership in CAHELP JPA, provided that membership is contingent upon being a signatory to the Joint Powers Agreement and satisfaction of the requirements of Article III, Section C of these Bylaws.

B. Should any member agency reorganize in accordance with state statutes, the successor-in-interest or successors-in-interest to the obligation of any such reorganized member shall be substituted as a member, provided that the reorganized member continues to be a public educational agency under California law as defined in Article III, Section 1 of the Bylaws and a new signatory to the Joint Powers Agreement, and complies with Article III, Section C.

C. Public educational agencies applying for membership in CAHELP JPA shall be subject to the following conditions for review and approval:

1. Submission of a completed CAHELP JPA questionnaire and provision to CAHELP JPA, through its Governance Council or designee, of requested information on the agency;
2. Evaluation of the applicant public educational agency's experience by CAHELP JPA;
3. Determination of eligibility by CAHELP JPA and the conditions and terms under which the applicant may be admitted to membership, and applicant's acceptance of those terms and conditions;
4. Execution of the Joint Powers Agreement and such other program agreements and documents as requested by CAHELP JPA, and provision to CAHELP JPA of a Resolution formally adopted by the applicant's governing body authorizing execution of the Joint Powers Agreement;
5. Applicant's receipt, review and agreement to comply with the Bylaws of CAHELP JPA
6. The applicant shall become a member agency in CAHELP JPA upon formal approval of the Governance Council and signature to the Joint Powers Agreement

D. Upon admission to membership in CAHELP JPA, each member agency shall become eligible to participate in the programs and services of CAHELP JPA.

## **ARTICLE IV**

### **FORMATION OF THE GOVERNANCE COUNCIL**

**A. The CAHELP JPA Governance Council shall consist of the Superintendent/CEO representing each of the LEA members of the Desert/Mountain Special Education Local Plan Area, and two (2) CEO representatives from the Desert/Mountain Charter Special Education Local Plan Area. A CEO representing multiple LEAs shall count as a single member of the Governance Council. Each member of the Governance Council shall have one vote. Each member of the Governance Council may designate in writing an alternate representative, including but not limited to another member of the Governance Council ("proxy"), if the Superintendent/CEO or CEO is unable to attend a meeting, which designated alternate representative or designee shall have the full authority of the designating Superintendent/CEO or CEO for the purpose of decision-making. Such a designation must be received by the Chief Executive Officer prior to the commencement of a scheduled meeting of the Governance Council, and shall be good only for that meeting. One-third of the members, represented in person or by proxy, shall constitute a quorum at a meeting of members.**

Revised May 2016

B. Upon initial appointment, and annually thereafter in May, the Governance Council shall organize, elect officers, including a chair and vice-chair(s) from its members, with the secretary designated pursuant to Article VI. The elected officers will assume their roles and responsibilities as of July 1 of the next fiscal year. The Chairperson of the council shall preside at all meetings and shall be responsible for the Agenda, unless otherwise designated. He/she shall have the same rights as the other members of the Council in voting, introducing motions and resolutions and any discussion of questions that follow. In the absence of the Chairperson, the Vice Chairperson shall preside over all meetings of the Council. If the Chairperson and Vice Chairperson of the Council are both absent, the remaining members present shall select one of their group to act as temporary chairperson.

C. No one serving on the Governance Council shall receive any salary, compensation or other consideration from CAHELP JPA.

D. Membership on the Governance Council may cease for any of the reasons stated below, subject to the Governance Council taking formal action to terminate or ratify the termination of any Governance Council member.

1. Voluntary resignation.
2. If the member represented by the Governance Council member ceases to be a member of CAHELP JPA.
3. If the Governance Council member ceases to be a full time employee of the nominating member public educational agency.
4. For a violation of CAHELP JPA policies, procedures and codes of conduct.
5. By a two-thirds vote of the full Governance Council without cause or by a unanimous vote of the Governance Council if all elected members are not in attendance (and excluding the subject member being terminated).

## **ARTICLE V**

### **DUTIES OF THE GOVERNANCE COUNCIL**

The Governance Council shall have the authority to exercise the powers of CAHELP JPA as set forth in the Joint Powers Agreement and in these Bylaws, and in accordance with California law, including enforcement of CAHELP JPA policies, procedures, codes and program instruments. In addition, the Governance Council is specifically empowered to:

A. Establish and amend the Bylaws, and adopt and enforce policies, program instruments and agreements, codes of conduct, rules, and regulations not inconsistent with

applicable law or with the Joint Powers Agreement as may be necessary for CAHELP JPA and the functions of the Governance Council.

B. Provide for the management and administration of CAHELP JPA and CAHELP JPA-related programs and services in a manner that is in the best interests of CAHELP JPA and its member agencies. This power shall include (but not be limited to) the power to employ and terminate a management firm or third party, to employ staff, to acquire or contract for facilities and vendor support, and to engage in such activities and transactions as permitted under the Joint Powers Agreement, Bylaws, California law and such policies as adopted by the Governance Council.

C. Determine contributions or other formulas and the method or methods by which such contributions shall be paid by member agencies.

D. Provide for additional assessments during the year, if necessary.

E. Determine whether, and by what method, new member agencies shall be allowed into the program consistent with Article III of the Bylaws, including adoption of amendments to Article III requirements.

F. Appoint and dissolve working committees and/or by contracting for services with a third party.

G. Insure that a complete and accurate system of accounting for all funds is maintained at all times.

H. Determine the manner in which the establishment, governance, implementation, coordination, administration and operations of a Local Plan shall be undertaken.

I. Maintain, or cause to be maintained, accurate records for all risks insured against and accurate records of all claims paid.

J. Provide for ancillary and related services.

K. Enter into contracts consistent with the terms of the Joint Powers Agreement and Bylaws, and in accordance with California law.

L. Make appropriate periodic reports to the member agencies on the status of CAHELP JPA and its programs.

M. Adopt an annual budget for CAHELP JPA.

N. Oversee the activities of all other CAHELP JPA committees.

O. Annually evaluate, or cause to be evaluated the performance of the CAHELP JPA staff.

P. Perform any and all other functions necessary and appropriate to accomplish the purpose of CAHELP JPA in the discretion of the Governance Council.

## **ARTICLE VI**

### **CHIEF EXECUTIVE OFFICER**

The CAHELP JPA CEO shall act as Secretary of the CAHELP JPA Governance Council. As Secretary, he/she shall, in consultation with the Chairperson on the Governance Council, do the following:

1. Prepare and distribute the Council Agenda;
2. Prepare and distribute the Council Minutes;
3. Handle and care for all Council records and documents; and
4. Submit to the Chairperson of the Council all correspondence addressed to the Governance Council.

## **ARTICLE VII**

### **MEETINGS**

A. The Governance Council shall meet every quarter, unless otherwise determined by the Governance Council. All other committees, including Standing Committees and Ad Hoc Committees, shall meet on an as-needed basis.

B. The Governance Council shall, at its June meeting or prior to or at its last meeting of each fiscal year, approve the date and time for its regular meetings. All members and member agencies shall be notified of the meeting schedule.

C. Meetings of the Governance Council, or any other Standing Committee may be called as necessary provided that notice is given in compliance with the Brown Act, where required, and under California law.

D. One-third of the members, represented in person or by proxy, shall constitute a quorum for a meeting of the Governance Council. For any Standing Committee of CAHELP JPA, a majority shall constitute a quorum for the transaction of business. All non-voting alternates shall also be entitled to attend meetings of the Governance Council.

E. An Agenda of items to be discussed shall be prepared for all meetings and shall be made available at least three (3) working days prior to regularly scheduled Governance Council or other Standing Committee meetings, where required under the Brown Act and California law.

Agendas for Special Meetings and Emergency Meetings will be made available in accordance with the provisions of the Brown Act and California law.

F. Minutes shall be kept of all Open Sessions of meetings held by the Governance Council and other Standing Committees.

G. Items may be placed on the Agendas for meetings of the Governance Council and other Standing Committees, provided a written request is received by the Chief Executive Officer from a member of that Committee at least ten (10) business days prior to the regularly scheduled meeting, absent circumstances precluding earlier notice and request.

H. Any member of the public desiring to make a personal appearance before the Governance Council or any other Standing Committee of CAHELP JPA to discuss an item of interest shall be limited to a maximum of five (5) minutes, and all public comments shall be limited to fifteen (15) minutes and allocated equally to each member of the public making an appearance, unless otherwise allowed by the Governance Council in its discretion.

## **ARTICLE VIII**

### **FINANCE**

A. CAHELP JPA is strictly accountable for all funds received and disbursed by it, and to that end shall establish and maintain such funds and accounts as may be required by acceptable accounting practices, by any provision of law or any resolution or policy of CAHELP JPA, and as consistent with the Joint Powers Agreement, these Bylaws and California law.

B. The Treasurer of the County of San Bernardino, unless otherwise designated by the Governance Council, shall be the depository and custodian of CAHELP JPA funds, from whatever source, whether directly or pursuant to contract with the Office of the San Bernardino County Superintendent of Schools, provided that a separate trust fund may be established for the payment of claims as authorized under California law.

C. Each program year of CAHELP JPA shall operate separately from every other program year in regard to its assets and obligations. Those assets and obligations are pooled assets and obligations of the member agencies which participate in each distinct and separate program year.

D. Should the total obligations for a program year of CAHELP JPA exceed the total assets of that year, that year's members may be assessed a pro rata share of the additional contribution required as determined and approved by the Governance Council. This provision shall apply to both active member agencies and withdrawing/terminated member agencies.

E. To the extent necessary, all contributions, revenues, obligations, expenditures and disbursements of CAHELP JPA that can be separately and distinctly identified by program year shall be accounted for separately by each program year. All contributions, revenues, obligations, expenditures and disbursements of CAHELP JPA that cannot be separately and distinctly

identified by program year shall be allocated to each program year in a manner as determined by the Governance Council.

F. In the event of the dissolution of CAHELP JPA, the complete rescission or other final termination of CAHELP JPA by all member agencies then a party hereto, any property interest remaining in CAHELP JPA following a discharge of all of CAHELP JPA's existing obligations and establishment of reserves for anticipated expenses, shall be returned to the member agencies. The amounts returned to each member shall be in accordance with the member agency's portion of net assets (i.e., "equity") as determined by the Governance Council. Only member agencies in CAHELP JPA shall be entitled to an allocation of any remaining equity, unless otherwise determined by the Governance Council.

G. The Governance Council shall contract with a Certified Public Accountant for an annual audit of the accounts and records of CAHELP JPA whether directly or pursuant to a contract with the Office of the San Bernardino County Superintendent of Schools. The audit shall be conducted in full compliance with all requirements under the California Government Code applicable to joint power authorities, and shall conform to generally accepted auditing standards. On completion, the audit report shall be provided to or otherwise filed with each member agency within six (6) months of the end of the fiscal year under examination, unless otherwise extended by the Governance Council.

## **ARTICLE IX**

### **WITHDRAWAL AND TERMINATION OF MEMBERSHIP**

A. Any member agency may withdraw from CAHELP JPA and terminate its status as a signatory to the Joint Powers Agreement effective at the end of any fiscal year of CAHELP JPA by notifying the CAHELP JPA Governance Council in writing at least one year and one day prior to the close of CAHELP JPA's fiscal year unless the Governance Council by unanimous vote agrees to a shorter timeline. Written notice shall include an adopted Resolution by the Board or governing body of the member agency formally approving withdrawal and termination from membership in CAHELP JPA in order to be effective. Such termination as a member agency in CAHELP JPA shall also result in a termination of the member agency's participation in any CAHELP JPA, program or service as of the end of CAHELP JPA's fiscal year. In addition, such written notice shall, when given, result in any employee or representative of the withdrawing member agency being terminated from CAHELP JPA's Governance Council, or any other Standing Committee effective immediately, unless otherwise directed by the applicable committee.

B. Notwithstanding the foregoing, any member agency may rescind its withdrawal notice from CAHELP JPA, inclusive of its withdrawal from CAHELP JPA programs or services, by written notice with an accompanying resolution from the Board or governing body of the member to be received by CAHELP JPA no later than June 30 of the then existing fiscal year of CAHELP JPA and program participation.

C. Upon any withdrawal, or involuntary termination of a member agency, the withdrawing or terminated member agency shall continue to be responsible for the amount of any additional assessments or contingencies required because of costs, obligations or sums incurred while the withdrawing or terminating member agency was a member of CAHELP JPA and a participant in any program of CAHELP JPA. A withdrawing or terminated member agency shall not be entitled to participate in, or receive any distribution of assets of CAHELP JPA, which assets shall remain the assets of CAHELP JPA.

D. A member agency may be involuntarily terminated from CAHELP JPA by a two-thirds (2/3rds) vote of the Governance Council.

## **ARTICLE X**

### **LIABILITY**

Except as otherwise provided by individual contract, pursuant to the provisions of the Government Code of the State of California, each member agency of CAHELP JPA shall be liable for its pro rata share of all debts and liabilities of CAHELP JPA and its pro rata share of all debts and liabilities of all self-funded programs against members of CAHELP JPA while a member of CAHELP JPA. Notwithstanding the foregoing, all liabilities and equity shall be determined on a program by program basis, with all participants in a given program liable pro rata for all liabilities of a program. . To achieve such purpose, each member agency indemnifies and holds harmless the other members and CAHELP JPA, including all past and present CAHELP JPA staff, Governance Council and all members of other Standing Committees, including all past and present officers for any liability, loss, cost, or expense that may be imposed upon such other member in excess of such pro rata liability.

## **ARTICLE XI**

### **ARBITRATION**

A. In the event of a dispute between a member agency and CAHELP JPA, the dispute shall be subject to binding arbitration and all parties shall be bound by the findings and decision of the Arbitrator(s). All disputes shall be subject to binding arbitration including, but not limited to, any disputes arising between CAHELP JPA and any member agency concerning the Joint Powers Agreement, the Bylaws, any programs, or in any way involving or relating to the operations, management and activities of CAHELP JPA and/or the right, duties or obligations of the member agency.

B. The binding arbitration shall be conducted by JAMS, before a single arbitrator from JAMS, unless otherwise agreed between CAHELP JPA and the member agency, and shall be conducted by and under the operative rules and procedures of JAMS.

C. Regardless of the outcome of the arbitration, CAHELP JPA and the member agency shall share equally in the costs of the arbitration and in the compensation of the arbitrator, provided

that the arbitrator shall have discretion to award fees and costs to the extent the arbitrator finds any claim or defense to have been presented without an objective and reasonable basis, or to the extent the arbitrator determines that a party engaged in conduct which resulted in unnecessary legal fees and costs.

D. The arbitrator shall consider CAHELP JPA as a governmental agency and risk sharing organization, and the parties relationship as an honorable one and neither a contract of adhesion or otherwise as an agreement between parties with adverse interests. The arbitrator shall seek to enforce the terms of the parties' agreements and the intentions of the parties at the time of entering into those agreements, in a fair and objective manner.

E. A judgment based on the decision of the arbitrator may be entered in any court having jurisdiction upon the request of the member agency or CAHELP JPA.

## **ARTICLE XII**

### **BYLAWS**

A. These Bylaws shall be deemed the instrument by which this Authority is governed.

B. These Bylaws shall not be inconsistent with the Joint Powers Agreement or California law.

## **ARTICLE XIII**

### **AMENDMENT**

A. Amendment to these Bylaws may be proposed by any member agency or by any member of the Governance Council, and the Governance Council shall be empowered to revise and amend these Bylaws. Once amended, the revised Bylaws shall be distributed to all member agencies.

B. All amendments must be approved by two thirds (2/3) of a majority of the representatives of the Governance Council sufficient for quorum before the amendment shall become effective.

Effective: \_\_\_ 2014

# First Team Real Estate – Hi Desert

Office-760.952.8326  
FAX-760.513.1260  
Cell – 760.964.3186  
15545 Bear Valley Rd.  
Ste A  
Hesperia, CA 92345

May 7, 2021

California Association of Health & Education

Thank you for the opportunity to provide you with an updated Comparative Market Analysis for your commercial lot on **Mariposa Rd, Hesperia (APN: 0405-042-60-0-000)**.

This analysis is based upon information about your property, what activity has occurred in the area with properties having the same basic features as your property.

Subject property is a 14.71 acre corner lot on Mariposa Rd and Eucalyptus St adjacent to the I-15 Freeway.

Property offers excellent visibility to both the northbound and southbound travelers on I-15 with daily traffic count of over 100,000.

Zoning for property is Neighborhood Commercial and Office Professional.

This analysis is divided into several marketing categories: Active, Expired and Sold.

## Active Listing:

Address	Acre	DOM	Original List Price	Current List Price
Mariposa Rd.	11.30	178	199,000	199,000
17354 Mesa St	8.05	20	525,000	525,000
Mariposa Rd.	11.71	15	825,000	795,000
Cedar St	50.00	136	1,750,000	1,750,000
C Ave	8.61	23	1,950,000	1,950,000
Mariposa Rd.	9.58	44	2,065,000	2,065,000

## Expired Listing:

Mariposa Rd.	11.71	383	825,000	Re-listed at \$795,000
I Ave	8.83	1120	1,500,000	750,000

## Sold Properties:

			Sales Price	Sales Date
Caliente Rd.	9.98	94	199,000	03/09/2021

Based on limited sales of similar lots and sufficient competing active listings, I would suggest a market range of \$1,200,000 to \$1,400,000.

Very Sincerely,

Mathilde Kirkland  
Broker Associate  
First Team Real Estate – Hi Desert

4-30-2021

CMA Report

Mariposa Rd.

Listings as of 4/30/2021 4:21:40 PM

Page 1

Land

Active

Address	City	Map	Acre	SqFt	Date	\$/Acre	DOM/ CDOM	Orig Price	List Price
Mariposa Rd	Hesperia		11.3000	492228sf	11/03/20	17610.62	178/178	199,000	199,000
17354 Mesa St	Hesperia		8.0500	350658sf	04/10/21	65217.39	20/20	525,000	525,000
CEDAR St	Hesperia		50.0000	2178000sf	12/15/20	35000.00	136/136	1,750,000	1,750,000
C Ave	Hesperia		8.6100	8.6100ac	04/07/21	226480.84	23/23	1,950,000	1,950,000
Mariposa Rd	Hesperia		9.5800	417304sf	03/17/21	215621.09	44/44	2,065,650	2,065,650
<b>Listing Count</b>	5	<b>Averages</b>	17.51			111985.99	80/80	1,297,930	1,297,930
				<b>High</b>	2,065,650		<b>Low</b>	199,000	<b>Median</b> 1,750,000

Sold

Address	City	Map	Acre	SqFt	Date	\$/Acre	DOM/ CDOM	Orig Price	List Price	Sale Price	SP % LP
CALIENTE Rd	Hesperia		9.9800	434728sf	03/09/21	19939.88	94/94	199,000	199,000	199,000	100.00s
<b>Listing Count</b>	1	<b>Averages</b>	9.98			19939.88	94/94	199,000	199,000	199,000	100.00
				<b>High</b>	199,000		<b>Low</b>	199,000	<b>Median</b>	199,000	

Expired

Address	City	Map	Acre	SqFt	Date	\$/Acre	DOM/ CDOM	Orig Price	List Price	
T Ave	Hesperia		8.8300	384635sf	12/30/20	84937.71	1120/1120	1,500,000	750,000	
Mariposa Rd	Hesperia		11.7100	510087sf	01/31/21	70452.60	386/713	825,000	825,000	
<b>Listing Count</b>	2	<b>Averages</b>	10.27			77695.16	753/916	1,162,500	787,500	
				<b>High</b>	825,000		<b>Low</b>	750,000	<b>Median</b> 787,500	
<b>Property Type Count</b>	8	<b>Averages</b>	14.76			91907.52	250/291	1,126,706	1,032,956	199,000

Active Listing:

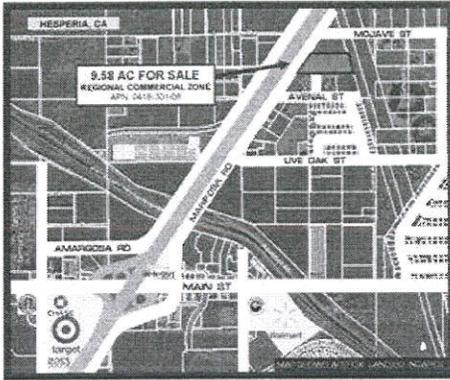
0 Mariposa Rd. 11.71 Acres # 795,000  
 previously listed at \$ 825,000  
 days on market: 383

**0 Mariposa Rd, Hesperia 92345**

STATUS: **Active**

LIST PRICE: **\$2,065,650**

Directions from Main St: turn North on Mariposa Rd and go 1.7 miles. Property is on your right. GPS: 34.439647, -117.369591 Cross Street: Mojave St.



ACRES: **9.58**  
\$ PER ACRE: **\$215,621**  
LOT(src): **417,304/9.58 (A)**  
AREA:  
GROSS EQUITY:  
PRESENT LOANS AMOUNT:  
HAVE:  
DOM: **43**  
SLC: **Standard**  
PARCEL #: **0405072400000**  
LISTING ID: **532520**  
LIST \$ ORIG.: **\$2,065,650**

**DESCRIPTION**

This **COMMERCIAL** property is located in Hesperia, CA. Hesperia is a city within San Bernardino County in the Victor Valley, also known as the High Desert. The property is approximately 0.8 miles north of Main St, 2 miles south of Bear Valley Rd and 1.69 miles east of US Highway 395. The City of Hesperia has zoned the property as Regional Commercial (RC). The Regional Commercial zone is intended for regional-serving commercial and service uses that are designed to serve the region as a whole. The regional commercial uses envisaged in this zone include large-scale big box regional shopping centers, hospitality and entertainment uses such as live performance theaters, a casino, hotels, convention spaces, as well as restaurants, specialty and supporting retail. Following are some examples of the uses permitted in the Regional Commercial zone: Assemblies of people -live entertainment venues-(eg theatre, live performance, auditoriums, banquet halls, nightclubs etc). Banks and Financial services/ Institutions. Grocery Stores, Catering establishments. Health and Fitness Clubs. Medical Services -clinics, medical/dental offices, urgent care (not including hospitals). Offices (administrative, business, executive and professional). Vehicle Parts and accessories sales. Restaurants. Retail Sales, Outdoor sales and display and Home Improvement sales and service. The property has approximately 460 ft of frontage along Mariposa Rd which runs parallel along Interstate 15 between Palmdale Rd and Oak Hill Rd. Just 0.8 miles south of the property is Main St., the largest street traversing Hesperia. According to the 2018 Caltrans Traffic Count, the Main St & 15 Freeway intersection has an annual average daily traffic count of 126,000. Many new commercial developments have been built near this intersection such as the Walmart Supercenter, opened in 2012. Other developments such as Aldi, Les Schwab Tire Center, Dollar Tree, Starbucks and a Texas Roadhouse which was completed in 2019 have been opening more recently. Overhead power is available along Mariposa Rd. According to the city of Hesperia water lines run along Mariposa as well with an additional water line also running along Box Mandela Rd. A city gravity main sewer line runs along the East property line and the east half of the Southern property line. GPS: 34.439647, -117.369591 Access Type: Public Access # of RV Spaces: 0 Zoning Description: Commercial Lot Location Type: Standard Location Development Status: Raw Land Easements: See Map of Record Miscellaneous: Build to Suit Utility Adjc to Site: Electric,Water,Telephone,Sewer # of Attached Spaces: 0 # of Detached Spaces: 0 # of RV Spaces: 0

EXCLUSIONS:

INCLUSIONS:

SUBDIVISION: /  
COUNTY: **San Bernardino**  
55+:  
PROBATE AUTHORITY:

FENCING:  
VIEW: **Mountain(s), City Lights, Valley, Desert**

SEWER:  
UTILITIES: **Sewer Available**  
ELECTRIC:

LOT FEATURES: **Paved**  
WATERFRONT:

**LAND**

COMMON INTEREST:  
LAND LEASE:  
TAX LOT: **0**  
TAX BLOCK:  
TAX TRACT #:  
LOT SIZE DIM: **Aprx 460' x 1334' x 400' x 976'**  
ASSESSMENTS:  
PARCEL #: **0405072400000**  
ADDITIONAL PARCEL(s): **No**

ZONING:  
ZONING DESC.: **Commercial**  
TAX PARCEL LTR:  
TAX MAP NUMBER:  
CURRENT USE:  
POSSIBLE USE:  
SPECIAL ASSESSMENTS:

CLEARED:  
INGRESS/EGRESS:  
SOIL TYPE:  
TOPOGRAPHY **Level**  
WATER BODY NAME:  
WELL REPORT:

WELL PUMP MOTOR HP:  
ELEVATION:  
SURVEY:  
CURRENT GEO REPORT:  
NEW CONSTRUCTION YN:

**COMMUNITY**

HOA FEE:  
HOA FEE 2:  
HOA FEE 3:  
HOA MANAGEMENT NAME:  
HOA MANAGEMENT NAME 2:  
HOA MANAGEMENT NAME 3:

HOA NAME:  
HOA NAME 2:  
HOA NAME 3:

HOA PHONE:  
HOA PHONE 2:  
HOA PHONE 3:

COMMUNITY FEATURES:

**INFRASTRUCTURE**

IMPROVEMENTS:  
WATER WELL:  
WELL DEPTH:  
WATER TABLE DEPTH:  
WELL GALLONS PER MIN.:  
WELL HOLE SIZE:

**ANALYSIS/TAX**

IMPROVEMENTS TTL \$/ %:  
PERSONAL PROPERTY \$/ %:  
LAND VALUE \$/ %:  
USABLE LAND %:  
TAX RATE:  
TAX YEAR:  
TAX RATF TOTAL :

**DISTANCE TO**

BUS:  
CHURCH:  
ELECTRIC:  
FREEWAY:  
GAS:  
PHONE SERVICE:

SCHOOLS:  
SEWER:  
SHOPPING:  
STREET:  
WATER:

TAX AREA:

**LISTING**

B.A. COMPENSATION: **3%**  
BAC REMARKS:  
DUAL/VARI. COMP?: **No**  
CURRENT FINANCING:  
LISTING TERMS: **Cash**  
LIST AGMT: **Exclusive Right To Sell**  
CONTINGENCY LIST:

LIST SERVICE:  
AD NUMBER:  
DISCLOSURES:  
INTERNET, AVM?/COMM?: **Yes/Yes**  
INTERNET?/ADDRESS?: **Yes/Yes**

**DATES**

LISTING DATE: **03/17/21**  
START SHOWING DATE:  
ON MARKET DATE: **03/18/21**  
PRICE CHG TIMESTAMP: **03/18/21**  
STATUS CHG TIMESTAMP: **03/18/21**  
MOD TIMESTAMP: **03/18/21**  
PURCH CONTRACT DATE:  
ENDING DATE:

CONTINGENCY:

**PRIVATE REMARKS: Please call or text the listing agent to confirm receipt of any submitted offer. Mello Roos Tax Amnt: 0.00**

**SHOWING INFORMATION**

SHOW CONTACT TYPE:  
SHOW CONTACT NAME:

SHOW CONTACT PHONE: ( )  


OWNER'S NAME:

SHOWING INSTRUCTIONS:

DIRECTIONS: **Directions from Main St: turn North on Mariposa Rd and go 1.7 miles. Property is on your right. GPS: 34.439647, -117.369591 Cross Street: Mojave St.**

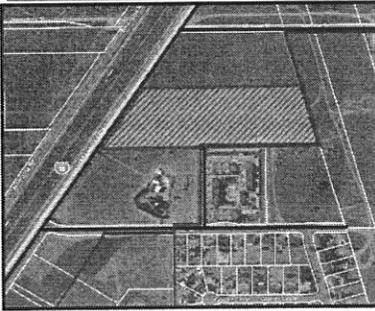
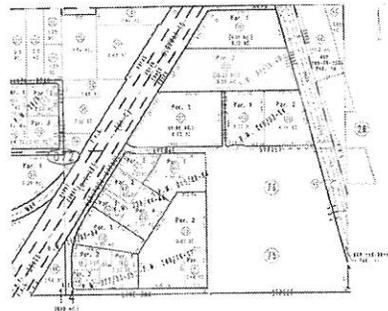
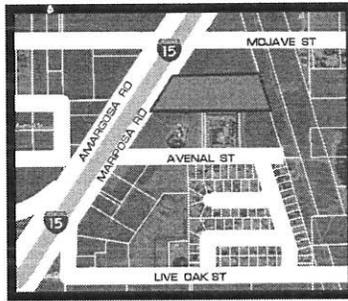
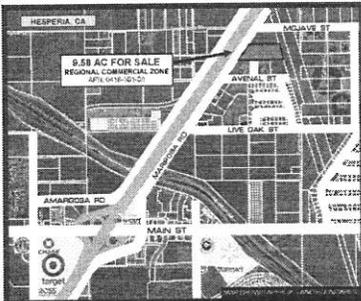
**AGENT / OFFICE**

LA: **(HDMLS-20381) John Maley**  
CoLA: **Kristen Maley**  
LO: **(HDMLS-7716) Landcore Realty**  
LO PHONE: **760-952-2345**  
CoLO: **Landcore Realty**  
CoLO PHONE: **760-952-2345**

**CONTACT PRIORITY**

LA STATE LIC.: **01985358**  
CoLA STATE LIC. **01334712**  
LO STATE LIC.: **00524765**  
LO FAX:  
CoLO STATE LIC.: **00524765**  
CoLO FAX:  
OFFERS EMAIL:  
[John@LandcoreRealty.com](mailto:John@LandcoreRealty.com)

[John@LandcoreRealty.com](mailto:John@LandcoreRealty.com)  
1.LO PHONE: **760-952-2345**  
2.LA CELL: **7609873605**

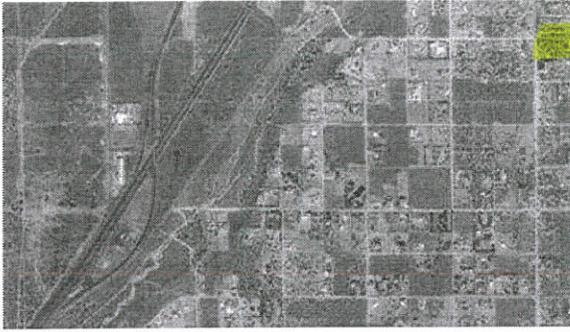


**0 Mariposa Rd, Hesperia 92344**

STATUS: **Active**

LIST PRICE: **\$795,000**

South of Joshua on Mariposa Rd. parallel to I 15 Freeway



ACRES: **11.71**  
 \$ PER ACRE: **\$67,891**  
 LOT(src): **510,087/11.71 (A)**  
 AREA: **HSP - Hesperia**  
 GROSS EQUITY:  
 PRESENT LOANS AMOUNT:  
 HAVE:  
 DOM: **15**  
 SLIC: **Standard**  
 PARCEL #: **3039351060000**  
 SECONDARY PARCEL #: **303935103**  
 LISTING ID: **CV21079449**  
 LIST \$ ORIG.: **\$795,000**

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[Submit offer using Glide](#)

**DESCRIPTION**

**Two Commercial land parcels along the I 15 Freeway in Hesperia on Mariposa Rd. Total acreage is 12.4 acres, This parcel is 11.7, other one APN 3039-351-03 is almost 1 acre. Zoned Freeway Corridor Specific Planned Regional Commercial with many potential uses, high traffic counts and great Freeway visibility! Level without obstructions make this an ideal property for large projects needing freeway access and an ideal location for business and in the path of future growth between Victorville and Hesperia. The High Desert area is Booming and land like this is becoming scarce! Seller partnership is motivated to sell! Buyer to verify information provided for intended use.**

**EXCLUSIONS:**

**INCLUSIONS:**

SUBDIVISION: /  
 COUNTY: **San Bernardino**  
 55+: **No**  
 PROBATE AUTHORITY:

FENCING:  
 VIEW: **Desert, Mountain(s)**

SEWER:  
 UTILITIES: **Electricity Available, Other, Phone Available, See Remarks, Water Available**  
 ELECTRIC:

LOT FEATURES: **Lot Over 40000 Sqft, Level**  
 WATERFRONT:

**LAND**

COMMON INTEREST: **None**  
 LAND LEASE: **No**  
 TAX LOT:  
 TAX BLOCK:  
 TAX TRACT #:  
 LOT SIZE DIM:  
 ASSESSMENTS:  
 PARCEL #: **3039351060000**  
 ADDITIONAL PARCEL(s): **303935103**

ZONING: **Regional Commercial**  
 ZONING DESC.:  
 TAX PARCEL LTR:  
 TAX MAP NUMBER:  
 CURRENT USE:  
 POSSIBLE USE:  
 SPECIAL ASSESSMENTS:

CLEARED:  
 INGRESS/EGRESS:  
 SOIL TYPE:  
 TOPOGRAPHY  
 WATER BODY NAME:  
 WELL REPORT:

WELL PUMP MOTOR HP:  
 ELEVATION:  
 SURVEY:  
 CURRENT GEO REPORT:  
 NEW CONSTRUCTION YN: **No**

**COMMUNITY**

HOA FEE: **\$0**  
 HOA FEE 2:  
 HOA FEE 3:  
 HOA MANAGEMENT NAME:  
 HOA MANAGEMENT NAME 2:  
 HOA MANAGEMENT NAME 3:

HOA NAME:  
 HOA NAME 2:  
 HOA NAME 3:

HOA PHONE:  
 HOA PHONE 2:  
 HOA PHONE 3:

COMMUNITY FEATURES: **Rural, Valley**

**INFRASTRUCTURE**

IMPROVEMENTS:  
 WATER WELL:  
 WELL DEPTH:  
 WATER TABLE DEPTH:  
 WELL GALLONS PER MIN.:  
 WELL HOLE SIZE:

**ANALYSIS/TAX**

IMPROVEMENTS TTL \$/ %:  
 PERSONAL PROPERTY \$/ %:  
 LAND VALUE \$/ %:  
 USABLE LAND %:  
 TAX RATE:  
 TAX YEAR:  
 TAX RATE TOTAL:  
 TAX AREA:

**DISTANCE TO**

BUS:  
 CHURCH:  
 ELECTRIC:  
 FREEWAY:  
 GAS:  
 PHONE SERVICE:

SCHOOLS:  
 SEWER:  
 SHOPPING:  
 STREET:  
 WATER: **across lot**

**LISTING**

B.A. COMPENSATION: **1.5%**  
 BAC REMARKS:  
 DUAL/VARI. COMP?: **No**  
 CURRENT FINANCING:  
 LISTING TERMS: **Cash, Submit**  
 LIST AGMT: **Exclusive Right To Sell**  
 CONTINGENCY LIST:

LIST SERVICE: **Full Service**  
 AD NUMBER:  
 DISCLOSURES:  
 INTERNET, AVM?/COMM?: **Yes/Yes**  
 INTERNET?/ADDRESS?: **Yes/Yes**

**DATES**

LISTING DATE: **04/15/21**  
 START SHOWING DATE:  
 ON MARKET DATE: **04/15/21**  
 PRICE CHG TIMESTAMP:  
 STATUS CHG TIMESTAMP: **04/15/21**  
 MOD TIMESTAMP: **04/15/21**  
 PURCH CONTRACT DATE:  
 ENDING DATE:

**CONTINGENCY:**

**PRIVATE REMARKS: Buyer to Verify ALL aspects of property to satisfy themselves for intended use. Seller /Brokers make no warranties . Two owners are Lisc. Ca. real estate brokers. Total of 7 partners**

SHOWING INFORMATION

SHOW CONTACT TYPE: **None**  
SHOW CONTACT NAME:

SHOW CONTACT PHONE:

OWNER'S NAME:

SHOWING INSTRUCTIONS: **Vacant Land-Go Direct, See Map of record**  
DIRECTIONS: **South of Joshua on Mariposa Rd. parallel to I 15 Freeway**

AGENT / OFFICE

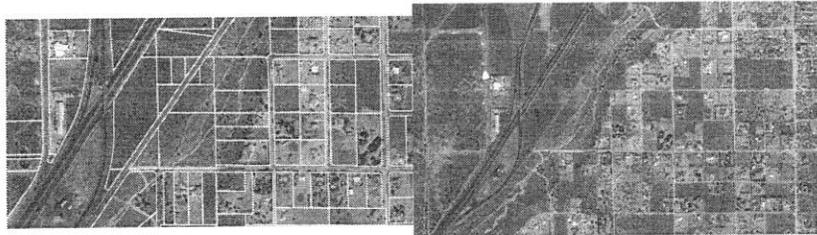
CONTACT PRIORITY

LA: **(CV36674) BRUCE KALLEN**  
CoLA:  
LO: **(52640) FIRST TEAM REAL ESTATE**  
LO PHONE: **760-952-8326**  
CoLO:  
CoLO PHONE:

LA STATE LIC.: **01497080**  
CoLA STATE LIC.  
LO STATE LIC.: **01008773**  
LO FAX:  
CoLO STATE LIC.:  
CoLO FAX:  
OFFERS EMAIL:  
[bdkallen@gmail.com](mailto:bdkallen@gmail.com)

[bdkallen@gmail.com](mailto:bdkallen@gmail.com)

- 1.LA CELL: **760-403-3000**
- 2.LA DIRECT: **760-951-0542**
- 3.LA TOLL FREE: **800-555-2503**
- 4.LA FAX: **760-245-9637**
- 5.LA EMAIL: [bdkallen@gmail.com](mailto:bdkallen@gmail.com)
- 6.LO PHONE: **760-952-8326**



Just South of Mariposa an Joshua off the I-15 Cross Street: Joshua & Mesquite.



ACRES: 11.71  
 \$ PER ACRE: \$70,453  
 LOT(src): 510,087/11.71 (A)  
 AREA:  
 GROSS EQUITY:  
 PRESENT LOANS AMOUNT:  
 HAVE:  
 DOM: 383  
 SLC: Standard  
 PARCEL #: 3039351060000  
 LISTING ID: 521324  
 LIST \$ ORIG.: \$825,000

Use PEAD in Glide During COVID-19

Submit offer using Glide

DESCRIPTION

Great Potential Level Property across freeway from Outpost fronting I-15 80,000 + cars a day visability also comes with apn 3039-351-03 for a total of 12.41 Acres.Zoned Fwy Corridor Specific Plan is Regional Commercial.Water an Electric across the street, buyer to Satisfy self of all utilities, zoning, suitability use. buyer is aware one of the Sellers is a CA Licensed Real Estate Broker Access Type: Public Access # of RV Spaces: 0 Zoning Description: Commercial Lot Location Type: Standard Location Development Status: Raw Land Easements: Utility,Set Back,See Map of Record Miscellaneous: Other Utility Adjc to Site: Electric,Water # of Attached Spaces: 0 # of Detached Spaces: 0 # of RV Spaces: 0

EXCLUSIONS:

INCLUSIONS:

SUBDIVISION: /  
 COUNTY: San Bernardino  
 55+:  
 PROBATE AUTHORITY:

FENCING:  
 VIEW: Mountain(s), Desert

SEWER: None  
 UTILITIES:  
 ELECTRIC:

LOT FEATURES: Paved  
 WATERFRONT:

LAND

COMMON INTEREST:  
 LAND LEASE:  
 TAX LOT: 0  
 TAX BLOCK:  
 TAX TRACT #:  
 LOT SIZE DIM: Irregular  
 ASSESSMENTS:  
 PARCEL #: 3039351060000  
 ADDITIONAL PARCEL(s): No

ZONING:  
 ZONING DESC.: Commercial  
 TAX PARCEL LTR:  
 TAX MAP NUMBER:  
 CURRENT USE:  
 POSSIBLE USE:  
 SPECIAL ASSESSMENTS:

CLEARED:  
 INGRESS/EGRESS:  
 SOIL TYPE:  
 TOPOGRAPHY Level  
 WATER BODY NAME:  
 WELL REPORT:

WELL PUMP MOTOR HP:  
 ELEVATION:  
 SURVEY:  
 CURRENT GEO REPORT:  
 NEW CONSTRUCTION YN:

COMMUNITY

HOA FEE:  
 HOA FEE 2:  
 HOA FEE 3:  
 HOA MANAGEMENT NAME:  
 HOA MANAGEMENT NAME 2:  
 HOA MANAGEMENT NAME 3:

HOA NAME:  
 HOA NAME 2:  
 HOA NAME 3:

HOA PHONE:  
 HOA PHONE 2:  
 HOA PHONE 3:

COMMUNITY FEATURES:

INFRASTRUCTURE

IMPROVEMENTS:  
 WATER WELL:  
 WELL DEPTH:  
 WATER TABLE DEPTH:  
 WELL GALLONS PER MIN.:  
 WELL HOLE SIZE:

ANALYSIS/TAX

IMPROVEMENTS TTL \$/ %:  
 PERSONAL PROPERTY \$/ %:  
 LAND VALUE \$/ %:  
 USABLE LAND %:  
 TAX RATE:  
 TAX YEAR:  
 TAX RATE TOTAL:  
 TAX AREA:

DISTANCE TO

BUS:  
 CHURCH:  
 ELECTRIC:  
 FREEWAY:  
 GAS:  
 PHONE SERVICE:

SCHOOLS:  
 SEWER:  
 SHOPPING:  
 STREET:  
 WATER:

LISTING

B.A. COMPENSATION: 1.5  
 BAC REMARKS:  
 DUAL/VARI. COMP?: No  
 CURRENT FINANCING:  
 LISTING TERMS: Cash  
 LIST AGMT: Exclusive Right To Sell  
 CONTINGENCY LIST:

LIST SERVICE: Full Service  
 AD NUMBER:  
 DISCLOSURES:  
 INTERNET, AVM?/COMM?: Yes/Yes  
 INTERNET?/ADDRESS?: Yes/Yes

DATES

LISTING DATE: 01/14/20  
 START SHOWING DATE:  
 ON MARKET DATE: 01/14/20  
 PRICE CHG TIMESTAMP: 01/22/20  
 STATUS CHG TIMESTAMP: 02/01/21  
 MOD TIMESTAMP: 02/01/21  
 EXPIRED DATE: 01/31/21  
 PURCH CONTRACT DATE:  
 ENDING DATE:

CONTINGENCY:

PRIVATE REMARKS: Mello Roos Tax Amnt: 0.00.

SHOWING INFORMATION

SHOW CONTACT TYPE:

SHOW CONTACT PHONE: ()

OWNER'S NAME: Clark Arlene K -Est O

SHOW CONTACT NAME:



SHOWING INSTRUCTIONS:

DIRECTIONS: **Just South of Mariposa an Joshua off the I-15 Cross Street: Joshua & Mesquite.**

AGENT / OFFICE

CONTACT PRIORITY

LA: **(HDMLS-5036) Bobbi Gates**

CoLA:

LO: **(HDMLS-1960) United California Realty**

**BVR**

LO PHONE: **760-949-4040**

CoLO:

CoLO PHONE:

LA STATE LIC.: **01201551**

CoLA STATE LIC.

LO STATE LIC.: **00246422**

LO FAX: **760-949-3912**

CoLO STATE LIC.:

CoLO FAX:

OFFERS EMAIL:

**bobbigatesre@gmail.com**

1.LA HOME: **760-617-0411**

**bobbigatesre@gmail.com**

COMPARABLE INFORMATION

CLOSE PRICE:

LIST PRICE: **\$825,000**

LIST \$ ORIGINAL:

PURCH CONTRACT DATE:

DOM/CDOM: **383/2068**

BA: **()**

BO:

BA STATE LIC.:

BO State License:

CoBA: **()**

CoBO:

CoBA STATE LIC.:

CoBO State License:

BUYER FINANCING:

CONCESSIONS \$:

CONCESSION CMTS:

ENDING DATE:



AGENT FULL: Land LISTING ID: 521324

Printed by MATHILDE KIRKLAND, State Lic: 00948195 on 04/30/2021 4:08:57 PM

Location: Hesperia

Property Types: Vacant Land/Lot - All Properties - All Lot Sizes, 7.5 - 8.0, 8.0 - 8.5, 8.5 - 9.0, 9.0 - 9.5, 9.5 - 10, 10 - 20

Price Range: \$0 - No Limit

SQFT Range: 0 - No Limit

Bedrooms: 0 - No Limit

Bathrooms: 0 - No Limit

Year Built: 0 - No Limit

## Number of Homes For Sale vs. Sold vs. Pended (Feb. 2020 - Apr. 2021)

Prepared for you by: Mathilde Kirkland



	Curnt vs. Prev Month			Curnt vs. Same Month 1 Yr Ago			Curnt vs. Same Qtr 1 Yr Ago		
	Apr. 21	Mar. 21	% Change	Apr. 21	Apr. 20	% Change	Feb. 21 to Apr. 21	Feb. 20 to Apr. 20	% Change
For Sale	149	156	-4.5% ▼	149	187	-20.3% ▼	149	187	-20.3% ▼
Sold	10	10	0% ▲	10	5	100% ▲	29	25	16% ▲
Pended	17	12	41.7% ▲	17	6	183.3% ▲	39	27	44.4% ▲

Date	2/20	3/20	4/20	5/20	6/20	7/20	8/20	9/20	10/20	11/20	12/20	1/21	2/21	3/21	4/21
For Sale	191	195	187	183	178	188	173	170	159	161	152	151	149	156	149
New Listing	28	26	17	19	12	26	22	21	9	15	17	21	20	29	23
Sold	7	13	5	6	8	5	8	24	7	8	10	11	9	10	10
Pended	10	11	6	8	6	12	22	9	11	8	13	7	10	12	17
Months of Inventory (Closed Sales)	27.3	15	37.4	30.5	22.3	37.6	21.6	7.1	22.7	20.1	15.2	13.7	16.6	15.6	14.9
Months of Inventory (Pended Sales)	19.1	17.7	31.2	22.9	29.7	15.7	7.9	18.9	14.5	20.1	11.7	21.6	14.9	13	8.8
Absorption Rate (Closed Sales) %	3.7	6.7	2.7	3.3	4.5	2.7	4.6	14.1	4.4	5	6.6	7.3	6	6.4	6.7
Absorption Rate (Pended Sales) %	5.2	5.6	3.2	4.4	3.4	6.4	12.7	5.3	6.9	5	8.6	4.6	6.7	7.7	11.4
Avg. Active Price	354	327	316	339	347	340	323	330	328	301	297	292	319	347	335
Avg. Sold Price	48	44	82	47	65	81	57	73	132	66	124	93	83	97	125
Avg. Sq. Ft. Price (Sold)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sold/List Diff. %	88	95	97	89	93	83	90	88	94	89	95	92	80	91	89
Sold/Orig LP Diff. %	85	91	94	89	93	45	87	85	83	66	95	77	74	90	87
Avg Days on Market	63	74	110	19	81	178	70	101	170	111	162	152	49	152	308
Avg CDOM	96	81	213	72	86	258	127	157	216	116	235	199	55	319	269
Median Active Price	99	100	110	125	143	149	150	150	150	150	150	150	150	153	150
Median Sold Price	60	38	53	46	64	49	56	62	75	69	97	55	70	72	78

# TrendVision™ - Published May 2021\*

Location: Hesperia

Property Types: Vacant Land/Lot - All Properties - All Lot Sizes, 7.5 - 8.0, 8.0 - 8.5, 8.5 - 9.0, 9.0 - 9.5, 9.5 - 10, 10 - 20

Price Range: \$0 - No Limit

SQFT Range: 0 - No Limit

Bedrooms: 0 - No Limit

Bathrooms: 0 - No Limit

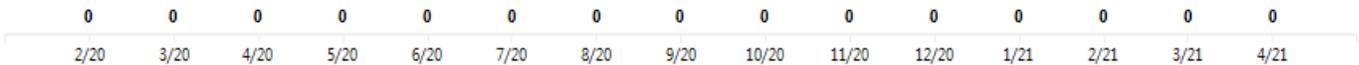
Year Built: 0 - No Limit

Average Price per SQFT (Sold) (Feb. 2020 - Apr. 2021)

Prepared for you by: Mathilde Kirkland

Avg Price per SQFT (Sold)

Avg. Price per SQ. FT.



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	Curnt vs. Prev Month			Curnt vs. Same Month 1 Yr Ago			Curnt vs. Same Qtr 1 Yr Ago		
	Apr. 21	Mar. 21	% Change	Apr. 21	Apr. 20	% Change	Feb. 21 to Apr. 21	Feb. 20 to Apr. 20	% Change
Avg. Sq. Ft. Price (Sold)	0	0	N/A	0	0	N/A	0	0	N/A

Date	2/20	3/20	4/20	5/20	6/20	7/20	8/20	9/20	10/20	11/20	12/20	1/21	2/21	3/21	4/21
For Sale	191	195	187	183	178	188	173	170	159	161	152	151	149	156	149
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Sold	7	13	5	6	8	5	8	24	7	8	10	11	9	10	10
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Avg. Sold Price	48	44	82	47	65	81	57	73	132	66	124	93	83	97	125
Avg. Sq. Ft. Price (Sold)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sold/List Diff. %	88	95	97	89	93	83	90	88	94	89	95	92	80	91	89
Sold/Orig LP Diff. %	85	91	94	89	93	45	87	85	83	66	95	77	74	90	87
Avg Days on Market	63	74	110	19	81	178	70	101	170	111	162	152	49	152	308
Avg CDOM	96	81	213	72	86	258	127	157	216	116	235	199	55	319	269
Median Active Price	99	100	110	125	143	149	150	150	150	150	150	150	150	153	150
Median Sold Price	60	38	53	46	64	49	56	62	75	69	97	55	70	72	78

Location: Hesperia

Property Types: Vacant Land/Lot - All Properties - All Lot Sizes, 7.5 - 8.0, 8.0 - 8.5, 8.5 - 9.0, 9.0 - 9.5, 9.5 - 10, 10 - 20

Price Range: \$0 - No Limit

SQFT Range: 0 - No Limit

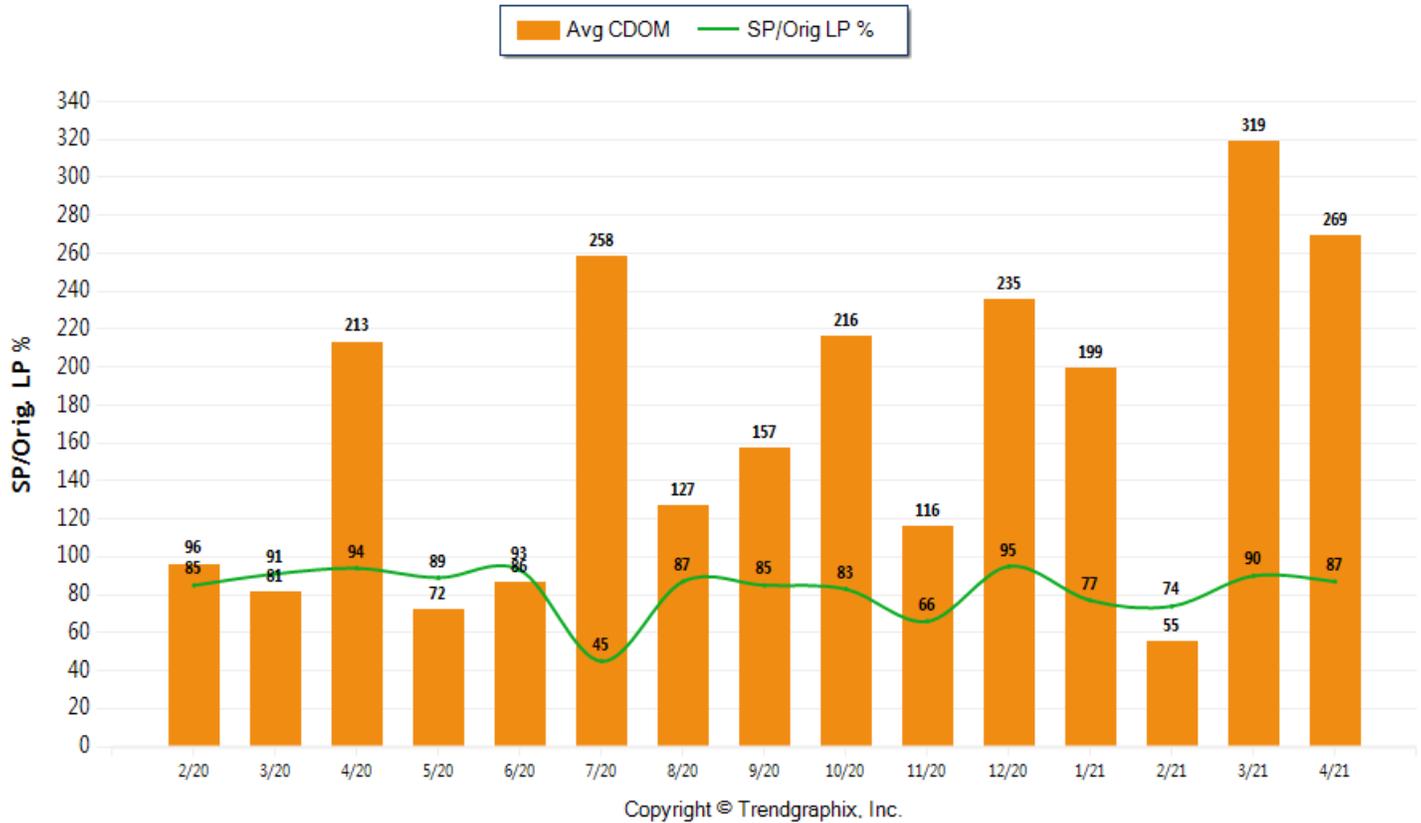
Bedrooms: 0 - No Limit

Bathrooms: 0 - No Limit

Year Built: 0 - No Limit

Avg CDOM & SP/Orig LP % (Feb. 2020 - Apr. 2021)

Prepared for you by: Mathilde Kirkland



	Curnt vs. Prev Month			Curnt vs. Same Month 1 Yr Ago			Curnt vs. Same Qtr 1 Yr Ago		
	Apr. 21	Mar. 21	% Change	Apr. 21	Apr. 20	% Change	Feb. 21 to Apr. 21	Feb. 20 to Apr. 20	% Change
Avg CDOM	269	319	-15.7% ▼	269	213	26.3% ▲	220	112	96.4% ▲
Sold/Orig LP Diff. %	87	90	-3.3% ▼	87	94	-7.4% ▼	84	90	-6.7% ▼

Date	2/20	3/20	4/20	5/20	6/20	7/20	8/20	9/20	10/20	11/20	12/20	1/21	2/21	3/21	4/21
For Sale	191	195	187	183	178	188	173	170	159	161	152	151	149	156	149
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Avg. Sold Price	48	44	82	47	65	81	57	73	132	66	124	93	83	97	125
Avg. Sq. Ft. Price (Sold)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sold/List Diff. %	88	95	97	89	93	83	90	88	94	89	95	92	80	91	89
Sold/Orig LP Diff. %	85	91	94	89	93	45	87	85	83	66	95	77	74	90	87
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Median Active Price	99	100	110	125	143	149	150	150	150	150	150	150	150	153	150
Median Sold Price	60	38	53	46	64	49	56	62	75	69	97	55	70	72	78

Location: Hesperia

Property Types: Vacant Land/Lot - All Properties - All Lot Sizes, 7.5 - 8.0, 8.0 - 8.5, 8.5 - 9.0, 9.0 - 9.5, 9.5 - 10, 10 - 20

Price Range: \$0 - No Limit

SQFT Range: 0 - No Limit

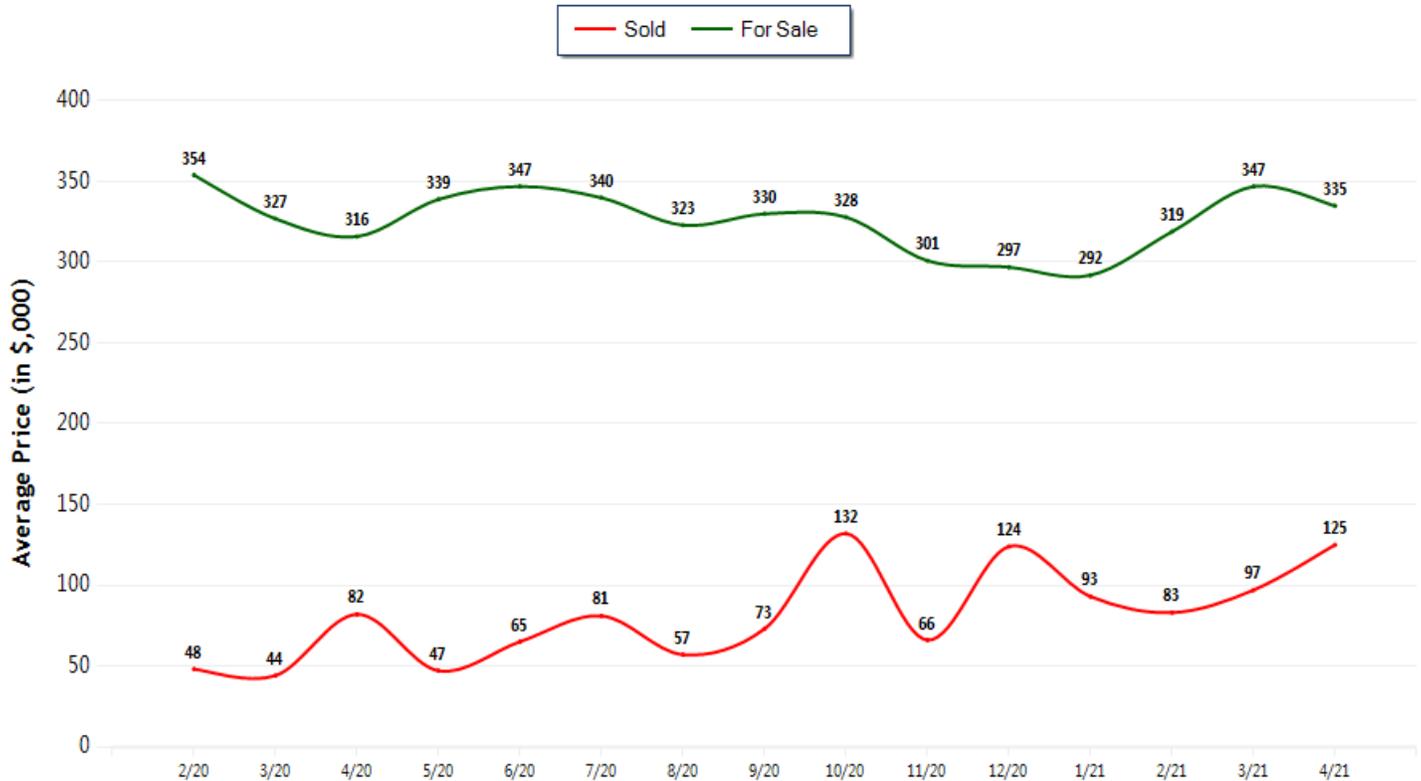
Bedrooms: 0 - No Limit

Bathrooms: 0 - No Limit

Year Built: 0 - No Limit

Average Price of For Sale and Sold (Feb. 2020 - Apr. 2021)

Prepared for you by: Mathilde Kirkland



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	Curnt vs. Prev Month			Curnt vs. Same Month 1 Yr Ago			Curnt vs. Same Qtr 1 Yr Ago		
	Apr. 21	Mar. 21	% Change	Apr. 21	Apr. 20	% Change	Feb. 21 to Apr. 21	Feb. 20 to Apr. 20	% Change
Avg. Active Price	335	347	-3.5% ▼	335	316	6% ▲	334	332	0.6% ▲
Avg. Sold Price	125	97	28.9% ▲	125	82	52.4% ▲	102	53	92.5% ▲

Date	2/20	3/20	4/20	5/20	6/20	7/20	8/20	9/20	10/20	11/20	12/20	1/21	2/21	3/21	4/21
For Sale	191	195	187	183	178	188	173	170	159	161	152	151	149	156	149
New Listing	28	26	17	19	12	26	22	21	9	15	17	21	20	29	23
Sold	7	13	5	6	8	5	8	24	7	8	10	11	9	10	10
Pended	10	11	6	8	6	12	22	9	11	8	13	7	10	12	17
Months of Inventory (Closed Sales)	27.3	15	37.4	30.5	22.3	37.6	21.6	7.1	22.7	20.1	15.2	13.7	16.6	15.6	14.9
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Avg. Active Price	354	327	316	339	347	340	323	330	328	301	297	292	319	347	335
Avg. Sold Price	48	44	82	47	65	81	57	73	132	66	124	93	83	97	125
Avg. Sq. Ft. Price (Sold)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sold/List Diff. %	88	95	97	89	93	83	90	88	94	89	95	92	80	91	89
Sold/Orig LP Diff. %	85	91	94	89	93	45	87	85	83	66	95	77	74	90	87
Avg Days on Market	63	74	110	19	81	178	70	101	170	111	162	152	49	152	308
Avg CDOM	96	81	213	72	86	258	127	157	216	116	235	199	55	319	269
Median Active Price	99	100	110	125	143	149	150	150	150	150	150	150	150	153	150
Median Sold Price	60	38	53	46	64	49	56	62	75	69	97	55	70	72	78

**Location:** Hesperia

**Property Types:** Vacant Land/Lot - All Properties - All Lot Sizes, 7.5 - 8.0, 8.0 - 8.5, 8.5 - 9.0, 9.0 - 9.5, 9.5 - 10, 10 - 20

**Price Range:** \$0 - No Limit

**SQFT Range:** 0 - No Limit

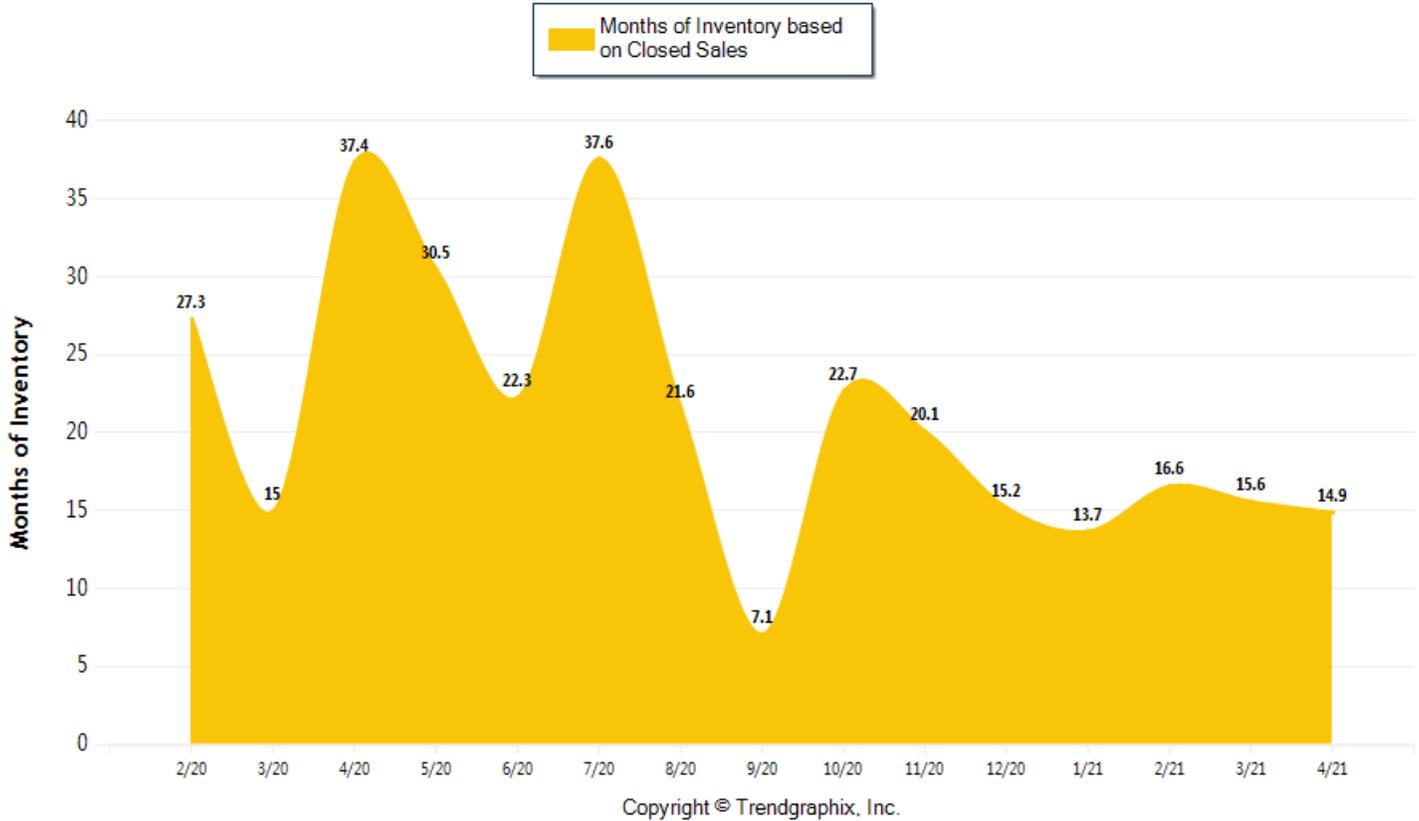
**Bedrooms:** 0 - No Limit

**Bathrooms:** 0 - No Limit

**Year Built:** 0 - No Limit

**Months of Inventory Based on Closed Sales (Feb. 2020 - Apr. 2021)**

Prepared for you by: Mathilde Kirkland



	Curnt vs. Prev Month			Curnt vs. Same Month 1 Yr Ago			Curnt vs. Same Qtr 1 Yr Ago		
	Apr. 21	Mar. 21	% Change	Apr. 21	Apr. 20	% Change	Feb. 21 to Apr. 21	Feb. 20 to Apr. 20	% Change
Months of Inventory (Closed Sales)	14.9	15.6	-4.5% ▼	14.9	37.4	-60.2% ▼	15.7	26.6	-41% ▼

Date	2/20	3/20	4/20	5/20	6/20	7/20	8/20	9/20	10/20	11/20	12/20	1/21	2/21	3/21	4/21
For Sale	191	195	187	183	178	188	173	170	159	161	152	151	149	156	149
New Listing	28	26	17	19	12	26	22	21	9	15	17	21	20	29	23
Sold	7	13	5	6	8	5	8	24	7	8	10	11	9	10	10
Pended	10	11	6	8	6	12	22	9	11	8	13	7	10	12	17
Months of Inventory (Closed Sales)	27.3	15	37.4	30.5	22.3	37.6	21.6	7.1	22.7	20.1	15.2	13.7	16.6	15.6	14.9
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Absorption Rate (Pended Sales) %	5.2	5.6	3.2	4.4	3.4	6.4	12.7	5.3	6.9	5	8.6	4.6	6.7	7.7	11.4
Avg. Active Price	354	327	316	339	347	340	323	330	328	301	297	292	319	347	335
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Avg. Sq. Ft. Price (Sold)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sold/List Diff. %	88	95	97	89	93	83	90	88	94	89	95	92	80	91	89
Sold/Orig LP Diff. %	85	91	94	89	93	45	87	85	83	66	95	77	74	90	87
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Avg CDOM	96	81	213	72	86	258	127	157	216	116	235	199	55	319	269
Median Active Price	99	100	110	125	143	149	150	150	150	150	150	150	150	153	150
Median Sold Price	60	38	53	46	64	49	56	62	75	69	97	55	70	72	78

All reports are published May 2021, based on data available at the end of April 2021. All reports presented are based on data supplied by the Victor Valley MLS. Victor Valley MLS does not guarantee or is not in anyway responsible for its accuracy. Data maintained by the Victor Valley MLS may not reflect all real estate activities in the market. Information deemed reliable but not guaranteed.

# CAHELP Budgets 2020-2021 Projected Year-End 2021-2022 Preliminary



*The Relentless Pursuit of Whatever Works in the Life of a Child*



# 2020-2021 Projected Year-End

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<u>Program</u>	<u>Revenue</u>	<u>Expense</u>	<u>Revenue Less Expense</u>	<u>Beginning Balance</u>	<u>Projected Ending Balance June 30</u>
CAHELP JPA	\$ 2,614,940	\$ 2,614,964	\$ (24)	\$ 24	\$ -
Spirit River Complex	\$ 414,997	\$ 414,997	\$ -	\$ -	\$ -
D/M SELPA	\$ 26,336,287	\$ 25,155,746	\$ 1,180,541	\$ 4,700,892	\$ 5,881,433
D/M Charter SELPA	\$ 1,466,818	\$ 1,143,965	\$ 322,853	\$ 1,564,444	\$ 1,887,297
D/M Children's Center	\$ 23,589,393	\$ 23,177,385	\$ 412,008	\$ 364,065	\$ 776,073
D/M SELPA Pass-Through	\$ 37,692,157	\$ 37,692,157	\$ -	\$ -	\$ -
D/M Charter SELPA Pass-Through	\$ 4,177,101	\$ 4,177,101	\$ -	\$ -	\$ -
	<u>\$ 96,291,693</u>	<u>\$ 94,376,315</u>	<u>\$ 1,915,378</u>	<u>\$ 6,629,425</u>	<u>\$ 8,544,802</u>

# 2020-2021 Budget Notes

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- Significant savings in nearly every expense category
- DBH expected to provide additional funding to DMCC for 2019-20 4<sup>th</sup> quarter Medi-Cal revenue loss
- DMCC submitted 2020-21 rate increase proposal to mitigate COVID-related Medi-Cal revenue loss to DBH
- DBH submitted proposal to County Board of Supervisors for consideration

# 2021 - 2022 Budget Assumptions

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- 2.5% COLA on salary
- Funded step and column
- 5% increase on medical, vision, dental, and life insurance
- Assume no medical opt-out
- Employer paid statutory rates
  - Medicare 1.45% - SUI .05% - Workers Compensation 2.76% - STRS 15.92% - PERS 23% - Alt Retirement 2.25%
- Information Technology User Fees: \$2,428 per full user, \$116 per email only user
- Indirect Cost Rate 7.85%

# 2021-2022 Preliminary Budget

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<u>Program</u>	<u>Revenue</u>	<u>Expense</u>	<u>Revenue Less</u> <u>Expense</u>	<u>Beginning</u> <u>Balance</u>	<u>Projected</u> <u>Ending Balance</u> <u>June 30</u>
CAHELP JPA	\$ 2,608,378	\$ 2,608,378	\$ -	\$ -	\$ -
Spirit River Complex	\$ 296,900	\$ 296,900	\$ -	\$ -	\$ -
D/M SELPA	\$ 26,962,424	\$ 26,833,410	\$ 129,014	\$ 5,881,433	\$ 6,010,447
D/M Charter SELPA	\$ 1,299,788	\$ 1,084,763	\$ 215,025	\$ 1,887,297	\$ 2,102,322
D/M Children's Center	\$ 24,662,541	\$ 25,005,756	\$ (343,215)	\$ 776,073	\$ 432,858
D/M SELPA Pass-Through	\$ 67,811,579	\$ 67,811,579	\$ -	\$ -	\$ -
D/M Charter SELPA Pass-Through	\$ 4,292,455	\$ 4,292,455	\$ -	\$ -	\$ -
	<u>\$ 127,934,065</u>	<u>\$ 127,933,241</u>	<u>\$ 824</u>	<u>\$ 8,544,802</u>	<u>\$ 8,545,626</u>

# 2021-22 Budget Notes

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- X-Pot contribution \$240 per pupil
- Budget deficit in X-pot and Out-of-Home programs, but fund balances sufficient to cover gaps
- Reduce leased space for DMCC in in Yucca Valley
- Discontinue DMCC agreement with Making a Difference Association

# CAHELP Staffing

Program	Object Range	CAHELP JPA			Spirit River Complex			D/M SELPA			D/M Charter SELPA			D/M Children's Center		
		21-22	20-21	Net Effect	21-22	20-21	Net Effect	21-22	20-21	Net Effect	21-22	20-21	Net Effect	21-22	20-21	Net Effect
Certificated Pupil Support	1200	-	-	-	-	-	-	2.00	2.00	-	-	-	-	2.00	3.00	(1.00)
Certificated Supervisor/Admin	1300	1.00	1.70	(0.70)	-	-	-	4.65	3.90	0.75	0.35	0.40	(0.05)	-	-	-
Other Certificated	1900	-	-	-	-	-	-	10.15	8.90	1.25	1.50	1.50	-	1.35	0.60	0.75
Classified Pupil Support	2200	-	-	-	-	-	-	57.00	58.00	(1.00)	1.25	1.25	-	123.75	143.75	(20.00)
Classified Supervisor/Admin	2300	2.00	2.00	-	-	-	-	2.55	2.55	-	0.45	0.60	(0.15)	11.00	12.85	(1.85)
Clerical and Office	2400	11.00	11.00	-	1.00	1.00	-	28.15	29.10	(0.95)	0.95	0.85	0.10	43.90	45.05	(1.15)
Other Classified	2900	-	-	-	-	-	-	-	-	-	-	-	-	4.00	7.00	(3.00)
<b>Total</b>		<b>14.00</b>	<b>14.70</b>	<b>(0.70)</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>104.50</b>	<b>104.45</b>	<b>0.05</b>	<b>4.50</b>	<b>4.60</b>	<b>(0.10)</b>	<b>186.00</b>	<b>212.25</b>	<b>(26.25)</b>

Net Effect Across Organization (27.00)

**Desert/Mountain SELPA - Desert/Mountain Charter SELPA  
2021-22 Fee-For-Service**

Rates				
FY	SELPA-Related Services	* SELPA Education Support	Intensive Therapeutic Services AVCEC/Ingles	** RSP
2021-22	\$ 6,858	\$ 3,429	\$ 10,932	\$ 2,734
2020-21	\$ 6,604	\$ 3,302	\$ 10,528	\$ 2,633

Counts				
FY	SELPA-Related Services	* SELPA Education Support	Intensive Therapeutic Services AVCEC/Ingles	** RSP
2021-22	971	193	112	96
2020-21	988	174	129	121

\* Education support for services greater than 120 minutes annually as indicated on SELPA form 68D - charged annually based on December count

\*\* RSP Rate Used to Calculate Served By/For

## Desert/Mountain Charter SELPA 2020-21 Low Incidence Reimbursement Proposal

2020-21 Beginning Balance	4,175
P-1 Certified Funding	57,958
Total Available Funds	62,133
2020-21 Projected LIE Expenditures	1,840
Projected Balance	60,293
2020-21 Reimbursement (85% Projected Balance)	51,249
2021-Projected Ending Balance	9,044

	<u>LIE Count</u> <u>2020-21 Entitlement</u> <u>(Total Count 2019 = 19</u> <u>Less 2 Encore Riverside)</u>	<u>Ratio</u>	<u>Maximum</u> <u>Reimbursement</u>
Allegiance STEAM Academy	2	12%	6,029
Aveson Global Leadership Academy	3	18%	9,044
Aveson School of Leaders	2	12%	6,029
Ballington Academy	1	6%	3,015
Desert Trails Preparatory Academy	2	12%	6,029
Elite Academic Academy	1	6%	3,015
Elite Academic Academy Adult Work Force	0	0%	-
Encore - Hesperia	3	18%	9,044
Julia Lee Performing Arts Academy	0	0%	-
Laverne Elementary Preparatory Academy	1	6%	3,015
Leonardo da Vinci Health Sciences Charter	1	6%	3,015
Odyssey Charter School	0	0%	-
Odyssey Charter School South	0	0%	-
Pasadena Rosebud Academy	0	0%	-
Pathways to College	0	0%	-
Taylion High Desert Academy	<u>1</u>	<u>6%</u>	<u>3,015</u>
	17	100%	51,249

## Marina Gallegos

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**From:** Halena Le <HLe@cde.ca.gov>  
**Sent:** Monday, March 29, 2021 9:54 AM  
**To:** Marina Gallegos  
**Subject:** RE: LI Pupil Count

**CAUTION:** This email originated from outside of the organization. Please do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Marina,

Below are the 2019 low incidence counts used to calculate the 2020-21 low incidence entitlement.

SELPACode	SELPAName	MemberCode	MemberName	COUNT
3651	Desert/Mountain Charter	36676780137547	Allegiance STEAM Academy - Thrive	2
3651	Desert/Mountain Charter	19648810113464	Aveson Global Leadership Academy	3
3651	Desert/Mountain Charter	19648810113472	Aveson School of Leaders	2
3651	Desert/Mountain Charter	13631230118455	Ballington Academy for the Arts and Sciences	1
3651	Desert/Mountain Charter	36103636111918	Desert Trails Preparatory Academy	2
3651	Desert/Mountain Charter	36750510136960	Elite Academic Academy - Lucerne	1
3651	Desert/Mountain Charter	33672150132498	Encore High School for the Arts - Riverside	2
3651	Desert/Mountain Charter	36750440116707	Encore Jr./Sr. High School for the Performing and Visual Arts	3
3651	Desert/Mountain Charter	36750440118059	LaVerne Elementary Preparatory Academy	1
3651	Desert/Mountain Charter	37680230119594	Leonardo da Vinci Health Sciences Charter	1
3651	Desert/Mountain Charter	36675870128462	Taylion High Desert Academy/Adelanto	1

Halena

**From:** Marina Gallegos <Marina.Gallegos@cahelp.org>  
**Sent:** Friday, March 26, 2021 4:41 PM  
**To:** Halena Le <HLe@cde.ca.gov>  
**Subject:** [EXTERNAL] LI Pupil Count

Hello Helena,

Would you be able to provide me with a breakdown of the LI pupil count for the Desert/Mountain Charter SELPA by school?

CALPADS Fall 1 Prior Year Low Incidence Pupil Counts	E-1	<u>19</u>
Low Incidence Rate	E-2 \$	<u>3,050.4314230522</u>
Low Incidence Apportionment (E-1 * E-2)	E-3 \$	<u>57,958.20</u>

Thank you,

**Marina Gallegos**  
Consultant



State of California  
Health and Human Services Agency  
Department of Rehabilitation  
721 Capitol Mall  
Sacramento, CA 95814  
(916) 558-5680 Office  
(916) 558-5681 Fax

March 29, 2021

San Bernardino County Superintendent of Schools  
Desert/Mountain SELPA  
17800 Hwy 18  
Apple Valley, CA 92307

Re: Agreement #31682

Attention: Adrienne Shepherd

Attached is an electronic version of the above-mentioned contract. Please complete, sign and return the following checked item(s).

***DOR is accepting electronic signed (e-signed) documents. Please return e-signed documents and additional required documents to the following email address: [Sabrina.Pizzuti-Johnson@dor.ca.gov](mailto:Sabrina.Pizzuti-Johnson@dor.ca.gov)***

**\*\*PLEASE REFERENCE YOUR CONTRACT NUMBER ABOVE  
IN THE EMAIL SUBJECT LINE.\*\***

***DOR will also continue to accept original hard copies following the instructions as outlined per each item below:***

- Print (4) four copies of the **Standard Agreement form (STD 213)** and one copy of the attached exhibits. Sign all (4) four copies of the STD 213. All signatures must be original. **\*\*If you will be returning the Std 213 by email, only one (1) signed copy is required.\*\***
  
- Print one copy of the **Contractor Certification Clauses (CCC)**. The CCC package contains clauses and conditions that may apply to your agreement and to persons doing business with the State of California. The CCC will be kept on file in a central location and must be renewed every three (3) years and updated as changes occur. Sign and return the first page of the current CCC. Failure to do will prohibit the State of California from doing business with your company.

- X   Print one copy of the **Board Resolution**, complete and sign. (You may use your own form in lieu of the attached Board Resolution.) Please make sure the person who is signing the Board Resolution is not the person authorized to sign the Agreement. However, if the authorized signer is in an elected position, you don't need the Board approval; just submit a letter stating the fact.
- X   Print one copy of the **Signature Authorization** form, complete and sign. The person authorizing the signatures is the person who is authorized to sign the contract.
- X   Print one copy of the Unruh Civil Rights Act and the Fair Employment & Housing Act. This form must be received to execute the agreement.
- X   General Liability Insurance Requirements. (See Exhibit D for liability limits).
- X   Worker's Compensation Insurance Requirements. (See Exhibit D).
- X   Auto Insurance Requirements. (See Exhibit D for liability limits).

**\*\* Please provide the attached insurance requirements and example to your business unit/insurance agent to expedite\*\***

Department of Rehabilitation  
Attn: Sabrina Pizzuti-Johnson, Contract Section  
721 Capitol Mall, 6<sup>th</sup> Floor  
Sacramento, California, 95814

No services should be started prior to final approval by DGS and/or the passage of the State Budget as the State is not obligated to make any payments until the contract is executed. Expedious handling of this Agreement is appreciated.

If you have any questions, please email at: [Sabrina.Pizzuti-Johnson@dor.ca.gov](mailto:Sabrina.Pizzuti-Johnson@dor.ca.gov)

Sincerely,

/s/Sabrina Pizzuti-Johnson  
Contract Analyst

Enclosures  
cc: Contract Administrator

**EXHIBIT A**  
**(Standard Agreement - Subvention)**

**1. PURPOSE**

Subvention: VR Third Party Cooperative/Case Service Agreements: Transition Partnership Program

**2. AUTHORITY**

Legislation: Rehabilitation Act of 1973, as amended, Title I, Parts A and B, Sec. 100-111; 29 U.S.C. 720-731.

Regulations: 34 CFR 361.3

Assistance Listing Number: 84.126A

**3. CONTRACT REPRESENTATIVES**

Direct all inquiries during the term of this Agreement to the Contract Administrators listed herein:

<b><u>Department of Rehabilitation</u></b>	<b><u>Desert/Mountain SELPA</u></b>
Shahzia Manawer Inland Empire District Office 464 W Fourth Street, Suite #152 San Bernardino, CA 92401 Phone: (909) 922-2965 Fax: (909) 383-6880 Email: <a href="mailto:shahzia.manawer@dor.ca.gov">shahzia.manawer@dor.ca.gov</a>	Adrienne Shepherd 17800 Highway 18 Apple Valley, CA 92307 Phone: (760) 843-3982 ext. 216 Fax: (760) 843-3984 Email: <a href="mailto:adrienne.shepherd@cahelp.org">adrienne.shepherd@cahelp.org</a>

**4. DESCRIPTION OF SERVICES/DELIVERABLES**

See attached program description - EXHIBIT A.1

**EXHIBIT A.1**  
**Cooperative Contract**  
Desert/Mountain SELPA  
Transition Partnership Program (TPP)

SCOPE OF WORK

**I. Introduction**

The Inland Empire Department of Rehabilitation (DOR) and the Desert/Mountain Special Education Local Plan Area (D/M SELPA), a part of San Bernardino County Superintendent of Schools office combines staff and resources to provide DOR Student Services to students with disabilities who are potentially eligible (PE) and VR consumers. These services are provided to high school-aged students with disabilities ages 16 – 21 who may be referred 2 – 3 years before exiting from high school.

A TPP may provide DOR student services to students who are not younger than 16 or older than 21 years, unless the student is participating in a special education program and receiving services beyond the age of 21 (for students participating in secondary education programs such as adult transition programs), but not beyond the point at which a secondary school student exits their special education program

The TPP contractor will provide information to the TPP students with ID/DD ages 16-21 regarding Employment First, opportunities for employment, and supports to achieve Competitive Integrated Employment.

Desert/Mountain SELPA Transition Partnership Program will serve TPP students within the following local education agencies (LEA):

Academy for Academic Excellence, Adelanto, Apple Valley Unified School District, Baker Unified, Barstow Unified, Bear Valley Unified, Bright Futures Non Public School, Encore High School, Excelsior Charter School, Helendale School District, Hesperia Unified School District, Lucerne Valley Unified, Needles Unified School District, Options for Youth, Oro Grande School District, San Bernardino County Schools , Silver Valley Unified School District, Snowline Joint Unified, Summit Leadership Academy, Taylion Charter School, Victor Valley Unified School District, and Trona Unified School District.

Services will also be made available to DOR Consumers of Blind Field Services (BFS) District as appropriate.

The student populations to be served through this contract will include those high school students with learning disabilities and those who meet the eligibility criteria for Individuals with Disability Education Act (IDEA), and those with physical and mental disabilities, who are eligible for DOR services. Specifically, this contract provides for the following new and different pattern of services to TPP students: Job Exploration Counseling; Workplace Readiness Training; Work-based Learning Experiences; Instruction in Self Advocacy and, Counseling on Post-secondary Education

Referrals of TPP students will be made by the education staff to the TPP program. Upon receipt of appropriate referral information and PE Intake forms, the DOR counselor will conduct an intake and

open cases in the Aware System as Potentially Eligible Students (PE). Should the student need additional accommodations, the DOR Counselor may open the case as VR. The TPP certified time staff will provide services to DOR Student Services (PE) and begin documenting and submitting certified time reports.

## **DOR STUDENT SERVICES**

For fiscal year 2021- 2022, a total of 499 unduplicated TPP students will receive DOR Student Services through this cooperative contract.

- It is expected that 260 TPP students will be referred for DOR Student Services.

For fiscal year 2022 -2023, a total of 499 unduplicated TPP students will receive DOR Student Services through this cooperative contract.

- It is expected that 260 TPP students will be referred for DOR Student Services.

For fiscal year 2023-2024, a total of 499 unduplicated TPP students will receive DOR Student Services through this cooperative contract.

- It is expected that 260 TPP students will be referred for DOR Student Services.

## **II. Services to be Provided**

### **DOR Student Services**

TPP DOR Student Services are a coordinated set of services available for students with disabilities, to provide transition services to students from the age of 16 through 21. DOR Student Services may be delivered in a classroom, community, or individual setting. Upon TPP student exit from high school TPP DOR Student Services will end. The TPP may continue to provide DOR Student Services (as identified in Scope of Work) during summer months, to student (ages 16 through 21) existing high school and are enrolled in post-secondary education. These services may be provided until post-secondary education begins if the student has not yet turned 22 years of age. This continuum of services will assist student in transition and preparation and may be provided by the TPP through the end of the service month. These DOR Student Services would be available to student with proof of enrollment in post-secondary education provided to the DOR Counselor and are only available to the student for the summer following their exit from high school.

The coordinated DOR Student Services activities shall include DOR, the school, and other appropriate agencies that may provide services to the student/DOR consumer including Regional Centers, the One Stop system, and Social Security administration. DOR Student Services are based upon the individual student/DOR consumer needs, taking into account the student's preferences and interests, and shall include instruction, and community experiences.

The following DOR Student Services are designed to be provided under the auspices of a DOR third-party cooperative agreement and individualized to each student/DOR consumer needs and interests.

The services described in sections A-E are DOR Student Services, designed to support students with disabilities in exploring transition from school and preparing for successful employment and/or postsecondary education.

DOR Student Services are available to students who are potentially eligible or students who have been determined eligible for VR services. Students participating in DOR Student Services through this contract will primarily be provided services as potentially eligible. Students who require additional services to participate in DOR Student Services may need to apply for VR services. Students who have been determined eligible for the VR services may be provided with DOR Student Services either pre- or post- (Individual Plan for Employment) IPE development.

## **A. DOR Student Services Job Exploration Counseling**

### **1. Description of Service**

Job Exploration Counseling services provide an individualized, timely, and systematic process by which a participant seeking employment gains knowledge of career paths and job opportunities and learns to identify strengths, barriers to employment, viable vocational options, and objectives necessary to achieve one or more employment goals. Job exploration counseling will be provided in conjunction with the counseling provided by the DOR counselor. Job Exploration Counseling may include discussion, analysis, or information on:

- The local labor markets
- In-demand industries and occupations
- Non-traditional employment options
- Interest in post-secondary training or education
- Career aptitude, career skills, and vocational interest inventories
- The participant's vocational interest inventory results
- Identification of career pathways of interest to the participant, and the skills and qualifications necessary to be successful in these occupations.
- The participant's prior work experience and transferable skills
- Career speakers

Reporting of job exploration activities completed, findings, and recommendations will be provided to the referring DOR Counselor.

The TPP Work Incentive Technicians, TPP Transition Project Assistant, and TPP Transition Case Technician will provide services to this population of students.

### **2. Service Goals/Number to be served**

During fiscal year 2021-2022, it is expected that:

- There shall be 250 student/DOR consumers who receive Job Exploration Counseling services.

During fiscal year 2022-2023, it is expected that:

- There shall be 250 student/DOR consumers who receive Job Exploration Counseling services.

During fiscal year 2023-2024, it is expected that:

- There shall be 250 student/DOR consumers who receive Job Exploration Counseling services.

## **B. DOR Student Services Workplace Readiness Training**

### **1. Description of Service**

Workplace Readiness Training services consist of instruction with curricular supports which can be provided in a classroom, group, or individual setting. Workplace readiness skills are a set of skills and behaviors that are necessary for any job. This secondary school instruction is intended to support goals and objectives and will typically be provided until the student exits the secondary school system, in accordance with the needs and informed choice of the student. Workplace Readiness training can be provided through instruction or other activities where the student can learn and apply the knowledge.

Workplace readiness training may include, but not limited to, training in the following subject matters:

- Soft skills needed for successful employment including:
  - Communication with coworkers
  - Attitudes about work
  - Decision making while on the job
  - Conflict resolution skills
  - Problem solving techniques
  - Appropriate workplace written communication skills
- Interviewing techniques
- Resume development
- Application preparation
- Appropriate work behaviors including:
  - Grooming and hygiene while on the job
  - Use of a cell phone
  - Social media professionalism
  - Maintaining a healthy lifestyle while at work
  - Time management
  - Developing friendships with coworkers
  - Community safety
- Employer expectations such as punctuality and performance
- Relevant work practices
- Travel training
- Financial literacy
  - Money management
  - Assistance in becoming knowledgeable regarding the impact of employment on a participant's disability and benefits

Reporting on workplace readiness training activities will be provided to the referring DOR counselor.

The TPP Work Incentive Technicians, TPP Transition Project Assistant, and TPP Transition Case Technician will provide services to this population of students.

### **2. Service Goals/Number to be served**

During fiscal year 2021-2022, it is expected that:

- There shall be 250 student/DOR consumers who receive Workplace Readiness Training services.

During fiscal year 2022-2023, it is expected that:

- There shall be 250 student/DOR consumers who receive Workplace Readiness Training services.

During fiscal year 2023-2024, it is expected that:

- There shall be 250 student/DOR consumers who receive Workplace Readiness Training services.

### **C. DOR Student Services Work-based Learning Experiences:**

#### **1. Description of Service**

Work-based learning experiences use real work settings to provide participants with an opportunity to explore work in a competitive integrated environment. Work-based learning experiences provide participants with the knowledge and skills that will help them connect school experiences to real-life work activities and future career opportunities. Participants may participate in more than one work-based learning experience, as appropriate for the participant. Work-based learning experiences are intended to be temporary placements to gain experience in the workplace. They may also result in the development of any of the following: vocational direction, appropriate work attitudes, ethics, interpersonal skills, speed, and accuracy, foundational employment skills.

Work based learning experiences include work experience services consisting of short-term placements both on and off campus and monitoring the participant's performance in the work environment. Work experience may include:

- Paid/unpaid internships
- Paid/unpaid placement
- Summer work experience
- Apprenticeships (informal)
- Informational interviews
- Workplace tours
- Job shadowing

Any paid or non-paid work experience activities will be in compliance with the Department of Labor regulations. Work Experience supervisors will evaluate participants and submit written reports to the DOR counselor on a monthly basis.

The TPP Work Incentive Technicians, TPP Transition Project Assistant, and TPP Transition Case Technician will provide services to this population of students.

#### **2. Service Goals/Number to be served**

During fiscal year 2021-2022, it is expected that:

- There shall be 180 student/DOR consumers who receive Work-based Learning Experiences services.
- 150 student/DOR consumers will participate in a Work Experience placement.

During fiscal year 2022-2023, it is expected that:

- There shall be 180 student/DOR consumers who receive Work-based Learning Experiences services.
- 150 student/DOR consumers will participate in a Work Experience placement.

During fiscal year 2023-2024, it is expected that:

- There shall be 180 student/DOR consumers who receive Work-based Learning Experiences services.
- 150 student/DOR consumers will participate in a Work Experience placement.

## **D. DOR Student Services Instruction in Self Advocacy**

### **1. Description of Service**

Instruction in Self-Advocacy services may be provided in a classroom, group, or individual setting to assist participants to effectively communicate, convey, negotiate, or assert his/her own interests and/or desires. Instruction may be provided through mentorships including peer, disability, or group mentoring. Self-Advocacy instruction may train participants in the following skills as they relate to successful employment:

- Self-awareness
- Disability understanding and disclosure
- Self-determination
- Setting goals
- Reasonable accommodation factors
- Utilizing available resources and support systems
- Taking a leadership role in the IEP, 504, or other person-centered planning process
- Positive self-talk
- Understanding workplace rights
- Understanding workplace responsibilities
- Effective communication and interpersonal skills

Reporting on Self-Advocacy instruction activities will be provided to the referring DOR counselor.

The TPP Work Incentive Technicians, TPP Transition Project Assistant, and TPP Transition Case Technician will provide services to this population of students.

### **2. Service Goals/Number to be served**

During fiscal year 2021-2022, it is expected that:

- There shall be 250 student/DOR consumers who receive Instruction in Self Advocacy services.

During fiscal year 2022-2023, it is expected that:

- There shall be 250 student/DOR consumers who receive Instruction in Self Advocacy services.

During fiscal year 2023-2024, it is expected that:

- There shall be 250 student/DOR consumers who receive Instruction in Self Advocacy services.

## **E. DOR Student Services Counseling on Post-Secondary Education**

### 1. Description of Service

Counseling on post-secondary education services include instruction with curricular supports which can be provided in a classroom, group, or individual setting. Participants interested in careers requiring post-secondary education may receive guidance on how skill development and knowledge relate to future opportunities in post-secondary education settings and employment. Counseling on post-secondary education may include instruction in the following subject matters:

- Explore career & post-secondary education options
- Learn about career pathways
- Discover post-secondary education resources and disability support services
- Assist with application/ enrollment process
- Identify financial aid options
- Identify technology needs
- Attend college fairs & tours

The TPP Work Incentive Technicians, TPP Transition Project Assistant, and TPP Transition Case Technician will provide services to this population of students.

### 2. Service Goals/Number to be served

During fiscal year 2021-2022, it is expected that:

- There shall be 250 student/DOR consumers who receive Counseling on Post-Secondary Education services.

During fiscal year 2022-2023, it is expected that:

- There shall be 250 student/DOR consumers who receive Counseling on Post-Secondary Education services.

During fiscal year 2023-2024, it is expected that:

- There shall be 250 student/DOR consumers who receive Counseling on Post-Secondary Education services.

### III. Contract Administrator/Program Coordinator

Department of Rehabilitation	Desert/Mountain SELPA
Shahzia Manawer Associate Government Program Analyst District Contract Administrator Department of Rehabilitation – State of California Inland Empire District 464 W Fourth Street, Suite # 152 San Bernardino, CA 92401-1885 Phone: (909) 922-2965 Fax: (909) 383-6880	Adrienne Shepherd Program Manager, CTE Adrienne.shepherd@cahelp.org 17800 US Highway18 Apple Valley, CA 92307 Direct: (760) 843 -3982 ext. 216 Fax: (760) 552-6700

#### **IV. Linkages to Other Community Agencies**

Desert/Mountain SELPA TPP has regular contact and ongoing working relationships with the following agencies to increase opportunities: Department of Mental Health; the Employment Development Department; Inland Regional Center; Regional Occupation Programs; Victor Valley College, and the High Desert AJCC; Job Opportunities Inc.; Barstow Employment Specialized Training; Vocational Improvement Program (VIP); Social Vocational Services; The Regional TPP Steering Committee include participation from San Bernardino City Unified School District; Riverside Office County of Education; East Valley SELPA, West End SELPA meet regularly to coordinate resources, provide networking among partnerships, share training, and disseminate information.

#### **V. In Service Training**

Twice a year or more frequently as needed, in-service trainings will be conducted to cross-train contract agency and DOR staff in each agency's mission, goals, services, policies, procedures, and professional approaches. This may be done through quarterly meetings, monthly staff meetings, and other program related meetings.

**EXHIBIT B**  
**(Standard Agreement - Subvention)**

**BUDGET DETAIL AND PAYMENT PROVISIONS**

**1. INVOICING AND PAYMENT**

**A. Service Budget Payment of Expenditure**

1. This is a cost reimbursement Agreement for subvention services. For services satisfactorily completed, and upon receipt and approval of the invoices, the Department of Rehabilitation (DOR) agrees to reimburse the Contractor for actual expenditures incurred subject to the approved Scope of Work, Service Budget, Budget Narrative, and applicable regulations as attached or referenced hereto and made a part of this Agreement.
2. All expenses shall be reviewed and approved by the DOR Contract Administrator before payment can be made to the Contractor.
3. The Service Budget must set forth in detail the reimbursable items, unit rates and extended total amounts for each line item. The Contractor's Service Budget shall include items directly related to this Agreement to include a Budget Narrative that fully explains why and how the costs are necessary to the Agreement.

**B. Submission of Invoice(s)**

1. Monthly invoices must be completed using the DR 801B Service Invoice form (DR801B) and shall provide an actual line-item detail of expenditure(s) that supports the approved Service Budget and Budget Narrative. The DR801B shall include the Agreement Number and be submitted in duplicate not more frequently than monthly in arrears to the DOR Contract Administrator or designee (listed in Exhibit A).
2. An original DR801B must be submitted and signed by authorized personnel as listed on the Signature Authorization (DR 325) form.
3. Supporting documentation must be available upon request at any time by DOR staff, or other State and Federal representatives.
4. Federal and State funds are time limited, therefore, invoices (service and certified match) must be submitted as soon as possible, but no later than 60 days after the service month. Final submission of all fiscal year-end invoices is due no later than November 1<sup>st</sup>, to allow for payment and draw down prior to the close out of Federal/State funds.
5. If budgetary funds revert due to failure to submit timely invoices or failure to submit a properly prepared invoice, related Federal and State funds will no longer be available for use which will require the contractor to submit a claim through the Victims Compensation and Government Claims Board, where approval to pay is not guaranteed.
6. The DOR is committed to issue payments as quickly as possible following the receipt of an accurate and complete invoice of allowable costs as approved by the DOR Contract Administrator.

### C. **Appropriate Expenditures**

Budgets must not contain line items that are or will be reimbursed/paid by another source of funding during the period covered by this Agreement. Unexpended funds for a fiscal year shall not be carried over to another fiscal year. Agreement expenditures reimbursed by DOR must be reported as federal funds in the contractor's accounting records and on the Schedule of Federal Awards under the CFDA # listed for this Agreement and prepared for the Title 2 Code of Federal Regulations, Part 200 (2 CFR 200) Single Audit.

### D. **Invoice Claim Adjustments**

1. Surplus funds from a given line item, within a fiscal year budget may be used to defray allowable costs under the approved budget line items contained **within the same fiscal year**. A claim adjustment is required on the Service Invoice (DOR 801B) with an attached brief narrative explaining each line item impacted and may not exceed up to a cumulative amount of ten percent (10%) of the total annual contract Service Budget for all budget years as long, as there is neither an increase nor decrease of the total annual contract Service Budget. A formal amendment is required if it does not meet the above criteria.
2. Staff line item salary ranges and percentage of time are projected estimates and are subject to change based on actual salary and chargeable time costs. Claim adjustments are allowable as long as the annualized total line item costs do not exceed what is allowed in Item 1 above.

### E. **Budget Contract Amendments**

A contract amendment between both parties is required for any budget changes not covered in Section D above. This includes any major category or detailed line item description changes to the approved Service Budget and Budget Narrative as outlined below:

- Adding and deleting a major category budget or detailed line item.
- Line item adjustments that exceed a cumulative amount of 10%.
- Decrease/increase to the total annual budget award or the total Agreement award for all budget years.
- Any word for word changes to the written budget narrative or budget cost detail.  
(Note: ALL changes must be made in **bold**.)

### F. **Travel Reimbursements**

If travel is reimbursable, the Contractor agrees that all travel expenses and per diem rates paid to its employees under this Agreement shall be reimbursed at actual costs not to exceed the California Department of Human Resources (CalHR) designated rates for excluded employees. Go to CalHR website at <http://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>. No travel outside the State of California except for bordering California states shall be reimbursed without prior documented written authorization from DOR.

Upon request from the DOR, Contractor will provide sufficient documentation to support travel expenditures such as travel claims, mileage logs, and receipts for lodging, transportation, and meal costs.

## **2. BUDGET CONTINGENCY CLAUSE**

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an Agreement amendment to Contractor to reflect the reduced amount.

## **3. BUDGET CONTINGENCY CLAUSE FOR FEDERALLY FUNDED AGREEMENTS**

- A. It is mutually understood between the parties that this Agreement may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made.
- B. This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the current year and/or any subsequent year for the purpose of this program. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by Congress or to any statute enacted by Congress that may affect the provisions, terms, or funding of this Agreement in any manner.
- C. The parties mutually agree that if Congress does not appropriate sufficient funds for the program, this Agreement shall be amended to reflect any reduction in funds.

## **4. PROMPT PAYMENT CLAUSE**

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with section 927.

## **5. PRINCIPLES AND STANDARDS FOR DETERMINING ALLOWABLE COSTS, INCLUDING REQUIREMENTS FOR DOCUMENTING PERSONNEL ACTIVITY CHARGEABLE TO THE AGREEMENT**

Agreements awarded by the Department shall be subject to actual costs for services rendered under this Agreement. Allowable costs under this Agreement must meet the following general criteria:

- Be generally recognized and necessary for the operation of the Contractor's organization.
- Be reasonable for the performance of the Agreement, including acceptable sound business practices.
- Be subject to the terms and conditions of the Agreement and approved DOR budgeted line items.
- Not be used for general expenses required to carry out other responsibilities of the Contractor.
- Be properly documented and supported.

Documenting and supporting the distribution of all costs, including the allocation of time chargeable to the Agreement, is required. The Contractor agrees to comply with the 2 CFR 200 cost principles regarding documentation for the support of personnel activity chargeable to the Agreement.

## **6. ACCOUNTING SYSTEM REQUIREMENTS**

- A. Contractor must maintain an appropriate fund accounting system that accurately accumulates and segregates reasonable, allocable, and allowable costs in compliance with state and federal regulations, and generally accepted accounting principles. The Contractor's financial management system shall provide:
- Accurate, current, and complete disclosure of the financial results of each federally sponsored project.
  - Records that identify adequately the source and application of funds for federally sponsored activities.
  - Written procedures for determining the reasonableness, allocable, and allowable costs in accordance with the provisions of the applicable federal cost principles and the terms and conditions of the Agreement.
  - Accurate fund accounting records that track the revenues received from funders/sources and the expenditures paid to vendors for goods and services, and that are supported by adequate source documentation.
- B. Contractor shall submit to State such reports, accounts, and records as deemed necessary by the State to discharge its obligation under State and Federal laws and regulations

**EXHIBIT B.1**

**Desert/Mountain SELPA**

**DOR Program Budget**  
**July 1, 2021 - June 30, 2024**

<u>ITEM</u>	<u>FTE EXPENDITURE</u>	<u>FY 7/1/2021 to 6/30/2022 TOTAL</u>	<u>FY 7/1/2022 to 6/30/2023 TOTAL</u>	<u>FY 7/1/2023 to 6/30/2024 TOTAL</u>
Rehabilitation Team Unit 1 FTE = \$110,377	<b>Units</b>	4.60	4.60	4.60
		\$507,734	\$507,734	\$507,734
Case Services (Individual Consumer Expenses)		508,801	508,801	508,801
	<b>SUBTOTAL</b>	<b>\$1,016,535</b>	<b>\$1,016,535</b>	<b>\$1,016,535</b>
Case Service Contract(s):				
<b>TOTAL DOR PROGRAM COST</b>		<b>\$1,016,535</b>	<b>\$1,016,535</b>	<b>\$1,016,535</b>

**Desert/Mountain SELPA**

**Program Budget and Match Summary**  
**July 1, 2021 - June 30, 2024**

	<b>FY 7/1/2021 to 6/30/2022</b>	<b>FY 7/1/2022 to 6/30/2023</b>	<b>FY 7/1/2023 to 6/30/2024</b>
	<b><u>TOTALS</u></b>	<b><u>TOTALS</u></b>	<b><u>TOTALS</u></b>
DOR PROGRAM COSTS (From DOR Program Budget)	\$1,016,535	\$1,016,535	\$1,016,535
DOR Student Services Service Budget	\$908,019.00	\$908,019.00	\$908,019.00
VR Employment Services Service Budget (If Applicable)			
<b>TOTAL PAYMENT BY DOR TO CONTRACTOR</b> (From Service Budget)	\$908,019	\$908,019	\$908,019
<b>TOTAL FEDERAL COSTS</b>	<b>\$1,924,554</b>	<b>\$1,924,554</b>	<b>\$1,924,554</b>
Certified Match (If applicable)	\$641,519 25.00%	\$641,519 25.00%	\$641,519 25.00%
Total Federal Share	\$1,924,554 75.00%	\$1,924,554 75.00%	\$1,924,554 75.00%
Cash Match (If applicable)			
Total Federal Share	\$0 0%	\$0 0%	\$0 0%
<b>TOTAL STATE MATCH</b>	<b>\$641,519</b>	<b>\$641,519</b>	<b>\$641,519</b>

Cooperative agency certified match expenditure and cash match expenditure must be from non-federal funds and cannot be used to draw down other federal funds. The cash match expenditure must equal at least 21.3% of the designated share and the certified match expenditure must equal at least 25% of the designated share.

STATE OF CALIFORNIA  
 TPP SERVICE BUDGET- DOR STUDENT SERVICES

DEPARTMENT OF REHABILITATION

Original

Amendment

Contractor Name and Address		Contract Number			Federal ID Number			Page X of X		
San Bernardino County Superintendent of Schools Desert Mountain SELPA 17800 Highway 18 Apple Valley, CA 92307					95-6000931					
		Budget Period			Budget Period			Budget Period		
		July 1, 2021 - June 30, 2022			July 1, 2022 - June 30, 2023			July 1, 2023 - June 30, 2024		
		Effective Date (Amendments Only)			Effective Date (Amendments Only)			Effective Date (Amendments Only)		
Line No.	PERSONNEL-Position Title & Time Base	Annual Salary Per FTE	Annual FTE	Amount Budgeted	Annual Salary Per FTE	Annual FTE	Amount Budgeted	Annual Salary Per FTE	Annual FTE	Amount Budgeted
1	TPP Program Manger (1 FTE = 40 hrs/wk, 12 months)	\$214,556.00	0.60	\$128,733.60	\$226,292.00	0.50	\$113,146.00	\$232,433.00	0.50	\$116,216.50
2	TPP Office Specialist II (1 FTE = 40 hrs/wk, 12 months)	\$101,061.00	1.00	\$101,061.00	\$107,383.00	1.00	\$107,383.00	\$111,639.00	1.00	\$111,639.00
3	TPP Accounting Technician (1 FTE = 40 hrs/wk, 12 months)	\$116,684.00	0.60	\$70,010.40	\$123,853.00	0.55	\$68,119.15	\$128,528.00	0.35	\$44,984.80
4	TPP Student Worker (1 FTE = 20 hrs/wk, 12 months)	\$11,519.00	1.00	\$11,519.00	\$11,519.00	1.00	\$11,519.00	\$11,519.00	1.00	\$11,519.00
5	TPP Transition Project Assistant (1 FTE = 40 hrs/wk, 12 months)	\$118,646.00	1.00	\$118,646.00	\$125,919.00	1.00	\$125,919.00	\$130,646.00	1.00	\$130,646.00
6	TPP Work Incentive Technician (1 FTE = 40 hrs/wk, 12 months)	\$116,727.00	1.00	\$116,727.00	\$123,897.00	1.00	\$123,897.00	\$128,572.00	1.00	\$128,572.00
7	TPP Transition Case Technician (1 FTE = 40 hrs/wk, 12 months)	\$103,758.00	1.00	\$103,758.00	\$112,451.00	1.00	\$112,451.00	\$116,835.00	1.00	\$116,835.00
8	TPP Work Incentive Technician (1 FTE = 40 hrs/wk, 12 months)	\$92,392.00	1.00	\$92,392.00	\$102,194.00	1.00	\$102,194.00	\$108,337.00	1.00	\$108,337.00
9	Release Time			\$3,500.00			\$3,500.00			\$3,500.00
10										
18	<b>Subtotal</b>			\$746,347.00			\$768,128.15			\$772,249.30
19	<b>OPERATING EXPENSES</b>									
20	Office Supplies			\$15,944.00			\$13,992.00			\$9,086.00
21	Instructional Materials			\$9,548.00			\$8,000.00			\$8,000.00
22	Printing and Postage			\$1,000.00			\$1,000.00			\$1,000.00
23	Mileage and Travel			\$17,000.00			\$17,425.00			\$17,860.63
25	Communications			\$21,098.40			\$21,472.65			\$21,821.75
26	Training			\$5,000.00			\$5,000.00			\$5,000.00
27	Theft Sensitive Items			\$19,080.00						
28	<b>Operating Subtotal</b>			\$88,670.40			\$66,889.65			\$62,768.38
29	<b>Personnel and Operating Subtotal</b>			\$835,017.40			\$835,017.80			\$835,017.68
30	<b>Indirect Rate Percentage</b>			8.00%			8.00%			8.00%
31	<b>Indirect Cost</b>			\$66,801.39			\$66,801.42			\$66,801.41
32	<b>Workplace Readiness Training</b>			\$1,700.00			\$1,700.00			\$1,700.00
33	<b>Work-based Learning</b>			\$4,500.00			\$4,500.00			\$4,500.00
	<b>TOTAL (rounded to nearest dollar)</b>			\$908,019			\$908,019			\$908,019

## **DESERT/MOUNTAIN SELPA** **SERVICE BUDGET NARRATIVE**

### **BENEFITS**

The Desert Mountain SELPA provides California Public Employees Retirement System (18.062%) or California State Teachers' Retirement System (16.28%), depending on employee classification, MediCare (1.45%), State Unemployment Insurance (.05%), Worker's Compensation (2.76%) and health, dental, vision, life insurance (12.65% - 30.47%).

### **PERSONNEL**

#### **TPP Program Manager**

##### **Cooperative Contract Duties**

- Provides staff development training to TPP staff in the area of vocational assessment, transition curriculum, and program management
- Develops and analyzes TPP budgets and processes
- Manages TPP data management
- Attends TPP related meetings and training
- Provides consultation services to DOR Program Contract Administrator and TPP program staff
- Facilitates monthly TPP meetings
- Oversees the development of the annual Resource Fair

##### **Traditional Duties- Program Manager**

- Provides staff development training to special education staff on research-based instructional strategies
- Facilitates and provides leadership for educational reform efforts
- Coaches special education teachers, Desert/Mountain SELPA staff
- Oversees the WorkAbility, Employment Network, and California Career Innovations grants
- Provides consulting services to school districts in career technical education
- Participates in the preparation, review, analysis, and approval of grant budgets for the above - mentioned programs
- Serves on state-level committees and task forces
- Performs related duties as assigned

#### **TPP Office Specialist II**

##### **Cooperative Contract Duties**

- Prepares materials for TPP Beginning of the Year Meeting, Career Choices Curriculum Training, Quarterly Meetings with DOR, and Cross Trainings with DOR and TPP staff.
- Processes supply and instructional material orders for the TPP program
- Coordinates staff development for TPP program
- Attends monthly TPP meetings with DOR
- Coordinates facilities, audio/visual equipment, travel and other support services for TPP events
- Processes mileage for TPP staff
- Processes TPP referrals
- Inputs data into the TPP database

##### **Traditional Duties**

This position is 100% to the contract and has no traditional education duties

#### **TPP Accounting Technician**

### Cooperative Contract Duties

- Develops and analyzes TPP budgets and processes
- Reviews payroll and expenditure reporting
- Performs TPP Data Management
- Attends TPP related meetings and training

### Traditional Duties- Accounting Technician

- Analyzes Desert/Mountain SELPA budgets
- Maintains payroll and expenditure reporting for Desert/Mountain SELPA

### **TPP Student Worker**

#### Cooperative Contract Duties

- Prepares materials for TPP staff development
- Makes copies of TPP brochures and TPP pamphlets for TPP staff
- Organizes TPP files/folders and inputs TPP data

### Traditional Duties

This position is 100% to the contract and has no traditional education duties

### **TPP Transition Project Assistant**

#### Cooperative Contract Duties

- Organizes regularly scheduled meetings with agency representatives to coordinate resources and to provide networking among partnerships and to disseminate information
- Attends and facilitates transition training, including but not limited to, transition curriculum training
- Attends and facilitates DOR meetings such as quarterly meetings
- Provides support to the Program Manager in the development of projects and activities
- Designs TPP forms, manuals, procedures, database(s), and TPP training materials
- Assists in the coordination of the Transition Partnership Program and related activities and maintains appropriate records
- Facilitates TPP meetings in the absence of the Program Manager, Career Technical Education
- Prepares material for TPP classroom workshops
- Schedules and organizes annual Resource Fair
- Oversees the orientation and referral process for DOR Student Services (PES)
- Oversees the TPP Senior Exit Meeting process – schedules and conducts exit meetings as students transfer from school to adult life. Students will decide to exit the TPP program and close their PES case or transfer to the DOR as a DOR client.
- Reconcile TPP timesheets and DOR authorizations
- Provides DOR Student Services Job Exploration Counseling
- Provides DOR Student Services Workplace Readiness Training
- Provides DOR Student Services instruction in self-advocacy
- Collaborates with TPP teachers, and employers to provide DOR Student Services work-based learning experiences
- Provides monthly progress/evaluation reports on each DOR students/clients receiving work-based learning experiences and quarterly progress reports for students receiving job exploration counseling, workplace readiness training, and instruction in self-advocacy.
- Attends senior exit meetings with the DOR counselors and students to determine if PE services will end upon graduation or if the student will apply for Vocational Rehabilitation (VR) services

- Collects monthly timesheets from TPP DOR Student Services participating in Work-based learning

### Traditional Duties

This position is 100% to the contract and has no traditional education duties

### **TPP Work Incentive Technician**

#### Cooperative Contract Duties

- Attends monthly and quarterly students/DOR client-centered team meetings, monthly transition meetings, annual cross-agency in-service training and curriculum and instruction training as necessary
- Completes monthly billing and time report records documenting services to TPP DOR Students, Potentially Eligible Students (PES)
- Provides DOR Student Services Job Exploration Counseling
- Provides DOR Student Services Workplace Readiness Training
- Provides DOR Student Services instruction in self-advocacy
- Collaborate with TPP teachers, and employers to provide DOR Student Services work-based learning experiences
- Provides monthly progress/evaluation reports on each DOR students/clients receiving work-based learning experiences and quarterly progress reports for students receiving job exploration counseling, workplace readiness training, and instruction in self-advocacy.
- Attends senior exit meetings with the DOR counselors and students to determine if PE services will end upon graduation or if the student will apply for Vocational Rehabilitation (VR) services
- Collects monthly timesheets from TPP DOR Student Services participating in Work-based learning
- Completes monthly billing and time report records documenting services to TPP DOR Students, Potentially Eligible Students (PES)

#### TPP Traditional Duties (*one position*)

- Coordinates job placement (job search, job development, and job placement assistance) opportunities for program participants
- Monitors and tracks program participants' progress of job retention for 36 months
- Conducts SSI and SSDI benefits counseling
- Compiles, prepares and distributes reports
- Provides linkage to adult services
- Inform, educate, and advise program participants of program opportunities and supports
- Assist in the coordination of the Ticket to Work and Self-Sufficiency grant and related activities
- Maintains appropriate records
- Attends and conducts meetings, trainings, and workshops
- Develop a Work Incentive Plan (WIP) for SSI and/or SSDI recipients(Ticket to Work) clients
- Collaborate with the local vocational rehabilitation office, Maximus and the Social Security Administration

### **TPP Transition Case Technician**

#### Cooperative Contract Duties

- Attends monthly and quarterly DOR students/clients centered team meetings, monthly transition meetings, annual cross-agency in-service training and curriculum and instruction training as necessary

- Provides DOR Student Services Job Exploration Counseling
- Provides DOR Student Services Workplace Readiness Training
- Provides DOR Student Services instruction in self-advocacy
- Collaborates with TPP teachers, and employers to provide DOR Student Services work-based learning experiences
- Provides monthly progress/evaluation reports on each DOR students/clients receiving work-based learning experiences and quarterly progress reports for students receiving job exploration counseling, workplace readiness training, and instruction in self-advocacy.
- Attends senior exit meetings with the DOR counselors and students to determine if PE services will end upon graduation or if the student will apply for Vocational Rehabilitation (VR) services
- Collects monthly timesheets from TPP DOR Student Services participating in Work-based learning

### Traditional Duties

This position is 100% to the contract and has no traditional education duties

### **Release Time**

Release time will provide classroom coverage by substitute teachers and assistants for the time they are attending TPP related meetings and training. Not to exceed \$100 per day.

### **OPERATING EXPENSES**

Office Supplies – Consumable office supplies necessary for the successful operation of the TPP contract. Office supplies may include materials such as folders, staplers, staples, calendars, envelopes, pens, pencils, paper clips, tape, notepads, binders, copy machine cartridges, computer printer cartridges, copy paper, letterhead stationery, dividers, index tabs, and erasers.

Instructional Materials – Materials may include curriculum materials and supplies, vocational DVDs and CDs, posters, vocational assessments, interest, preferences, and strengths inventories, calculators, and career portfolios.

Printing and Postage – Printing may include employment-related flyers, application packet materials, resource flyers, and DOR student/client information documents. Postage is required to correspond with schools, parents, employers, and DOR students/consumers.

Mileage and Travel – Reimbursement for mileage expenses when contract staff use their own private vehicles in the provision of contract services such as, local job development, job coaching, monitoring and other program related activities. Reimbursement rates not to exceed the California Department of Human Resources (CalHR) designated rates. For travels, per diem and travel costs for contract staff to travel to contract related trainings within the State of California (e.g. airfare, bus, train, rental cars, personal vehicle mileage, lodging and food costs). Reimbursed at actual costs not to exceed the CalHR designated rates. Prior written approval from DOR Contract Administrator is required for all travel costs associated with training attendance.

Communications - Computer network services will provide the means for coordination of this contract's job duty responsibilities among the employee's identified in this contract. Monthly mobile/smart phone services to support the Desert/Mountain SELPA TPP staff activities while traveling between sites and employers and providing contract services.

Training – Expenses for Cooperative Agency staff for attending training related to contract activities, and fees associated with hiring guest speakers for TPP as required. Training attendance requires pre-approval of DOR contract administrator for all training costs.

Theft Sensitive Items – Non-expendable items purchased with contract funds that have a normal life expectancy of one year or more but have a purchase price of less than \$5,000 per item. Theft sensitive items will be inventoried, and a copy of the inventory record will be submitted to DOR upon request. The theft sensitive items are used by the Desert/Mountain SELPA TPP staff.

**FY 21/22** – Eight Laptop computers with networking stations estimated approximately @ \$2,385 each.

Workplace Readiness Training – Costs for the purchase of bus passes to support travel training instruction as part of Workplace Readiness Training services. Total amount budgeted is based on the anticipated number of TPP students receiving transportation training multiplied by the prevailing local student bus pass rates.

Work-based Learning– Costs for the purchase of shoes, work clothing, and uniforms required to participate in a work-based learning experience(s). Total amount budgeted is based on the anticipated number of TPP students to participate in Work-based Learning services based on the contract service goal, and up to \$150.00 allowance per TPP student. Receipts for items purchased must be retained by the TPP, and submitted with the monthly invoice to the DOR Contract Administrator upon request.

## **INDIRECT COSTS**

Indirect costs are those costs that are necessary for the administration of the program and have been calculated and approved by the California Department of Education (CDE).

**COOPERATIVE AGENCY-CERTIFIED EXPENDITURE BUDGET**

**July 1, 2021 - June 30, 2024**

<b>Contractor Name and Address</b>									
San Bernardino County Superintendent of Schools, Desert/Mountain SELPA 17800 Highway 18 Apple Valley, CA 92307				Cooperative agency agrees it will make the following expenditures during the fiscal year, in conformity with the following narrative section titled "Cooperative Agency-Certified Expenditure Budget Narrative". These are not legally mandated services and are not services that the Cooperative agency otherwise provides. <b>**NOTE**</b> No portion of the below expenditures shall come from Federal Funds or WorkAbility I Funds.					
<b>Item Expenditure</b>	<b>July 1, 2021 - June 30, 2022</b>			<b>July 1, 2022 - June 30, 2023</b>			<b>July 1, 2023 - June 30, 2024</b>		
<b>PERSONNEL - Position Title &amp; Time Base</b>	<b>Annual Salary Per FTE</b>	<b>Annual FTE</b>	<b>Annual Amount Certified</b>	<b>Annual Salary Per FTE</b>	<b>Annual FTE</b>	<b>Annual Amount Certified</b>	<b>Annual Salary Per FTE</b>	<b>Annual FTE</b>	<b>Annual Amount Certified</b>
TPP Teacher (1 FTE = 35 hrs/wk, 10 month )	\$61,010.57	0.10	\$6,101.06	\$61,010.57	0.10	\$6,101.06	\$61,010.57	0.10	\$6,101.06
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$149,994.51	0.25	\$37,498.63	\$149,994.51	0.25	\$37,498.63	\$149,994.51	0.25	\$37,498.63
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$150,040.51	0.25	\$37,510.13	\$150,040.51	0.25	\$37,510.13	\$150,040.51	0.25	\$37,510.13
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$85,312.50	0.15	\$12,796.88	\$85,312.50	0.15	\$12,796.88	\$85,312.50	0.15	\$12,796.88
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$132,969.55	0.10	\$13,296.96	\$132,969.55	0.10	\$13,296.96	\$132,969.55	0.10	\$13,296.96
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$97,641.40	0.05	\$4,882.07	\$97,641.40	0.05	\$4,882.07	\$97,641.40	0.05	\$4,882.07
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$119,338.31	0.10	\$11,933.83	\$119,338.31	0.10	\$11,933.83	\$119,338.31	0.10	\$11,933.83
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$110,909.17	0.10	\$11,090.92	\$110,909.17	0.10	\$11,090.92	\$110,909.17	0.10	\$11,090.92
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$98,467.60	0.10	\$9,846.76	\$98,467.60	0.10	\$9,846.76	\$98,467.60	0.10	\$9,846.76
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$98,467.60	0.10	\$9,846.76	\$98,467.60	0.10	\$9,846.76	\$98,467.60	0.10	\$9,846.76
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$125,561.34	0.10	\$12,556.13	\$125,561.34	0.10	\$12,556.13	\$125,561.34	0.10	\$12,556.13
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$139,336.22	0.10	\$13,933.62	\$139,336.22	0.10	\$13,933.62	\$139,336.22	0.10	\$13,933.62
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$106,985.14	0.10	\$10,698.51	\$106,985.14	0.10	\$10,698.51	\$106,985.14	0.10	\$10,698.51
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$61,977.82	0.15	\$9,296.67	\$61,977.82	0.15	\$9,296.67	\$61,977.82	0.15	\$9,296.67
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$98,864.81	0.15	\$14,829.72	\$98,864.81	0.15	\$14,829.72	\$98,864.81	0.15	\$14,829.72
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$68,192.40	0.10	\$6,819.24	\$68,192.40	0.10	\$6,819.24	\$68,192.40	0.10	\$6,819.24
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$79,777.34	0.15	\$11,966.60	\$79,777.34	0.15	\$11,966.60	\$79,777.34	0.15	\$11,966.60
TPP Teacher (1 FTE = 35 hrs.wk, 10 month	\$86,624.64	0.10	\$8,662.46	\$86,624.64	0.10	\$8,662.46	\$86,624.64	0.10	\$8,662.46
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$130,677.52	0.10	\$13,067.75	\$130,677.52	0.10	\$13,067.75	\$130,677.52	0.10	\$13,067.75
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$137,118.49	0.15	\$20,567.77	\$137,118.49	0.15	\$20,567.77	\$137,118.49	0.15	\$20,567.77
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$105,342.79	0.10	\$10,534.28	\$105,342.79	0.10	\$10,534.28	\$105,342.79	0.10	\$10,534.28
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$147,860.99	0.10	\$14,786.10	\$147,860.99	0.10	\$14,786.10	\$147,860.99	0.10	\$14,786.10
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$115,167.05	0.15	\$17,275.06	\$115,167.05	0.15	\$17,275.06	\$115,167.05	0.15	\$17,275.06
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$147,729.80	0.10	\$14,772.98	\$147,729.80	0.10	\$14,772.98	\$147,729.80	0.10	\$14,772.98
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$112,238.14	0.10	\$11,223.81	\$112,238.14	0.10	\$11,223.81	\$112,238.14	0.10	\$11,223.81
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$137,966.90	0.10	\$13,796.69	\$137,966.90	0.10	\$13,796.69	\$137,966.90	0.10	\$13,796.69
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$141,947.09	0.10	\$14,194.71	\$141,947.09	0.10	\$14,194.71	\$141,947.09	0.10	\$14,194.71
TPP Teacher (1 FTE = 35 hrs/wk, 10 month	\$145,688.08	0.10	\$14,568.81	\$145,688.08	0.10	\$14,568.81	\$145,688.08	0.10	\$14,568.81

<b>PERSONNEL - Position Title &amp; Time Base</b>	<b>Annual Salary Per FTE</b>	<b>Annual FTE</b>	<b>Annual Amount Certified</b>	<b>Annual Salary Per FTE</b>	<b>Annual FTE</b>	<b>Annual Amount Certified</b>	<b>Annual Salary Per FTE</b>	<b>Annual FTE</b>	<b>Annual Amount Certified</b>
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$115,512.47	0.10	\$11,551.25	\$115,512.47	0.10	\$11,551.25	\$115,512.47	0.10	\$11,551.25
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$141,968.93	0.10	\$14,196.89	\$141,968.93	0.10	\$14,196.89	\$141,968.93	0.10	\$14,196.89
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$111,600.70	0.10	\$11,160.07	\$111,600.70	0.10	\$11,160.07	\$111,600.70	0.10	\$11,160.07
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$109,155.88	0.05	\$5,457.79	\$109,155.88	0.05	\$5,457.79	\$109,155.88	0.05	\$5,457.79
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$109,155.88	0.10	\$10,915.59	\$109,155.88	0.10	\$10,915.59	\$109,155.88	0.10	\$10,915.59
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$98,848.69	0.10	\$9,884.87	\$98,848.69	0.10	\$9,884.87	\$98,848.69	0.10	\$9,884.87
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$29,096.50	0.10	\$2,909.65	\$29,096.50	0.10	\$2,909.65	\$29,096.50	0.10	\$2,909.65
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$112,390.20	0.10	\$11,239.02	\$112,390.20	0.10	\$11,239.02	\$112,390.20	0.10	\$11,239.02
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$114,888.00	0.05	\$5,744.40	\$114,888.00	0.05	\$5,744.40	\$114,888.00	0.05	\$5,744.40
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$112,390.20	0.10	\$11,239.02	\$112,390.20	0.10	\$11,239.02	\$112,390.20	0.10	\$11,239.02
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$152,900.69	0.10	\$15,290.07	\$152,900.69	0.10	\$15,290.07	\$152,900.69	0.10	\$15,290.07
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$108,090.32	0.05	\$5,404.52	\$108,090.32	0.05	\$5,404.52	\$108,090.32	0.05	\$5,404.52
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$122,381.61	0.10	\$12,238.16	\$122,381.61	0.10	\$12,238.16	\$122,381.61	0.10	\$12,238.16
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$146,941.13	0.05	\$7,347.06	\$146,941.13	0.05	\$7,347.06	\$146,941.13	0.05	\$7,347.06
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$112,210.87	0.10	\$11,221.09	\$112,210.87	0.10	\$11,221.09	\$112,210.87	0.10	\$11,221.09
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$90,851.12	0.10	\$9,085.11	\$90,851.12	0.10	\$9,085.11	\$90,851.12	0.10	\$9,085.11
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$141,277.89	0.05	\$7,063.89	\$141,277.89	0.05	\$7,063.89	\$141,277.89	0.05	\$7,063.89
TPP Teacher (1 FTE = 35 hrs/wk, 10 month)	\$125,789.94	0.05	\$6,289.50	\$125,789.94	0.05	\$6,289.50	\$125,789.94	0.05	\$6,289.50
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$53,965.12	0.05	\$2,698.26	\$53,965.12	0.05	\$2,698.26	\$53,965.12	0.05	\$2,698.26
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$57,870.97	0.10	\$5,787.10	\$57,870.97	0.10	\$5,787.10	\$57,870.97	0.10	\$5,787.10
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$36,793.56	0.10	\$3,679.36	\$36,793.56	0.10	\$3,679.36	\$36,793.56	0.10	\$3,679.36
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$36,604.18	0.05	\$1,830.21	\$36,604.18	0.05	\$1,830.21	\$36,604.18	0.05	\$1,830.21
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$37,340.22	0.10	\$3,734.02	\$37,340.22	0.10	\$3,734.02	\$37,340.22	0.10	\$3,734.02
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$59,252.26	0.10	\$5,925.23	\$59,252.26	0.10	\$5,925.23	\$59,252.26	0.10	\$5,925.23
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$53,402.50	0.10	\$5,340.25	\$53,402.50	0.10	\$5,340.25	\$53,402.50	0.10	\$5,340.25
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$47,068.08	0.10	\$4,706.81	\$47,068.08	0.10	\$4,706.81	\$47,068.08	0.10	\$4,706.81
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$35,599.70	0.10	\$3,559.97	\$35,599.70	0.10	\$3,559.97	\$35,599.70	0.10	\$3,559.97
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$50,259.91	0.05	\$2,513.00	\$50,259.91	0.05	\$2,513.00	\$50,259.91	0.05	\$2,513.00
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$47,036.19	0.05	\$2,351.81	\$47,036.19	0.05	\$2,351.81	\$47,036.19	0.05	\$2,351.81
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$44,337.03	0.10	\$4,433.70	\$44,337.03	0.10	\$4,433.70	\$44,337.03	0.10	\$4,433.70
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$50,476.94	0.05	\$2,523.85	\$50,476.94	0.05	\$2,523.85	\$50,476.94	0.05	\$2,523.85
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$52,311.55	0.05	\$2,615.58	\$52,311.55	0.05	\$2,615.58	\$52,311.55	0.05	\$2,615.58
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$51,218.26	0.05	\$2,560.91	\$51,218.26	0.05	\$2,560.91	\$51,218.26	0.05	\$2,560.91

<b>PERSONNEL - Position Title &amp; Time Base</b>	<b>Annual Salary Per FTE</b>	<b>Annual FTE</b>	<b>Annual Amount Certified</b>	<b>Annual Salary Per FTE</b>	<b>Annual FTE</b>	<b>Annual Amount Certified</b>	<b>Annual Salary Per FTE</b>	<b>Annual FTE</b>	<b>Annual Amount Certified</b>
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$44,449.53	0.05	\$2,222.48	\$44,449.53	0.05	\$2,222.48	\$44,449.53	0.05	\$2,222.48
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$50,259.61	0.05	\$2,512.98	\$50,259.61	0.05	\$2,512.98	\$50,259.61	0.05	\$2,512.98
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$50,259.61	0.05	\$2,512.98	\$50,259.61	0.05	\$2,512.98	\$50,259.61	0.05	\$2,512.98
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$50,259.61	0.05	\$2,512.98	\$50,259.61	0.05	\$2,512.98	\$50,259.61	0.05	\$2,512.98
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$28,031.46	0.10	\$2,803.15	\$28,031.46	0.10	\$2,803.15	\$28,031.46	0.10	\$2,803.15
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$31,294.40	0.05	\$1,564.72	\$31,294.40	0.05	\$1,564.72	\$31,294.40	0.05	\$1,564.72
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$31,294.40	0.05	\$1,564.72	\$31,294.40	0.05	\$1,564.72	\$31,294.40	0.05	\$1,564.72
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$31,294.40	0.10	\$3,129.44	\$31,294.40	0.10	\$3,129.44	\$31,294.40	0.10	\$3,129.44
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$22,621.58	0.05	\$1,131.08	\$22,621.58	0.05	\$1,131.08	\$22,621.58	0.05	\$1,131.08
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$48,730.34	0.05	\$2,436.52	\$48,730.34	0.05	\$2,436.52	\$48,730.34	0.05	\$2,436.52
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$63,368.25	0.05	\$3,168.41	\$63,368.25	0.05	\$3,168.41	\$63,368.25	0.05	\$3,168.41
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$55,469.44	0.05	\$2,773.47	\$55,469.44	0.05	\$2,773.47	\$55,469.44	0.05	\$2,773.47
TPP Assistant (1 FTE = 30 hrs.wk, 10 month)	\$46,659.60	0.05	\$2,332.98	\$46,659.60	0.05	\$2,332.98	\$46,659.60	0.05	\$2,332.98
<b>Personnel Subtotal</b>			\$641,518.80			\$641,518.80			\$641,518.80
<b>OPERATING EXPENSES</b>									
<b>Operating Subtotal</b>									
<b>Personnel and Operating Subtotal</b>			\$641,518.80			\$641,518.80			\$641,518.80
<b>TOTAL EXPENDITURES "CERTIFIED"</b>			\$641,519			\$641,519			\$641,519

**DESERT/MOUNTAIN SELPA**  
**CERTIFIED EXPENDITURE**  
**BUDGET NARRATIVE**

**BENEFITS**

The Desert Mountain SELPA provides California Public Employees Retirement System (18.062%) or California State Teachers' Retirement System (16.28%), depending on employee classification, MediCare (1.45%), State Unemployment Insurance (.05%), Worker's Compensation (2.76%) and health, dental, vision, life insurance (12.65% - 30.47%).

**PERSONNEL**

**Cooperative Program Function**

**TPP Teacher**

- Determine and implement appropriate vocational exploration curriculum using community based instruction, classroom, pullout, and/or consultation service delivery models
- Monitors students/DOR consumer performance in vocational exploration classes
- Collaborates with TPP staff to provide students/DOR consumers with appropriate DOR services as per the contract
- Provides DOR Student Services Workplace Readiness Training, Job Exploration and Counseling and Instruction in Self Advocacy
- Conducts work ethics workshops with student/DOR consumers
- Completes monthly case notes
- Complete student/DOR consumer documentation and evaluation information for DOR counselor

**Cooperative Agency Function**

**Special Education Teacher**

- Teaches the basic core curriculum subjects and provides an educational program designed to promote individual student learning
- Plans for student learning
- Facilitates development of IEP
- Coordinates Individual Education Plans for students
- Refers students to DOR for TPP services

**Cooperative Program Function**

**TPP Assistants**

- Completes documentation and monthly case notes on students/DOR consumers
- Provides DOR Student Services Workplace Readiness Training, Job Exploration Counseling and Instruction in Self Advocacy

## **Cooperative Agency Function**

### **Special Education Instructional Aides**

- Promotes a positive learning environment while providing direct instruction
- Maintains IEP records

## EXHIBIT C

### GENERAL TERMS AND CONDITIONS (GTC 4/2017)

PLEASE NOTE: The General Terms and Conditions will be included in the Agreement by reference, you can view them at the Department of General Services, Office of Legal Services website at: <https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/Standard-Contract-Language>. Go to Resources, click on the Standard Contract Language section to expand, then click on GTC 4/2017.

**EXHIBIT D**  
**(Standard Agreement - Subvention)**

**SPECIAL TERMS AND CONDITIONS**

**1. NOTIFICATION & COMPLIANCE**

All notices required by either party shall be in writing and sent by email, mail, or personally delivered to the appropriate address. Mailing addresses may be changed by written notice.

Contractor agrees to comply with all laws, regulations, ordinances, and policies of any governmental unit having jurisdiction over the rehabilitation program with regards to construction, medicine, health, safety, wages, hours, working conditions, workers' compensation, licensing and all other activities requiring compliance. Contractor shall accept financial responsibilities in the event of non-compliance.

**2. DISPUTES**

If Contractor believes that there is a dispute or grievance between Contractor and the State arising out of or relating to this Agreement, Contractor shall first discuss and attempt to resolve the issue informally with the DOR Contract Administrator. If the issue cannot be resolved at this level, Contractor shall follow the following procedures:

- A. If the issue cannot be resolved informally with the DOR Contract Administrator, Contractor shall submit, in writing, a grievance report together with any evidence to the DOR Contract Administrator's Supervisor. The grievance report must state the issues in the dispute, the legal authority, or other basis for the Contractor's position and the remedy sought. Within ten (10) working days of receipt of the written grievance report from the Contractor the DOR Supervisor shall make a determination on the problem and shall respond in writing to the Contractor indicating the decision and reasons, therefore. Should the Contractor disagree with the Supervisor's decision, Contractor may appeal to the next level following the procedure in "Disputes", paragraph B listed below.
- B. Contractor's letter of appeal must be submitted within ten (10) working days of the receipt of the Contract Administrator's Supervisor's written decision. Contractor must submit a letter of appeal to the Department's Contract Officer explaining the disagreement with the Contract Administrator's supervisor's decision. The letter must include, as an attachment, copies of the Contractor's original grievance report, evidence originally submitted, and response from Supervisor. The Contracting Officer shall, within twenty (20) working days of receipt of Contractor's letter of appeal, review the issues raised and shall render a written decision to the Contractor. The decision of the Director or designee shall be final.

**3. RIGHT TO TERMINATE**

- A. Either party reserves the right to terminate this Agreement subject to 30 days written notice.
- B. However, the Agreement can be immediately terminated for cause. The term "for cause" shall mean that the Contractor fails to meet the terms, conditions, and/or responsibilities of the Agreement. In this instance, the Agreement termination shall be effective as of the date indicated on the State's notification to the Contractor.

#### **4. TRAINING SEMINARS, WORKSHOPS OR CONFERENCES**

If said Contractor provides training seminars, workshops, or conferences, Contractor must obtain prior DOR approval for the location, costs, dates, agenda, instructors, instructional materials, and attendees at any reimbursable training seminar, workshop, or conference pursuant to this Agreement and of any reimbursable publicity or educational materials to be made available for distribution. The Contractor shall acknowledge the support of the State whenever publicizing the work under this Agreement in any media. The provision does not apply to necessary staff meetings or training sessions held for the staff of the Contractor to conduct routine business matters.

#### **5. INSURANCE REQUIREMENTS**

##### **General Provisions Applying to All Policies**

- A. Coverage Term** – Coverage needs to be in force for the complete term of the contract. If insurance expires during the term of the contract, a new certificate must be received by the State at least ten (10) days prior to the expiration of this insurance. Any new insurance must still comply with the original terms of the contract.
- B. Policy Cancellation or Termination & Notice of Non-Renewal** – Contractor is responsible to notify the State within five business days before the effective date of any cancellation, non-renewal, or material change that affects required insurance coverage. In the event Contractor fails to keep in effect the specified insurance coverage, the State may, in addition to any other remedies it may have, terminate this Contract upon the occurrence of such event, subject to the provisions of this Contract.
- C. Deductible** – Contractor is responsible for any deductible or self-insured retention contained within their insurance program.
- D. Insurance Carrier Required Rating** – All insurance companies must carry a rating acceptable to the Office of Risk and Insurance Management. If the Contractor is self-insured for a portion or all of its insurance, review of financial information including a letter of credit may be required.
- E. Endorsements** – Any required endorsements requested by the State must be physically attached to all requested certificates of insurance and not substituted by referring to such coverage on the certificate of insurance.
- F. Inadequate Insurance** – Inadequate or lack of insurance does not negate the contractor obligations under the contract.
- G. Satisfying an SIR** - All insurance required by this contract must allow the State to pay and/or act as the contractor's agent in satisfying any self-insured retention (SIR). The choice to pay and/or act as the contractor's agent in satisfying any SIR is at the State's discretion.
- H. Available Coverages/Limits** - All coverage and limits available to the contractor shall also be available and applicable to the State.
- I. Subcontractors** - In the case of Contractor utilization of subcontractors to complete the contracted scope of work, contractor shall include all subcontractors as insured under Contractor and insurance or supply evidence of insurance to The State equal to policies, coverages and limits required of Contractor.

- i. Commercial General Liability – Contractor shall maintain general liability on an occurrence form with limits not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined with a \$2,000,000 annual policy aggregate. The policy shall include coverage for liabilities arising out of premises, operations, independent contractors, products, completed operations, personal & advertising injury, and liability assumed under an insured Agreement. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to the Contractor’s limit of liability. The policy must include:

*The State of California, its officers, agents, and employees as additional insured, but only with respect to work performed under the Agreement.*

**Endorsements must be physically attached to all requested certificates of insurance and not substituted by referring to such coverage on the certificate of insurance. The endorsement must be acceptable to the DGS Office of Risk and Insurance Management.**

- ii. Automobile Liability (If Applicable) – For DOR consumers being provided transportation under said Agreement, the Contractor shall maintain motor vehicle liability with limits not less than \$1,000,000 combined single limit per accident. Such insurance shall cover liability arising out of a motor vehicle including owned, hired and non-owned motor vehicles to include the following additional insurance coverage below:

- **For public schools and for-profit organizations:** Automobile Liability insurance must include Any-Auto, Hired-Autos, Non-Owned Autos, and any other auto used in performing services under the Agreement. For **seating capacity up to 7 people** (includes driver), the Contractor’s certificate of insurance shall state a limit of liability of not less than **\$1,000,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 8 –15 people** (includes driver) the certificate of insurance shall state a limit of liability of not less than **\$1,500,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 16 passengers** or more the certificate of insurance shall state a limit of liability of not less than **\$5,000,000** per occurrence for bodily injury and property damage liability combined.
- **For non-profit organizations:** Automobile Liability insurance must include Any-Auto, Hired-Autos, Non-Owned Autos, and any other auto used in performing services under the Agreement. For **seating capacity of up to 15 people** (includes driver) the certificate of insurance shall state a limit of liability of not less than **\$1,000,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 16 passengers** or more the certificate of insurance shall state a limit of liability of not less than **\$5,000,000** per occurrence for bodily injury and property damage liability combined.

**The same additional insured designation and endorsement required for general liability is to be provided for this coverage.**

- iii. Workers Compensation and Employers Liability – Contractor shall maintain statutory worker’s compensation and employer’s liability coverage for all its employees who will be engaged in the performance of the Agreement. Employer’s liability limits of \$1,000,000 are required.

**The workers' compensation policy shall contain a waiver of subrogation in favor of the State. The waiver of subrogation endorsement shall be provided.**

- iv. Self-insurance - Contractor shall supply the consent letter of self-insurance or the Certificate of Consent to Self-Insure. The Waiver of Subrogation is not required.

## **6. CONFLICT OF INTEREST**

- A. Contractor certifies that its employees and the officers of its governing body shall avoid any actual or potential conflicts of interest and that no officer or employee who exercises any functions or responsibilities in connection with this Agreement shall have any personal financial interest or benefit which either directly or indirectly arises from this Agreement.
- B. Contractor shall establish safeguards to prohibit its employees or its officers from using their positions for a purpose which could result in private gain or which gives the appearance of being motivated for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

## **7. CONFIDENTIALITY**

- A. Contractor agrees to comply with the provisions applicable to consumer information as set forth in 34 Code of Federal Regulations, Section 361.38 and Title 9, California Code of Regulations, Section 7140 et seq., and personal information as set forth in the Information Practices Act of 1977 (California Civil Code Section 1798 et seq.).
- B. Contractor agrees that any personal information, as defined by the Information Practices Act of 1977 (California Civil Code Section 1798 et seq.) and this Agreement, obtained in the performance of this Agreement is classified as confidential and shall not be subject to disclosure to any source except as required by this contract or otherwise authorized by DOR.
- C. Contractor agrees to remove all confidential, sensitive, or personal information from any reports, publications, or other materials created during the performance of this contract prior to being released to the scientific and academic community, or other individuals or entities. The removal method(s) must be reasonable and appropriate to ensure that any confidential, sensitive, or personal information cannot be recovered, accessed, used or disclosed, which would result in a security breach or an information security incident.
- D. Subject to the applicable requirements of the regulations cited above, Contractor agrees to report any security breach or information security incident involving confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract to the DOR's Contract Administrator and the DOR's Information Security Officer. The DOR's Information Security Officer can be contacted via e-mail at [iso@dor.ca.gov](mailto:iso@dor.ca.gov).
- E. Security breaches or information security incidents that shall be reported include, but are not limited to:
  - 1. Inappropriate use or unauthorized disclosure of confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract by the Contractor or the Contractor's assignees. Disclosure methods include, but are not limited to, electronic, paper, and verbal.

2. Unauthorized access to confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract. Information can be held in medium that includes, but is not limited to, electronic and paper.
  3. Loss or theft of information technology (IT) equipment, electronic devices/media, paper media, or data containing confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract. IT equipment and electronic devices/media include, but are not limited to, computers (e.g., laptops, desktops, tablets), smartphones, cell phones, CDs, DVDs, USB flash drives, servers, printers, peripherals, assistive technology devices (e.g., notetakers, videophones), and copiers. Data can be held in medium that includes, but is not limited to, electronic and paper.
- F. Contractor agrees to provide annual security and privacy training for all individuals who have access to confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract.
- G. Contractor agrees to obtain and maintain acknowledgements from all individuals to evidence their understanding of the consequences of violating California privacy laws and the contractor's information privacy and security policies.
- H. For contractors that do not have a security program that includes annual security and privacy training, a self-training manual is available on the DOR website in the "Requirements for Becoming a Service Provider" section under "Annual Security and Privacy Training for VR Service Providers." The self-training manual is named "Protecting Privacy in State Government" and can be downloaded at the following link:  
<https://www.dor.ca.gov/Home/SecurityandPrivacy>.
- I. Additional training and awareness tools are available at the California Information Security Office (CISO) website and the California Department of Justice – Privacy Enforcement and Protection website. These state entities created the self-training manual, "Protecting Privacy in State Government" that DOR revised to meet its business needs.

## **8. AUDIT AND REVIEW REQUIREMENTS**

### **A. General Audit and Review Requirements**

1. The State shall have the right to conduct inspections, reviews, and/or audits of the Contractor to determine whether the services provided, and the expenditures invoiced by the Contractor were in compliance with this Agreement and other applicable federal or state statutes and regulations.
2. Contractor agrees that Department of Rehabilitation, State Controller's Office, Department of General Services, Bureau of State Audits, Federal Department of Education Auditors, or their designated representatives shall have the right to review and to copy any records and supporting documentation pertaining to the performance of the Agreement, including but not limited to, accounting records, consumer service records, records and evaluations of individuals referred to the program, and other supporting documentation that may be relevant to the audit or investigation.
3. The Contractor shall submit to the State such reports, accounts, and records deemed necessary by the State to discharge its obligation under State and Federal laws and regulations, including the applicable OMB cost principles and administrative requirements.

4. Contractor agrees to allow the auditors access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records.
5. Contractor agrees to maintain such records for possible audit for a minimum of seven (7) years after final payment or until resolution of all issues which may arise as a result of any litigation, claim, negotiation, audit, or any other action involving the records prior to expiration of the seven (7) year period, whichever is later.

B. Annual Federal Audit (For Agreements that received Federal Funds \$750,000 and above):

1. In addition to the General Audit and Review Requirements above, the Contractor agrees to provide an annual audit as required by the federal "Single Audit Act" of 1994, as amended. These annual audit documents shall be maintained by the Contractor and provided to the auditing agency when requested. This audit shall be made in accordance with 2 CFR 200.

## **9. COMPETITIVE BIDDING AND PROCUREMENTS**

- A. Contractor shall comply with applicable laws and regulations regarding securing competitive bids and undertaking negotiations in Contractor's Agreements with other entities for acquisition of goods and services with funds provided by the State or Federal under this Agreement. A minimum of two competitive quotations is required for any purchase order or subcontract for services over \$2,500, and should be submitted to the DOR contract administrator or adequate justification provided for the absence of bidding.
- B. Contractors must maintain a copy of the narrative description of the procurement systems guidelines, rules or regulations that will be used to make purchases under this Agreement. The State reserves the right to request a copy of these documents and to inspect the purchasing practices of the Contractor at any time.
- C. The Contractor should seek prior approval for any purchase or subcontract exceeding \$2,500 per unit or more for commodities, supplies, and services related to this Agreement. The Contractor must provide in its request for approval all particulars necessary, as specified by DOR, for evaluating the necessity or desirability of incurring such costs.
- D. For all purchases made, subject to this Agreement, the Contractor must maintain copies of all paid vendor invoices, documents, bids and other information used in vendor selection, for inspection or audit.

## **10. USE OF SUBCONTRACTOR(S)**

If the Contractor desires to accomplish part of the services through the use of one (1) or more subcontractors, the following conditions must be met:

- A. The Contractor shall submit any subcontracts to the State for approval prior to starting any of the work;
- B. The Agreement between the primary Contractor and the subcontractor must be in writing;
- C. The subcontract must include specific language which establishes the rights of the auditors of the State to examine the records of the subcontractor relative to the services and materials provided under the Agreement; and

- D. Upon termination of any subcontract, the State shall be notified immediately, in writing.
- E. Contractor shall assure that all subcontractor administrative fees are reasonable considering the services being provided, and they may only pay overhead charges on the first \$25,000 for each subcontract.

Further, any subcontract in excess of \$100,000 entered into as a result of this Agreement shall contain all applicable provisions stipulated in this Agreement.

## **11. POTENTIAL SUBCONTRACTORS**

Nothing contained in this Agreement or otherwise, shall create any contractual relation between the State and any subcontractors, and no subcontract shall relieve the Contractor of his responsibilities and obligations hereunder. The Contractor agrees to be as fully responsible to the State for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the contractor. The Contractor's obligation to pay its subcontractors is an independent obligation from the State's obligation to make payments to the Contractor. As a result, the State shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor. Contractor shall not subcontract any services under this Agreement without prior approval of the State.

## **12. CONTRACT AMENDMENTS**

In the event that additional program services must be performed which was wholly unanticipated and is not specified in the written Scope of Work, but is, in the opinion of both parties necessary to the successful accomplishment of the general scope of work outlined, an amendment to the Agreement is required.

## **13. SOFTWARE**

Contractor certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this contract for the acquisition, operation or maintenance of computer software in violation of copyright laws.

## **14. THEFT SENSITIVE ITEMS**

DOR is requiring nonexpendable electronic items purchased to be listed under a separate line item titled "Theft Sensitive Items". Contractor shall maintain an inventory record for each nonexpendable item purchased or built with funds provided under the terms of the contract. The inventory record of each item shall include the date acquired, total cost, serial number, model identification and any other information or description necessary to identify said item. A copy of the inventory record must be submitted annually to the State Contract Administrator.

The following items, regardless of cost must be inventoried:

1. Computers/printers
2. Laptops/tablets
3. Copiers/fax
4. Smart phones/cell phones
5. Other electronic items required to provide contract services

Upon termination of the agreement, DOR may request equipment be returned to DOR or authorize the continued use of equipment for work to be performed under a different agreement.

DOR reserves title to equipment purchased under this agreement that are not fully consumed during the life of the agreement.

**15. ATTRIBUTION**

The Contractor agrees to acknowledge the sponsorship of DOR with respect to any public statement, press release, news item, or publication related to a program funded all or in part with funds from DOR. Contractor further agrees to identify the role of DOR with respect to any individual highlighted or publicized by or through Contractor, when such individual is a DOR consumer.

**16. UNRUH CIVIL RIGHTS ACT AND THE FAIR EMPLOYMENT & HOUSING ACT**

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract over \$100,000 on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

The contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and

If the contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

**EXHIBIT E**  
**(Standard Agreement - Subvention)**

**ADDITIONAL PROVISIONS – Federally Funded Agreements**

**1. FEDERAL REQUIREMENTS**

The Federal Office of Management and Budget (OMB) has established uniform administrative requirements and cost principles for determining allowable costs chargeable to Federal awards. The Contractor agrees to abide by the Title 2 Code of Federal Regulations, Part 200 (2 CFR 200), except where the Agreement is more restrictive. The federal regulations are available for review on the Internet at [www.ecfr.gov](http://www.ecfr.gov) under Title 2-Grants and Agreements.

**2. FEDERAL FUNDING INTELLECTUAL PROPERTY**

- A. In any Agreement funded in whole or in part by the federal government, DOR may acquire and maintain the Intellectual Property rights, title and ownership, which results directly and indirectly from the Agreement. However, the federal government shall have non-exclusive, non-transferable, irrevocable, paid-up license throughout the world to use, duplicate, or dispose of such Intellectual Property throughout the world in any manner for governmental purposes and to have and permit others to do so.
- B. Evaluation of Discovery or Invention: If any discovery or invention arises as a result of funded work, the Contractor must refer the discovery or invention to the DOR. The Rehabilitation Services Administration (RSA) and its representatives have the sole and exclusive power to determine whether or not and where a patent should be filed and the disposition of all rights, including title and license rights, which may result. RSA's determination of these issues shall be considered final. In addition, the DOR and RSA shall acquire at least an irrevocable, non-exclusive, and royalty-free license to utilize for government purposes of any of these inventions. By signing this Agreement, the Contractor agrees that determinations of rights to inventions made in the course of or under the Agreement shall be made by RSA or its authorized representative.
- C. Copyrights and Patents: The Federal awarding agency and/or the DOR reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes:
  - 1. The copyright in any work developed under a grant, subgrant, or Agreement under a grant or subgrant; and
  - 2. Any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support.

**3. DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION**

Federal and State agencies shall not award assistance to applicants that are debarred or suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549. By signing this Agreement, Contractor certifies that neither it nor its principals or subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.

#### 4. PROHIBITION ON TAX DELINQUENCY

Any Agreement that a state agency enters into after July 1, 2012, is void if the contract is between a state agency and a contractor, or subcontractor, whose name appears on either list of the 500 largest tax delinquencies pursuant to Section 7063 or 19195 of the Revenue and Taxation Code. In accordance with Public Contract Code Section 10295.4, agencies are required to cancel Agreements with entities that appear on either list.

(Franchise Tax Board) <https://www.ftb.ca.gov/about-ftb/newsroom/top-500-past-due-balances/index.html>

(Department of Tax and Fee Administration) <https://www.cdtfa.ca.gov/taxes-and-fees/top500.htm>

#### 5. THE FOLLOWING PROVISIONS ARE SUBJECT TO THIS AGREEMENT

- A. Equal Employment Opportunity--All Agreements require compliance with E.O. 11246--Equal Employment Opportunity, as amended by E.O. 1137--Amending Executive Order 11246 Relating to Equal Employment Opportunity, and as supplemented by regulations at 41 CFR Chapter 60 Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor, Part 60-1 Obligations of Contractors and Subcontractors, Subpart A. Preliminary Matters; Equal Opportunity Clause; Compliance Reports.
- B. Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended--Agreements of amounts in excess of \$100,000 shall require the Contractor to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to ED and the Regional Office of the Environmental Protection Agency (EPA).
- C. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)--By signing this Agreement, the Contractor who is awarded an Agreement of \$100,000 or more certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. 1352. Contractor shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.
- D. All contractors shall comply with the following statutes and regulations:
1. Subject: Discrimination on the basis of race, color, or national origin.  
Statute: Title VI of the Civil Rights Act of 1964 (45 U.S.C. 2000 through 2000d-4).  
Regulation: 34 CFR part 100.
  2. Subject: Discrimination on the basis of sex  
Statute: Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1683).  
Regulations: 34 CFR part 106.
  3. Subject: Discrimination on the basis of handicap.  
Statute: Section 504 of the Rehabilitation Act of 1973 (29U.S.C. 794).  
Regulation: 34 CFR part 104handicap.
  4. Subject: Discrimination on the basis of age.  
Statute: The Age Discrimination Act (42 U.S.C. 6101 et seq.).  
Regulation: 34 CFR part 110

**6. RETURN OF INAPPROPRIATE USE OF FUNDS**

By signing this Agreement, Contractor shall certify that in the event of funds used inappropriately, funds must be returned to DOR.

**7. AMERICANS WITH DISABILITIES ACT (ADA)**

By signing this Agreement, Contractor/Grantee agrees to comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as, all applicable regulations and guidelines issued pursuant to the ADA (42 U.S.C. 12101 et seq.). In compliance with the Rehabilitation Act of 1973, 29 U.S.C. §794 et seq. and Government Code, Section 11135 et seq.; Section 504 imposes affirmative disability-related responsibilities on recipients of federal financial assistance as well as federal programs and activities and prohibits disability-based discrimination; and Section 508, requires electronic and information technology be accessible to people with disabilities.

**EXHIBIT F**  
**(COOP/Case Services Agreements-Subvention)**

**ADDITIONAL PROVISIONS - COOPERATIVE/CASE SERVICES**

**1. MATCH REQUIREMENTS (If Applicable)**

Contractor shall submit the certified expenditure invoice on a timely basis (i.e. same time as submission of service budget invoice) for proper DOR processing. To ensure sufficient match is available to leverage federal funding, the contractor is required to submit 100% of their obligated certified/cash match to meet their full budgeted amount by the end of each fiscal year. Refer to the Contract Handbook for Case Services and Cooperative Program Agreements for more information regarding certified/cash match requirements.

For Agreements that include **CERTIFIED EXPENDITURE MATCH**:

- A. Contractor shall certify to the State, on a monthly basis as specified in Exhibit B & G, the Contractor's allowable costs to provide the cooperative program services identified in the Scope of Work, in accordance with the Cooperative Agency Certified Expenditure Budget Summary and Narrative, and applicable Federal regulations. All such expenditures shall be under the administrative supervision of the State and no portion of the certified expenditures shall come from Federal funds. The State shall not be obligated to pay the Contractor for any contributions made by the Contractor in accordance with the Cooperative Agency Certified Expenditure Budget Summary.
- B. The total Cooperative Agency certified expenditure share will be matched to Federal funds at no less than 25%, as indicated on the DOR Program Budget Summary. If the value of the certified expenditures by the Contractor is below 25% of the actual total program cost, the Service Budget may be reduced after review by the DOR Contract Administrator. The State will not pay the Contractor for actual costs claimed on the Service Invoice (DOR 801B) until the certified expenditure summary for the same period has been submitted.
- C. Contractor contributions, including any excess of the amount specified in the "Cooperative Agency Certified Expenditure Budget Summary", will be used by the State to obtain Federal funds under Section 110 of the Rehabilitation Act of 1973, as amended. Federal funds obtained in excess of the "Total Program Cost" as identified on the "DOR Program Budget Summary" shall accrue to the State.

For Agreements that include **CASH MATCH**:

- A. Each fiscal year Contractor will pay to State, no less than quarterly and in advance, upon receipt of an invoice from the State, all those cash matching funds which are identified within the Program Budget Summary for that fiscal year. The State shall not be obligated to pay the Contractor for any contributions made by the Contractor in accordance with the approved budget, it being understood that all matching funds obtained by the State from the Contractor shall be exclusive funds of the State and no portion of the cash match shall come from Federal funds.
- B. The total Cooperative Agency cash share will be matched to Federal funds at no less than 21.3% as indicated on the "DOR Program Budget Summary."

## **2. INDIRECT COSTS**

Indirect costs are allowable expenses incurred by an organization which support the activities of a program or contract, but are not directly assigned to the specific program or contract and are allocated to the program or contract using a method in compliance with 2 CFR 200. The allocation method must be fully explained in the contract budget narrative and must be supported by actual costs incurred and paid by the organization. The allocation of indirect costs cannot be based on an arbitrary fixed rate and there is a 15% cap on the service budget. There is no cap on the certified match, however, indirect costs over 40% require a copy of the rate approval document from the cognizant federal agency or state department designee (e.g. California Department of Education {CDE} or established through an independent audit).

## **3. CONTRACT HANDBOOK**

Contractor acknowledges and agrees with the policies requirements and conditions of the Department of Rehabilitation's Contract Handbook and its additional policy requirements and conditions for Case Services/Cooperative Program Agreements as applicable for the Fiscal Year(s) covered under this Agreement. Match requirements are applicable to Cooperative Programs Agreements only.

## **4. DOR'S CONTRACT MONITORING**

The DOR Contract Administrator will monitor and document the contractor's performance to ensure compliance with all Agreement provisions. The DOR Contractor Administrator will:

- A. Maintain documentation on all Agreement activities, including the performance of the Agreement services, invoice reviews and approvals, monitoring activities, and other Agreement administration activities.
- B. Monitor the Agreement to ensure services were performed according to the quality, quantity, objectives, timeframes and manner specified in the Agreement, and that the Contractor prepares and maintains adequate documentation to support the services provided, expenditures reimbursements, and/or any applicable match requirements.
- C. Review and approve invoices for payment to substantiate expenditures for the work performed, including verification that costs invoiced for the provision of services to DOR applicants/consumers during the Agreement period are based on reasonable costs, and that the invoices are current, correct, and timely.
- D. Ensure that all Service Invoices (DR801B) and Certified Expenditure Summaries, if applicable, are received no later than November 1<sup>st</sup>, to allow for payment and draw down prior to the close out of Federal/State funds.
- E. Verify that the contractor has fulfilled all requirements of the Agreement before approving the final invoice.
- F. Ensure there are sufficient funds to pay for all services rendered as required by the Agreement.
- G. Ensure, by the end of the second quarter, that the projected certified expenditure match will be sufficient to support the budgets as outlined in this Agreement. If not, contact the appropriate Collaborative Services Program Specialist. (Cooperative Program Agreements only)

- H. Identify low usage levels and consider partial disencumbrance of Agreement funds.
- I. Periodically review personnel activity reports for staff funded by the Agreement to ensure that the Contractor is preparing and maintaining personnel activity reports in compliance with the applicable OMB cost principle.
- J. Verify that all Agreement staff are providing services in accordance to their duties specified in the Agreement, including ensuring that:
- Personnel duty statements or a copy of the Agreement Budget Narrative/Agreement Duty Statement has been provided to each staff person to communicate the specific duties to be performed under the Agreement.
  - Verify that job duties, as provided by the Agreement staff, match Agreement duty statements and service descriptions.
  - Ensure that the contractor has submitted to DOR appropriate documentation that supports the services provided to DOR applicants/consumers, including monthly (or otherwise specified) progress reports, consumer listings, utilization/service reports, and/or other agreed-upon documentation.
  - Verify that Contract staff provide services only to authorized DOR consumers.

**EXHIBIT G  
ADDITIONAL PROVISIONS**

**I. CONTRACT MONITORING AND REPORTING**

The Contract Administrator/Program Manager shall monitor the contract by:

- Submitting Service Invoices (801B) and Certified Expenditure Summaries on a monthly basis, with a list of student/DOR clients served that month
- Ensuring Personnel Activity Reports or time reporting documents and a list of student/DOR clients served are prepared and maintained by Contract staff in accordance with 2CFR200 and reflect accurate reporting
- Submitting Personnel Activity Reports or time reporting documents, supporting documentation, and a list of student/DOR clients served as requested by DOR contract administrator
- Meeting with DOR Contract Administrator and program staff to discuss contract progress at Quarterly Meetings
- Reporting the current and cumulative achievement of contract service goals and outcomes as part of the Quarterly Meetings or more often as directed by the DOR Contract Administrator
- Preparing and submitting to the assigned vocational rehabilitation counselor quarterly progress reports for student/DOR clients' receiving DOR Student Services and monthly progress reports for students participating in Work-based Learning Experience. Progress reports should include student/DOR client's name and other necessary or required information to document the services provided and individual student/DOR client progress in those services.

**II. TRANSPORTATION**

The Contractor will provide transportation to 7 student/DOR clients including the driver.

Original  
 Amendment # \_\_\_\_\_

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FULL Name of Corporation or Public Agency

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WHEREAS, the Board of Directors or Board of Trustees of the above-named corporation or public agency has read the proposed agreement between State of California, Department of Rehabilitation, and above-named corporation or public agency and said Board of Directors or Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement,

NOW, THEREFORE, BE IT RESOLVED that said Board of Directors or Board of Trustees does hereby authorize the following person:

Name of Person Authorized to Sign Agreement	Title of Person Authorized to Sign Agreement

of the above-named corporation or public agency on behalf of the corporation or public agency to sign and execute said agreement and all amendments there to, except to increase the financial liability of said corporation or public agency.

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### CERTIFICATION

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I, the Recording Secretary named below, hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors or Board of Trustees of above-named corporation or public agency at a meeting of said Board regularly called and convened at which a quorum of said Board of Directors or Board of Trustees was present and voting, and that said resolution was adopted by a vote of the majority of all Directors or Trustees present at said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand as Recording Secretary of said corporation or public agency.

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Address Where Board Meeting Held

Date of Board Meeting	Signature of Recording Secretary	Date Signed
		

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# Desert/Mountain Charter SELPA

## Application for Membership Fiscal Year 2021-2022

- **Name:** Virtual Preparatory Academy (VPA) at Monterey
- **Primary Contact:** Michelle Romaine, Head of School
- **Interviewed by D/M Charter SELPA Review Committee:** No interview scheduled. VPA at Monterey is a 'sister' school to Virtual Prep at Lucerne
- **Application Status:** Expansion of an existing Charter SELPA member. Virtual Prep at Lucerne was added to Desert/Mountain Charter SELPA in FY 2020-2021 by virtue of an internal doing business as (DBA) name-change transition of one of the Elite Academic Academy at Lucerne charters.
- **Geographical Location:** 73101 Pleyto Street, #86 Bradley, CA 93426, Monterey County SELPA
- **Authorizer:** Bradley Union School District (USD). Bradley USD notified the D/M Charter SELPA that Virtual Preparatory Academy at Monterey's charter petition was approved September 25, 2019 to operate independent of Bradley USD and with an MOU stipulation that VPA at Monterey would find a separate SELPA than Monterey SELPA.
- **Classroom Based:** Non-seat based.
- **Grades of Instruction:** Authorized as K-12
- **Estimated first day of Instruction:** Operating since September 2019
- **Applied for and/or Denied LEA membership to another SELPA:** No

# Desert/Mountain Charter SELPA

Application for Membership Fiscal Year 2021-2022

- **Name:** ASA Charter School
- **Primary Contact:** Susan Lucey, Principal
- **Interviewed by D/M Charter SELPA Review Committee:** March 16, 2021
- **Application Status:** Charter with two or more successful years of operation, but new to Desert/Mountain Charter SELPA
- **Geographical Location:** 3512 North E Street, San Bernardino, CA 92405
- **Authorizer:** ASA was authorized by San Bernardino City Unified School District (SBCUSD) in 2004. ASA's petition was approved for renewal for another five-year period (2019-2024) by SBCUSD on May 7, 2019.
- **Classroom Based:** Yes
- **Grades of Instruction:** K-12
- **Estimated first day of Instruction:** ASA is in its 16th year of operation, next school year scheduled to open August 12, 2021.
- **Applied for and/or Denied LEA membership to another SELPA:** No.  
ASA reported Desert/Mountain Charter SELPA is the only SELPA they have their applied to for membership to operate as an independent charter for special education purposes.

California Association of Health and Education Linked Professions  
Joint Powers Authority (CAHELP JPA)  
**GOVERNANCE COUNCIL MEETING**  
*March 26, 2021 -10:00 a.m. Virtual Via Teleconference*  
Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley, California 92307

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## MINUTES

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### **GOVERNANCE COUNCIL MEMBERS PRESENT:**

Baker Valley USD – Cecil Edwards, Barstow USD – Jeff Malan, Desert Trails Preparatory Academy (DTPA) & LaVerne Elementary Preparatory Academy (LEPA) – Debra Tarver, Excelsior Charter Schools – Dr. Ronnie Henderson, Helendale SD – Ross Swearingen, Lucerne Valley USD – Peter Livingston, Needles USD – Dr. Mary McNeil, Silver Valley USD – Jesse Najera, Snowline USD – Ryan Holman, Victor Elementary SD – Jan Gonzales, and Victor Valley Union High School District – Ron Williams.

### **OTHERS PRESENT:**

Eva Neuer – Aveson Global & Aveson School of Leaders, Jennifer Alvarado – San Bernardino County Superintendent of Schools (SBCSS) and Michelle Romaine – Virtual Prep Academy.

### **CAHELP JPA STAFF PRESENT:**

Jamie Adkins, Heidi Chavez, Marina Gallegos, Jenae Holtz, Linda Llamas, Kami Murphy, Kathleen Peters, Adrienne Shepherd-Myles, and Jennifer Sutton.

## **1.0 CALL TO ORDER**

The regular meeting of the California Association of Health and Education Linked Professions Joint Powers Authority (CAHELP JPA) Governance Council was called to order by Chairperson Jan Gonzales at 10:00 a.m. at the Desert/Mountain Educational Service Center, Apple Valley.

## **2.0 PUBLIC PARTICIPATION**

None.

## **3.0 ADOPTION OF THE AGENDA**

3.1 **BE IT RESOLVED** that a motion was made by Peter Livingston, seconded by Ron Williams, to approve the February 5, 2021 CAHELP JPA Governance Council Meeting Agenda as presented. The motion carried on the following vote 11:0: Ayes: Edwards, Gonzales, Henderson, Holman, Livingston, Malan, McNeil, Najera, Swearingen, Tarver, Williams. Nays: None, Abstentions: None.

## **4.0 INFORMATION / ACTION**

### **4.1 County Operated Preschool Program Fee-For-Service (ACTION)**

The San Bernardino County Superintendent of Schools (SBCSS) Internal Business Program Manager Jennifer Alvarado presented changes in county operated preschool program fee-for-service (FFS) model. In 2018-19, the CDE combined Federal Local Assistance (resource 3310) with Federal Preschool Local Assistance (3320). As a result, the county operated fee-for-service model was impacted. Prior to the consolidation of funds, the Preschool Local Assistance funding

California Association of Health and Education Linked Professions  
Joint Powers Authority (CAHELP JPA)  
**GOVERNANCE COUNCIL MEETING**  
*March 26, 2021 -10:00 a.m. Virtual Via Teleconference*  
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## **MINUTES**

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was used to offset costs associated with county operated preschool programs before a fee-for-service rate was calculated. This revised funding distribution restores the preschool local assistance set-aside to be used to offset the fee-for-service rates for county operated preschool programs. Jennifer said this can be revisited for the next budget year if it is not working for all LEAs. She confirmed this change would impact 2020-21 and 2021-22 fiscal years.

4.1.1 **BE IT RESOLVED** that a motion was made by Jesse Najera, seconded by Jeff Malan, to approve the change in County Operated Preschool Program Fee-For-Service as presented. The motion carried on the following vote 11:0: Ayes: Edwards, Gonzales, Henderson, Holman, Livingston, Malan, McNeil, Najera, Swearingen, Tarver, Williams. Nays: None, Abstentions: None.

4.2 Hesperia Property Assessor's Parcel Number (APN) 0405-042-60-0-000 (**ACTION**)

Jenae Holtz proposed a consideration for the Hesperia property identified as Assessor's Parcel Number (APN) 0405-042-60-0-000 be sold. She shared the proposal came from the budget subcommittee that has been meeting regarding the budgets. With DMCC struggling with their budget, selling the property was discussed. Jenae confirmed there have since been positive changes to the DMCC budgets. She said the expense of building on the property is immense so the best option would be to sell.

After a brief discussion, the decision was made to table Agenda Item 4.2 until the following meeting on May 14, 2021.

4.2.1 **BE IT RESOLVED** that a motion was made by Jeff Malan, seconded by Ross Swearingen, to table the sale of the Hesperia property identified as Assessor's Parcel Number (APN) 0405-042-60-0-000. The motion carried on the following vote 11:0: Ayes: Edwards, Gonzales, Henderson, Holman, Livingston, Malan, McNeil, Najera, Swearingen, Tarver, Williams. Nays: None, Abstentions: None.

4.3 Desert/Mountain SELPA and Charter SELPA Form D/M 127 Assistive Technology Assessment Referral (**ACTION**)

Forms used in the operations of special education programs within the Desert/Mountain SELPA and Desert/Mountain Charter SELPA are developed, reviewed, and revised throughout the year upon the recommendation of the Program Team. Forms are modified as necessary in order to support the operations of special education programs in an efficient, effective and legally compliant manner. Suggested revisions to SELPA Forms are submitted to the D/M SELPA and D/M Charter SELPA Steering Committees for consideration and approval prior to approval from the Governance Council.

4.3.1 **BE IT RESOLVED** that a motion was made by Cecil Edwards, seconded by Ryan Holman, to approve the Desert/Mountain SELPA and Charter SELPA Form D/M 127

## MINUTES

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Assistive Technology Assistance Referral as presented. The motion carried on the following vote 11:0: Ayes: Edwards, Gonzales, Henderson, Holman, Livingston, Malan, McNeil, Najera, Swearingen, Tarver, Williams. Nays: None, Abstentions: None.

### 5.0 CONSENT ITEMS

It is recommended that the Governance Council consider approving several Agenda items as a Consent list. Consent Items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any Council Member at the meeting for clarification, discussion, or change.

5.1 **BE IT RESOLVED** that a motion was made by Ross Swearingen, seconded by Jeff Malan, to approve the following Consent Items as presented. The motion carried on the following vote 11:0: Ayes: Edwards, Gonzales, Henderson, Holman, Livingston, Malan, McNeil, Najera, Swearingen, Tarver, Williams. Nays: None, Abstentions: None.

- 5.1.1 Approve the February 5, 2021 CAHELP JPA Governance Council Meeting Minutes,
- 5.1.2 Approve the 2021-22 Council for Exceptional Children membership for Heidi Chavez in the amount of \$190.00,
- 5.1.3 Approve the 2021-22 HealthCare Compliance Association (HCCA) Membership for Veronica Hay in an amount not to exceed \$325.00.
- 5.1.4 Approve the Declaration of Low Incidence Equipment as Salvage or Surplus.

The Desert/Mountain SELPA is seeking approval from the CAHELP JPA Governance Council for the release to surplus or salvage of unassigned and/or obsolete low incidence equipment currently in storage. All of the low incidence equipment identified on the inventory report has been reviewed and determined to be unassigned and/or obsolete.

### 6.0 CHIEF EXECUTIVE OFFICER AND STAFF REPORTS

6.1 Desert Mountain Children's Center (DMCC) Budget

Jenae Holtz presented an update on the Desert Mountain Children's Center (DMCC) budget. She explained in January, programs with Medi-Cal contracts had deficit spending with children not engaging in mental health services virtually. Jenae said as DMCC was preparing budgets for the 2021-2022 school year, we received a letter from Department of Health Care Services stating they were aware of the concerns and the impacts Covid-19 had on health care providers and would allow an increase in the minute rate of service to make the contracts whole. Jenae reported all

## **MINUTES**

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documents have been submitted to Department of Behavioral Health with supports to receive approval. She said she wanted the Council members to be aware of the concerns and assure them the DMCC team is working to increase billing.

### **6.2 Alternative Dispute Resolution (ADR) Planning Committee Update**

Jenae Holtz shared updates in ADR planning including the draft of tiered interventions. During the two-day CAHELP JPA Special Education Summit, it was expressed there is great concern for LEAs due process and the need to have a system to reduce overall cases that lead to mediation and hearing through ADR. Jenae said Kathleen Peters is leading the ADR Planning Committee that consists of CAHELP JPA staff as well as many LEA staff which provides a collaborative approach to reducing filings. There will be trainings for interested staff at the school site level on how to facilitate in contentious IEPs. Jenae continued that the next step will be how to work with families so they trust concerns and issues can be addressed at the local level.

## **7.0 INFORMATION ITEMS**

### **7.1 Resolution Support Services Summaries**

### **7.2 Professional Learning Summaries**

## **8.0 GOVERNANCE COUNCIL MEMBERS COMMENTS / REPORTS**

Jesse Najera thanked Jenae Holtz and her team for all they do.

## **9.0 CEO COMMENTS**

Jenae Holtz shared that she appreciates the council members. She said CAHELP JPA team is available to assist in any way as the LEAs reopen. Jenae asked to be notified when the LEAs are ready for in-person direct services.

## **10.0 MATTERS BROUGHT BY CITIZENS**

None.

## **11.0 ADJOURNMENT**

Having no further business to discuss, a motion was made by Jesse Najera, seconded by Jeff Malan to adjourn the meeting. The motion carried on the following vote 11:0: Ayes: Edwards, Gonzales, Henderson, Holman, Livingston, Malan, McNeil, Najera, Swearingen, Tarver, Williams. Nays: None, Abstentions: None.

California Association of Health and Education Linked Professions  
Joint Powers Authority (CAHELP JPA)  
**GOVERNANCE COUNCIL MEETING**  
*March 26, 2021 -10:00 a.m. Virtual Via Teleconference*  
Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley, California 92307

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**MINUTES**

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The next regular meeting of the CAHELP JPA Governance Council will be held on Friday, May 14, 2021, at 10:00 a.m., at the Desert Mountain Educational Service Center, Aster/Cactus Room, 17800 Highway 18, Apple Valley, CA 92307.

*Individuals requiring special accommodations for disabilities are requested to contact Jamie Adkins at (760) 955-3555, at least seven days prior to the date of this meeting.*

**CAHELP JPA GOVERNANCE COUNCIL  
2021-22 MEETINGS**

**Desert Mountain Education Service Center – Lilac/Yucca Room  
17800 Highway 18, Apple Valley, 92307  
10:00 a.m.**

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**October 8, 2021**

**January 7, 2022**

**March 4, 2022**

**May 20, 2022**

Association of Community Based Organizations  
 (ACBO)  
 PO Box 3341  
 Running Springs, CA 92382 US  
 (909) 336-1800  
 ascullin@rimfamilyservices.org

# Invoice

**BILL TO**

Jenae Holtz  
 Desert/Mountain Children's Center  
 Attn.: Thomas Flores

**SHIP TO**

Jenae Holtz  
 Desert/Mountain Children's Center  
 Attn.: Thomas Flores

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
154	09/14/2020	\$120.00	10/01/2020	Due on receipt	

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
2021 Membership Dues	2021 Membership Dues	1	120.00	120.00

Please Send Payment to ACBO  
 C/O Rim Family Services, Inc.  
 PO Box 578  
 Skyforest, CA 92385

**BALANCE DUE**

**\$120.00**



**SAN BERNARDINO COUNTY DISTRICT ADVOCATES FOR BETTER SCHOOLS  
(SANDABS)  
2020-21      2021-22 Pending  
MEMBERSHIP AGREEMENT  
AGREEMENT NO. 20/21-0281**

THIS AGREEMENT, made and entered into between the San Bernardino County District Advocates for Better Schools (SANDABS) Executive Committee, hereinafter known as **COMMITTEE**, and the San Bernardino County Superintendent of Schools, hereinafter known as **SUPERINTENDENT** and the Desert Mountain Special Education Local Plan Area, hereinafter known as **MEMBER**, mutually agree to the following terms and procedures for the conduct of San Bernardino County District Advocates for Better Schools, hereinafter known as SANDABS.

**A. Purpose and Eligibility**

The purpose of SANDABS is to support the success of every child from cradle to career, by influencing the adoption of thoughtful state and federal legislation. SANDABS provides an opportunity for state and federal legislators or their designated staff to discuss and review issues affecting education in San Bernardino County. SANDABS does not endorse candidates or attempt to influence voters.

1. All school districts; the West End, East Valley, and Desert/Mountain Special Education Local Plan Areas (SELPA); the Colton-Redlands-Yucaipa and Baldy View Regional Occupational Programs (ROPs); and the San Bernardino County Superintendent of Schools (SBCSS) are eligible for membership in SANDABS.
2. Each school district, SELPA, ROP, and SBCSS shall sign a SANDABS Annual Membership Agreement and pay annual membership dues as established by the Executive Committee. The membership dues are based on the prior year P-2 revenue limit Average Daily Attendance (ADA).

**B. RESPONSIBILITIES OF SUPERINTENDENT**

1. The **SUPERINTENDENT** may designate SBCSS staff to support and facilitate the activities of SANDABS. These responsibilities may include:
  - Preparation and distribution of meeting notices, appropriate backup materials, agendas, minutes, communication, and correspondence in cooperation with the co-chairs.
  - Coordination of advocacy efforts, delegation meetings, and development of annual state and federal legislative platforms with state and federal legislative advocates.
  - Work in concert with Executive Committee to identify opportunities to align and mobilize collective advocacy.
  - Evaluation of efforts to strategically align, abandon, and strengthen efforts.
2. The **SUPERINTENDENT** may provide meeting facilities, videoconferencing, and teleconferencing services for the **COMMITTEE** as appropriate, in each of the three regions. These facilities include but are not limited to Roy C Hill Education Center, the Desert/Mountain Educational Service Center, and the West End Educational Service Center.

C. **RESPONSIBILITIES OF COMMITTEE**

Responsibilities of the Executive Committee may include, but are not limited to:

- Adopt positions relative to the proposed legislation, regulations, or budget proposals most critical to SANDABS state and federal legislative platform priorities.
- Testimony at committee hearings.
- Participation in meetings with legislators and/or legislative staff.
- Development of key messages and talking points, legislative platforms, and/or response to inquiries.
- Obtain input/feedback from SANDABS members within their respective region to engage and promote a unified voice in setting legislative priorities.
- Identify opportunities to align and mobilize collective advocacy.
- Build and foster relationships with municipalities, counties, sectors, and coalitions for strengthening collective advocacy efforts.
- Employ data informed decision-making to strategically align, abandon, and strengthen efforts in the most impactful and efficient manner.

D. **RESPONSIBILITIES OF MEMBER**

1. **MEMBER** shall submit a signed Membership Agreement and pay the annual membership due by purchase order or intra-district transfer payable to SANDABS by September 1 of the membership year on a fiscal year basis according to a membership dues schedule adopted by **COMMITTEE**.
2. **MEMBER** shall support, to the extent possible, the activities of **COMMITTEE** in the form of correspondence and contact with legislators representing San Bernardino County.

E. **MEMBERSHIP DUES SCHEDULE**

The membership due schedule for 2020-21, based on prior year P-2 revenue limit ADA, shall be as follows:

ROPs, SELPAs and County Superintendent	=	\$200
Less than 1,000 ADA	=	\$125
1,001 to 2,500 ADA	=	\$300
2,501 to 5,000 ADA	=	\$500
5,001 to 10,000 ADA	=	\$1000
Over 10,000 ADA	=	\$2000

Payment of membership dues shall be made to the SANDABS account established by the San Bernardino County Superintendent of Schools on or before September 1, 2020, or by warrant payable to the **SUPERINTENDENT**. The **MEMBER** hereby certifies that prior year P-2 revenue limit ADA was N/A and accordingly, will pay a membership of \$200.00 for 2020-21.

Member's form of payment:

Intrafund Transfer from the general fund of the member district

Member District's 26-Digit Account #: \_\_\_\_\_

Warrant from the member district to the designated SANDABS budget

Interfund Transfer within SBCSS from SELPAs and SBCSS to the designated SANDABS budget

F. **TERM OF AGREEMENT**

The term of the Agreement shall be from July 1, 2020 to June 30, 2021.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

**SAN BERNARDINO COUNTY  
SUPERINTENDENT OF SCHOOLS**

  
Amber L. Arias, Manager, Procurement Services  
Procurement and Warehouse Services

Date: 6/25/2020

**DESERT MOUNTAIN SPECIAL EDUCATION  
LOCAL PLAN AREA**

  
Jenae Holtz, CEO  
Print Name, Title

Date: 6/30/2020



### SANDABS EXECUTIVE COMMITTEE MEETING DATES

The SANDABS Executive Committee meets the second Wednesday of each month from 2:00–4:00 p.m. at the following locations:

**Desert/Mountain Educational Service Center**  
17800 Highway 18, Apple Valley, CA 92307

**Roy C Hill Education Center**  
601 North E Street, San Bernardino, CA 92415

**West End Educational Service Center**  
8265 Aspen Avenue, Rancho Cucamonga, CA 91730

#### Fiscal Year 2019-20:

March 11, 2020      May 13, 2020  
April 8, 2020      June 10, 2020

#### Fiscal Year 2020-21:

September 9, 2020      February 10, 2021  
October 14, 2020      March 10, 2021  
November 11, 2020      April 14, 2021  
December 9, 2020      May 12, 2021  
January 13, 2021      June 9, 2021

#### Note:

No meetings will be held in the months of July and August.

as of 2/28/20



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December 9, 2020      May 12, 2021  
January 13, 2021      June 9, 2021

#### Note:

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as of 2/28/20

# COALITION FOR ADEQUATE FUNDING FOR SPECIAL EDUCATION

## 2021–22 Letter of Agreement for Special Services

By means of signature to this Letter of Agreement, we, the undersigned, agree to participate in the coalition known as “Coalition for Adequate Funding for Special Education,” hereinafter referred to as “Coalition.”

We understand that the Coalition has contracted with School Services of California Inc. hereinafter referred to as “Consultant,” for the purpose of having Consultant represent the Coalition as its legislative advocate, performing such services as may be directed by the Coalition, with specific attention being given to the issue of adequate Special Education funding.

We understand that the term of this Letter of Agreement is for a period of 12 months, beginning July 1, 2021, and terminating June 30, 2022. In consideration for our participation in the Coalition, we agree to pay \$ \_\_\_\_\_ (see below for the cost calculation based on the prior-year CALPADS Census Day data of the Special Education Local Plan Area [SELPA], which will be self reported .

Trinity COE serves as the current treasurer to the Coalition. **Pursuant to the Coalition’s Bylaws, dues must be received by November 30 in order to be considered a member in good standing.** As soon as possible, please return this completed form along with a check:

**Payable To: Coalition for Adequate Funding for Special Education**

**Mail to the Attention of: Anthony Rebelo  
Trinity COE  
P.O. Box 1256  
Weaverville, CA 96093**

Current SELPA Director
  Retired
 Retired/Consultant

Name (to appear on the Coalition Roster) Jенаe Holtz	
Title Chief Executive Officer	
Agency Name Desert/Mountain Charter SELPA	
Address 17800 Highway 18, Apple Valley, CA 92307	
Telephone No. 760-955-3556	Fax No. 760-242-5363
E-mail Address (to send all Coalition information) jенаe.holtz@cahelp.org	
Special Education Pupil Count of the SELPA	
Membership Fee (see rates below) \$850 (500-1,500)	

Signature \_\_\_\_\_ Date \_\_\_\_\_

[Note: The authority for entering into this agreement is contained in Section 53060 of the California Government Code and such other provisions of California law as may be applicable.]

The 2021–22 membership fees are based on the prior year CALPADS Census Day data of the SELPA and are listed below. These fees are unchanged from 2007–08 and reflect a full year’s membership, beginning July 1, 2021, through June 30, 2022, and includes Coalition-related expenses.

SELPA Prior Year Pupil Count	More than 10,000	5,000–10,000	2,000–5,000	1,500–2,000	500–1,500	Under 500	Retired/Consultant
Cost	\$1,500	\$1,400	\$1,300	\$1,050	\$850	\$650	\$200



**PLEASE ATTACH A COPY OF THIS AGREEMENT WITH PAYMENT!! NO P.O.’S**

**Clear Form**

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Trinity COE  
P.O. Box 1256  
Weaverville, CA 96093**

Current SELPA Director
  Retired
 Retired/Consultant

Name (to appear on the Coalition Roster) Jенаe Holtz	
Title Chief Executive Officer	
Agency Name Desert/Mountain SELPA	
Address 17800 Highway 18, Apple Valley, CA 92307	
Telephone No. 760-955-3556	Fax No. 760-242-5363
E-mail Address (to send all Coalition information) jенаe.holtz@cahelp.org	
Special Education Pupil Count of the SELPA	
Membership Fee (see rates below) \$1,500 (More than 10,000)	

Signature \_\_\_\_\_ Date \_\_\_\_\_

[Note: The authority for entering into this agreement is contained in Section 53060 of the California Government Code and such other provisions of California law as may be applicable.]

The 2021–22 membership fees are based on the prior year CALPADS Census Day data of the SELPA and are listed below. These fees are unchanged from 2007–08 and reflect a full year’s membership, beginning July 1, 2021, through June 30, 2022, and includes Coalition-related expenses.

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Cost	\$1,500	\$1,400	\$1,300	\$1,050	\$850	\$650	\$200



**PLEASE ATTACH A COPY OF THIS AGREEMENT WITH PAYMENT!! NO P.O.’S**

**Clear Form**



**SPECIAL EDUCATION LOCAL PLAN AREA ADMINISTRATORS**

**DUES  
INVOICE  
2021-22**

For:

Jenae Holtz, CEO

Desert/Mountain SELPA

SELPA Director Name

SELPA Name

17800 Highway 18, Apple Valley, CA 92307

San Bernardino

Address, City, State, Zip

County Name

(760) 955-3556

Jenae.Holtz@cahelp.org

Contact Number

Email Address

No

Vegetarian (Yes) or (No)

**(Please print and complete all of the above)**

***Please remit payment and a copy of this invoice to:***

SELPA Administrators of California  
c/o Humboldt – Del Norte SELPA  
2822 Harris Street  
Eureka CA 95503  
Attn.: Mindy Fattig

Please enclose your check or money order (**NOT a P.O.**), ***made payable to SELPA Administrators of California*** in the amount of \$1,000 (see rates below).

The 2021-22 membership dues are based on the prior year October unduplicated special education count for the SELPA and are listed below. The amount covers 2021-22 SELPA Administrators of California membership dues and will support operating expenses for the coming year. Operating expenses include printing and postage, renting meeting rooms, arranging special projects and presentations, and other materials.

<b><u>SELPA Prior Year Pupil Count</u></b>	<b><u>Cost</u></b>	<b><u>SELPA Prior Year Pupil Count</u></b>	<b><u>Cost</u></b>
Under 500	\$600	2,001 to 5,000	\$1,200
501 to 1,500	\$1,000	5,001 to 10,000	\$1,300
1,501 to 2,000	\$1,100	Over 10,001	\$1,400

**Make CHECK or MONEY ORDER payable to: SELPA Administrators of California**

**Please plan to remit dues no later than November 1. Per Association bylaws, membership may be suspended in the event dues have not been paid by January 31.**

*(Reminder to only use state funds to pay State SELPA Administrator dues)*

NOTE: Please make sure that a copy of this invoice and/or specific identification of the SELPA and/or Director is attached to the payment.

State SELPA Administrators Association Treasurer Use Only:

- Copy to Secretary for Roster Update
- Copy to Listserv Coordinator for Update



**SPECIAL EDUCATION LOCAL PLAN AREA ADMINISTRATORS**

**DUES  
INVOICE  
2021-22**

For:

Jenae Holtz, CEO

Desert/Mountain SELPA

SELPA Director Name

SELPA Name

17800 Highway 18, Apple Valley, CA 92307

San Bernardino

Address, City, State, Zip

County Name

(760) 955-3556

Jenae.Holtz@cahelp.org

Contact Number

Email Address

No

Vegetarian (Yes) or (No)

**(Please print and complete all of the above)**

***Please remit payment and a copy of this invoice to:***

SELPA Administrators of California  
c/o Humboldt – Del Norte SELPA  
2822 Harris Street  
Eureka CA 95503  
Attn.: Mindy Fattig

Please enclose your check or money order (**NOT a P.O.**), ***made payable to SELPA Administrators of California*** in the amount of \$1,400 (see rates below).

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<b><u>SELPA Prior Year Pupil Count</u></b>	<b><u>Cost</u></b>	<b><u>SELPA Prior Year Pupil Count</u></b>	<b><u>Cost</u></b>
Under 500	\$600	2,001 to 5,000	\$1,200
501 to 1,500	\$1,000	5,001 to 10,000	\$1,300
1,501 to 2,000	\$1,100	Over 10,001	\$1,400

**Make CHECK or MONEY ORDER payable to: SELPA Administrators of California**

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**Original Invoice**  
 Nonviolent Crisis Intervention® program  
 Prepare Training® program  
 Dementia Care Specialists

Invoice	IUS0175330
Date	7/28/2020

Federal I.D.: #39-2012874  
 GST#: 86182 3753 RT0001

**Bill To:**

Desert Mountain SELPA  
 Heidi Chavez  
 17800 Hwy 18  
 Apple Valley CA 92307  
 US

**Ship To:**

Desert Mountain SELPA  
 Heidi Chavez  
 17800 Hwy 18  
 Apple Valley CA 92307  
 US

Purchase Order No.		Customer ID		Shipping Method		Payment Terms		Req Ship Date	
		1547233		US UPSGND		Net 30		7/28/2020	
Ordered	Shipped	B/O	Item Number	Description		Unit Price	Ext. Price		
1	1	0	CPI RECERT FEE	Annual Membership Fee Cert Year from 10/25/2020 to 10/25/2021		\$150.00	\$150.00		
				CAMELPA JPA 2020 A 7-7 15					
						<b>Total Z-USD</b>		<b>\$150.00</b>	

**Remit to: CPI**  
 10850 W. Park Place, Suite 250  
 Milwaukee, WI 53224 USA

**Canadian Customers - Please remit to:**  
 Crisis Prevention Institute, Inc  
 Lockbox # 1566  
 PO Box 1566, Station A  
 Toronto, ON M5W 3N9 Canada

**Thank you**

Please include invoice number or customer ID with payment.

**Call toll-free:**  
 US/Canada: 1-877-877-8390



**Original Invoice**  
 Nonviolent Crisis Intervention® program  
 Prepare Training® program  
 Dementia Care Specialists

<b>Invoice</b>	IUS0175452
<b>Date</b>	7/28/2020

Federal I.D.: #39-2012874  
 GST#: 86192 3753 RT0001

**Bill To:**

San Bernardino County Superintendent of S:  
 Cecilia Holguin  
 CAHELP  
 17800 Hwy 18  
 Apple Valley CA 92307  
 US

**Ship To:**

San Bernardino County Superintendent of S:  
 Cecilia Holguin  
 CAHELP  
 17800 Hwy 18  
 Apple Valley CA 92307  
 US

Purchase Order No.		Customer ID		Shipping Method	Payment Terms	Req Ship Date	
		1565703		US UPSND	Net 30	7/28/2020	
Ordered	Shipped	B/O	Item Number	Description	Unit Price	Ext. Price	
1	1	0	CPI RECERT FEE	Annual Membership Fee Cert Year from 10/25/2020 to 10/25/2021	\$150.00	\$150.00	
<b>Thank you</b>					<b>Total Z-US\$</b>	<b>\$150.00</b>	

**Remit to: CPI**  
 10850 W. Park Place, Suite 250  
 Milwaukee, WI 53224 USA

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 Crisis Prevention Institute, Inc  
 Lockbox # 1566  
 PO Box 1566, Station A  
 Toronto, ON M5W 3N9 Canada

Please include invoice number or customer ID with payment.

**Call toll-free:**  
 US/Canada: 1-877-877-5390



You are logged in as: belinda\_jauregui@sbcss.k12.ca.us | Member Number: 20776 | Instructor ID: 917

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### Subscription Details

**ICISF Membership**  
2 Years

Member Number: 20776

Status: Active  
Start / Expiration Dates:  
2019-09-30 / 2021-09-30  
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**ICISF Approved Instructor**

Status: Active  
Start / Expiration Dates:  
2017-11-07 / 2023-11-07  
[Extend/Renew](#) | [Unsubscribe](#)





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International Critical Incident Stress Foundation, Inc.

HELPING SAVE THE HEROES

You are logged in as: **brian.follis** | **Member Number: 0** | **Instructor ID: 0**



## Extend Your Subscription

**Name:** Brian Follis

**Email:** brian.follis@cahelp.org

**Login Username:** brian.follis

## Current Subscription Details

**ICISF Membership**

**Subscription Date:** 06-05-2017

**Subscription Expiration:** 06-05-2021

**Extend Subscription To:** 06-05-2023

Select a subscription plan



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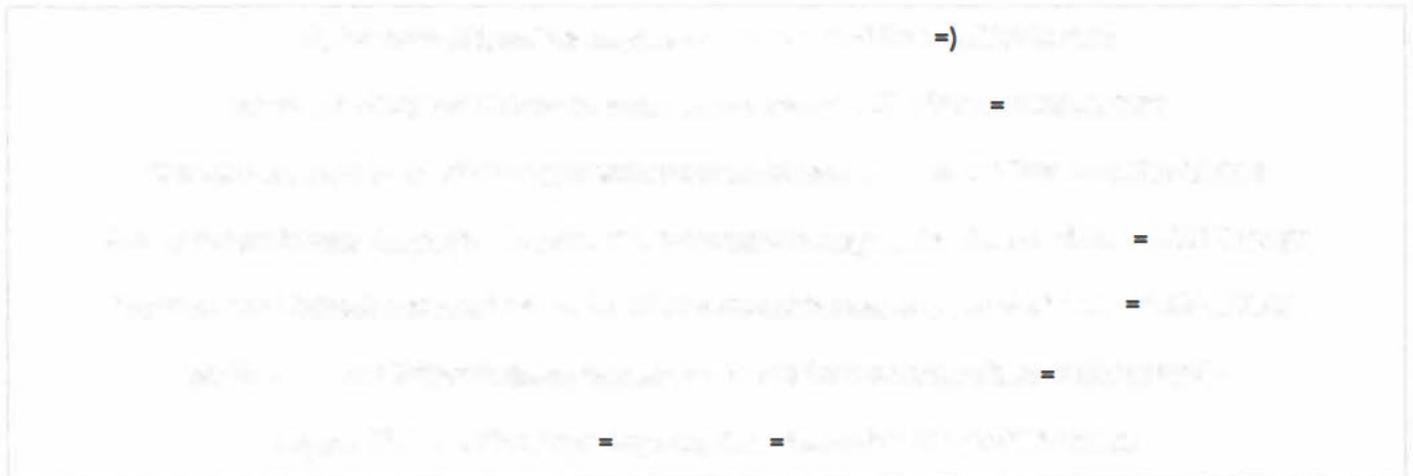


(https://icisf.org)

International Critical Incident Stress Foundation, Inc.

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You are logged in as: **anna.lopez** | Member Number:



## Extend Your Subscription

Name: **Anna Lopez**

Email: **anna.lopez@cahelp.org**

Login Username: **anna.lopez**

## Current Subscription Details

ICISF Membership

Subscription Date: **06-05-2017**

Subscription Expiration: **06-05-2021**

Extend Subscription To: **06-05-2023**

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**Click here for COVID-19 Resources from ICISF (https://icisf.org/covid19-resources/)**

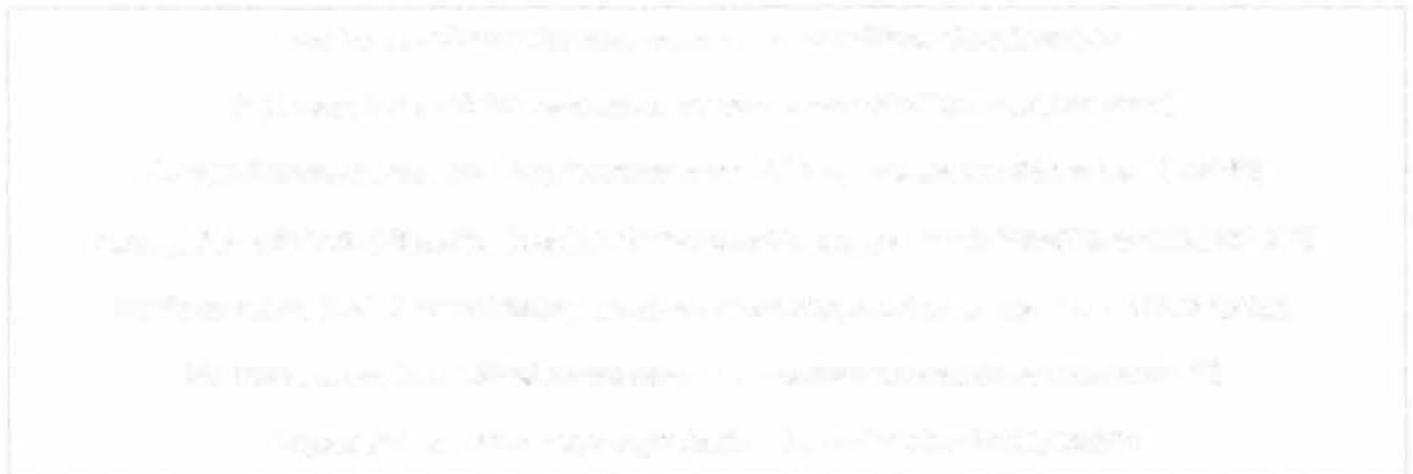


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**International Critical Incident Stress Foundation, Inc.**

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You are logged in as: **robin.mcmullen** | Member Number: [REDACTED] | Instructor ID: [REDACTED]



## Extend Your Subscription

**Name:** Robin McMullen

**Email:** robin.mcmullen@cahelp.org

**Login Username:** robin.mcmullen

## Current Subscription Details

**ICISF Membership**

**Subscription Date:** 06-05-2017

**Subscription Expiration:** 06-05-2021

**Extend Subscription To:** 06-05-2023

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You are logged in as: **jessica.martinez** | Member Number: [REDACTED]



## Extend Your Subscription

Name: **Jessica Martinez**

Email: **jessica.martinez@cahelp.org**

Login Username: **jessica.martinez**

## Current Subscription Details

ICISF Membership

Subscription Date: **06-05-2017**

Subscription Expiration: **06-05-2021**

Extend Subscription To: **06-05-2023**

Select a subscription plan



**BROKEN/OUTDATED LOW INCIDENCE EQUIPMENT  
FOR GOVERNANCE COUNCIL AUTHORIZATION TO  
SEND TO SBCSS SURPLUS OR SALVAGE**

**5/5/2021**

LIE #	Item	Tag #	LIE Date	Requested Action	Comments
	Mobile Standard Easy Stand			Salvage/E-waste	
	Hoyer Lift	DM2973		Salvage/E-waste	
	Hoyer Lift	DM2571		Salvage/E-waste	
	Hoyer Lift	DM1579		Salvage / E-Waste	
	Gate Trainer	DM3378		Salvage / E-Waste	
	Gate Trainer – small			Salvage / E-Waste	
	Wheelchair Desk	DM3425		Salvage / E-Waste	



# Desert/Mountain Children's Center

◆ 17800 Highway 18, Apple Valley, CA 92307 (760) 552-6700 (760) 946-0819 FAX  
◆ 42007 Fox Farm Rd. Ste 2A, P.O. Box 1963, Big Bear Lake, CA 92315 (909) 866-2165 (909) 866-5653 FAX  
◆ 58967 Business Center Dr., C, D & E, Yucca Valley, CA 92284 (760) 369-3130 (760) 365-2695 FAX

## Referral for Behavioral Health Services

Students 1<sup>st</sup> through 12<sup>th</sup> Grade

Referred by: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_

Client/Student Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_ Gender:  Male  Female

Attending School: \_\_\_\_\_ Teacher: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Insurance Information:** Pacific Care \_\_\_\_\_ IEHP \_\_\_\_\_ Tri Care \_\_\_\_\_ Molina \_\_\_\_\_ Cash Pay \_\_\_\_\_

Medi-Cal Eligible?  No  Yes Medi-Cal Benefits Number: \_\_\_\_\_ Issue Date: \_\_\_\_\_

### CONSENT TO EXCHANGE CONFIDENTIAL/PRIVILEGED INFORMATION

I authorize \_\_\_\_\_ and the Desert/Mountain Children's Center to exchange confidential/privileged information, including information regarding mental health treatment, in order to develop and implement a service plan for \_\_\_\_\_

(Client/Student Name)

This authorization is limited to the following specific types of information:

- All records without exception
- Scheduling and treatment attendance information
- Diagnosis/assessment information
- Treatment plan
- Treatment summary
- Social history
- Other: \_\_\_\_\_

This authorization is further limited in the following manner: \_\_\_\_\_

**RESTRICTION:** I understand that the parties to this release may not further use or disclose the exchanged information unless another authorization is obtained or unless such use or disclosure is specifically required or permitted by law.

**DURATION:** This consent is subject to revocation by the undersigned at any time except to the extent that action has been taken in reliance herein and, if not earlier, it shall terminate without express revocation on: \_\_\_\_\_

(Date, Event, or Condition)

I understand that I have the right to refuse to sign, or to limit the scope of, this consent form. I have read this consent carefully and have had all my questions answered. I understand that I am entitled to receive a copy of this consent form.

Date: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Agency Signature (CFS, etc.): \_\_\_\_\_

Date \_\_\_\_\_ Administrator Signature: \_\_\_\_\_ Title: \_\_\_\_\_

### CONFIDENTIAL CLIENT INFORMATION

See Welfare & Institutions Code section 5328, 10850, and 18968.46; Civil Code sections 56; 42 CFR 2.31, 2.33, and 2.35; Education Code section 49075; Evidence Code section 900 - 1070 and Health & Safety Code section 123100.



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## Medi-Cal Behavioral Health Services Referral Checklist Students 1<sup>st</sup> through 12<sup>th</sup> Grade

Date: \_\_\_\_\_

Client/Student Name: \_\_\_\_\_ Form Completed By: \_\_\_\_\_

Teacher Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

Students often exhibit behaviors or changes of behavior that cause concern among school personnel. This checklist may be used as a guide to help determine if a behavioral health referral is appropriate for a student and their family. If indicators from this checklist persist following standard teacher-initiated and school-based interventions, consider a referral for behavioral health services.

### Academic Indicators

- |                                           |                                          |                                                                |
|-------------------------------------------|------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Giving Up Easily | <input type="checkbox"/> Poor Effort     | <input type="checkbox"/> Motor Coordination Below Peers        |
| <input type="checkbox"/> Incomplete Work  | <input type="checkbox"/> Poor Motivation | <input type="checkbox"/> Deterioration in Academic Performance |

### Behavioral Indicators

- |                                                                                        |                                                              |                                       |
|----------------------------------------------------------------------------------------|--------------------------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Abusive Language                                              | <input type="checkbox"/> Class Clown                         | <input type="checkbox"/> Hyperactive  |
| <input type="checkbox"/> Absences or Tardiness                                         | <input type="checkbox"/> Constantly Leaving Classroom        | <input type="checkbox"/> On Probation |
| <input type="checkbox"/> Argumentative/Defiant                                         | <input type="checkbox"/> Destruction of Property             | <input type="checkbox"/> Stealing     |
| <input type="checkbox"/> Attention Seeking                                             | <input type="checkbox"/> Dishonesty                          | <input type="checkbox"/> Disruptive   |
| <input type="checkbox"/> Cheating                                                      | <input type="checkbox"/> Threatening (provide detail): _____ |                                       |
| <input type="checkbox"/> Inappropriate Display of Affection with Peers/Teachers: _____ |                                                              |                                       |

### Emotional Indicators

- |                                                       |                                                                |                                                                    |
|-------------------------------------------------------|----------------------------------------------------------------|--------------------------------------------------------------------|
| <input type="checkbox"/> Bladder or Bowel Accidents   | <input type="checkbox"/> Irritable                             | <input type="checkbox"/> Overly Responsible                        |
| <input type="checkbox"/> Defensive                    | <input type="checkbox"/> Isolated from peers/target of teasing | <input type="checkbox"/> Paranoid (feels picked on, watched, etc.) |
| <input type="checkbox"/> Falls Asleep                 | <input type="checkbox"/> Lethargic                             | <input type="checkbox"/> Uncontrollable or Excessive Giggling      |
| <input type="checkbox"/> Hysterics (excessive crying) | <input type="checkbox"/> Mood Swings                           | <input type="checkbox"/> Withdrawn                                 |

### Family/Environmental Indicators

- |                                                              |                                                                                       |
|--------------------------------------------------------------|---------------------------------------------------------------------------------------|
| <input type="checkbox"/> CPS Involvement                     | <input type="checkbox"/> Other Difficulties in Family (financial, health, separation) |
| <input type="checkbox"/> Mental Abuse                        | <input type="checkbox"/> Other Problematic Behaviors Reported by Parents              |
| <input type="checkbox"/> History or Recent Removal from Home | <input type="checkbox"/> Substance Abuse by Parents and/or Significant Others         |
| <input type="checkbox"/> Other Siblings Exhibit Problems     | <input type="checkbox"/> Suffered Recent Loss (move, divorce, death, etc.)            |
| <input type="checkbox"/> Speaks Angrily of Parents           |                                                                                       |

Please describe the behaviors and attitudes that are causing concern: \_\_\_\_\_  
\_\_\_\_\_

What would you like to see changed? What goals would you like to see achieved? \_\_\_\_\_  
\_\_\_\_\_

Are you aware of any history of past abuse, family violence, divorce, or other trauma? \_\_\_\_\_  
\_\_\_\_\_

Action taken previously: \_\_\_\_\_  
\_\_\_\_\_

Other information we may need to know: \_\_\_\_\_  
\_\_\_\_\_

### CONFIDENTIAL CLIENT INFORMATION

See Welfare & Institutions Code section 5328, 10850, and 18968.46; Civil Code sections 56; 42 CFR 2.31, 2.33, and 2.35; Education Code section 49075; Evidence Code section 900 - 1070 and Health & Safety Code section 123100.



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## Remisión para servicios de salud conductual Estudiantes de 1° a 12° grado

Remitido por: \_\_\_\_\_ Número telefónico: \_\_\_\_\_ Fecha: \_\_\_\_\_  
Nombre del cliente/estudiante: \_\_\_\_\_ Número de seguro social: \_\_\_\_\_  
Fecha de nacimiento: \_\_\_\_\_ Edad: \_\_\_\_\_ Grado: \_\_\_\_\_ Género:  Masculino  Femenino  
Escuela a la que asiste: \_\_\_\_\_ Maestro/a: \_\_\_\_\_  
Padre/Tutor: \_\_\_\_\_ Teléfono hogar: \_\_\_\_\_ Teléfono trabajo: \_\_\_\_\_  
Dirección: \_\_\_\_\_ Ciudad: \_\_\_\_\_ Código postal: \_\_\_\_\_  
Dirección de correo: \_\_\_\_\_ Ciudad: \_\_\_\_\_ Código postal: \_\_\_\_\_

**Información de seguro:** Pacific Care \_\_\_\_\_ IEHP \_\_\_\_\_ Tri Care \_\_\_\_\_ Molina \_\_\_\_\_ Cash Pay \_\_\_\_\_  
¿Elegible Medi-Cal?  No  Sí Número beneficios Medi-Cal: \_\_\_\_\_ Fecha emisión: \_\_\_\_\_

### CONSENTIMIENTO PARA INTERCAMBIAR INFORMACIÓN CONFIDENCIAL /PRIVILEGIADA

Yo autorizo a \_\_\_\_\_ y al *Desert/Mountain Children's Center* para intercambiar información confidencial/privilegiada, incluyendo información respecto al tratamiento de salud mental, para desarrollar e implementar un plan de servicios para \_\_\_\_\_

(Nombre del cliente/estudiante)

Esta autorización se limita a los siguientes tipos específicos de información:

- Todos los registros, sin excepción
- Programación e información de asistencia al tratamiento
- Información de diagnóstico/evaluación
- Plan de tratamiento
- Resumen de tratamiento
- Antecedentes sociales
- Otra: \_\_\_\_\_

Esta autorización se limita además de la siguiente manera: \_\_\_\_\_

**RESTRICCIÓN:** Entiendo que las partes en este consentimiento, no podrán utilizar o divulgar la información intercambiada a menos que se obtenga otra autorización o salvo que dicho uso o divulgación de la información sea específicamente requerido o permitido por la ley.

**DURACIÓN:** Este consentimiento está sujeto a su revocación por el abajo firmante en cualquier momento excepto en la medida en la que dicha acción se haya tomado siempre y cuando se cumpla lo que se estipula aquí y no antes, no se terminará sin revocación expresa en \_\_\_\_\_

(Fecha, evento o condición)

Entiendo que tengo el derecho de negarme a firmar o limitar el alcance de este formato de consentimiento. Leí este consentimiento cuidadosamente y me respondieron a todas mis preguntas. Entiendo que tengo derecho a recibir una copia de este formato de consentimiento.

Fecha: \_\_\_\_\_ Firma padre/tutor: \_\_\_\_\_

Fecha: \_\_\_\_\_ Firma agencia (CFS, etc.): \_\_\_\_\_

Fecha: \_\_\_\_\_ Firma administrador: \_\_\_\_\_ Título: \_\_\_\_\_

### INFORMACIÓN CONFIDENCIAL CLIENTE

Ver código Bienestar e instituciones sección 5328, 10850 y 18968.46; Secciones código civil 56; 42 CFR 2.31, 2.33, y 2.35; Sección código educación 49075; Sección código evidencia 900 - 1070 y sección código salud y seguridad 123100.



# Desert/Mountain Children's Center

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## Lista de remisión a servicios de salud conductual Medi-Cal Estudiantes de 1° a 12° grado

Fecha: \_\_\_\_\_

Nombre del cliente/estudiante: \_\_\_\_\_ Formato completado por: \_\_\_\_\_

Nombre maestro/a: \_\_\_\_\_ Escuela: \_\_\_\_\_ Grado: \_\_\_\_\_

Los estudiantes con frecuencia presentan comportamientos o cambios de comportamiento que causan preocupación entre el personal de la escuela. Esta lista se puede utilizar como una guía para ayudar a determinar si una remisión de salud conductual es apropiada para un estudiante y su familia. Si los indicadores de esta lista persisten siguiendo las intervenciones estándar iniciadas por la maestra y basadas en la escuela, se debe considerar una remisión para los servicios de salud conductual.

### Indicadores académicos

- Rendirse fácilmente
- Trabajo incompleto
- Poco esfuerzo
- Poca motivación
- Coordinación motora por debajo de otros niños de su edad
- Deterioro en el rendimiento académico

### Indicadores conductuales

- Lenguaje abusivo
- Ausencias o llegadas tarde
- Polémico/desafiante
- Busca la atención
- Hace trampa
- Demostración inapropiada de afecto con compañeros/maestros: \_\_\_\_\_
- Payaso de la clase
- Se sale constantemente del salón
- Destruye la propiedad
- Deshonesto
- Amenaza (dar detalles): \_\_\_\_\_
- Hiperactividad
- En libertad condicional
- Roba
- Es perturbador

### Indicadores emocionales

- Accidentes de la vejiga o intestinos
- Defensivo
- Se duerme
- Histeria (llanto excesivo)
- Irritable
- Aislado de los compañeros/blanco de burlas
- Letárgico
- Cambia de humor
- Demasiado responsable
- Paranoico (se siente molesto, observado, etc.)
- Se ríe incontrolable o excesivamente
- Retraído

### Indicadores familiares/ambientales

- Participación CPS
- Abuso mental
- Antecedentes o reciente mudanza de casa
- Otros hermanos presentan problemas
- Habla con rabia de sus padres
- Otras dificultades en la familia (financieras, de salud, de separación)
- Otros comportamientos problemáticos reportados por los padres
- Abuso de sustancias por parte de los padres y/o personas significativas
- Sufrió pérdida reciente (mudanza, divorcio, muerte, etc.)

Por favor describa los comportamientos y actitudes que están causando la preocupación

\_\_\_\_\_

¿Qué le gustaría que cambiara? ¿Qué objetivos le gustaría alcanzar?

\_\_\_\_\_

¿Es consciente de cualquier antecedente de abuso pasado, violencia familiar, divorcio u otro trauma?

\_\_\_\_\_

Medidas adoptadas previamente: \_\_\_\_\_

Otra información que es posible que necesitemos conocer: \_\_\_\_\_

\_\_\_\_\_

### INFORMACIÓN CONFIDENCIAL CLIENTE

Ver código Bienestar e instituciones sección 5328, 10850 y 18968.46; Secciones código civil 56; 42 CFR 2.31, 2.33, y 2.35; Sección código educación 49075; Sección código evidencia 900 - 1070 y sección código salud y seguridad 123100.

8.2 2021-22 CAHELP JPA Liability Insurance Renewal  
Verbal report, no materials

8.3 The 988 National Crisis Hotline  
Verbal report, no materials



**Desert/Mountain Charter SELPA  
Due Process Activity Summary  
July 1, 2020 – May 20, 2021**

<b>LEA Case Number</b>	<b>Issue(s)</b>	<b>Date Filed</b>	<b>Resolution Scheduled</b>	<b>Mediation Scheduled</b>	<b>Pre-Hearing Conference</b>	<b>Due Process Hearing</b>	<b>Status</b>
1. LEA Case No. 2020							
2.  Case No. 2020							
3.  Case No. 2020							
4.  Case No. 2020							

Desert /Mountain Charter SELPA  
Legal Expense Summary  
As of May 20, 2021

2000-2001	0.00
2001-2002	0.00
2002-2003	0.00
2003-2004	0.00
2004-2005	0.00
2005-2006	0.00
2006-2007	0.00
2007-2008	0.00
2008-2009	0.00
2009-2010	0.00
2010-2011	0.00
2011-2012	0.00
2012-2013	0.00
2013-2014	0.00
2014-2015	0.00
2015-2016	7,378.00
2016-2017	33,886.61
2017-2018	70,994.67
2018-2019	113,834.81
2019-2020	58,033.90
2020-2021	9,496.60

**Desert/Mountain SELPA  
Due Process Summary  
July 1, 2020 - May 21, 2021**

DISTRICT													CASE ACTIVITY FOR CURRENT YEAR				
	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Total	D /W	Resolution	Mediation	Settled	Hearing
Adelanto SD	2	0	3	6	5.5	2.5	5	3	3.5	3	3	36.5	0	1	0	2	0
Apple Valley USD	1.33	0	0	2	1	1.5	1.5	0	3.5	10	4	24.83	1	0	0	3	0
Baker USD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Barstow USD	1	0	0	0	0	1	3.5	0	2	0	1	8.5	0	0	0	1	0
Bear Valley USD	0	1	0	0	0	0	1	2	0	0	1	5	0	0	0	1	0
Helendale SD	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0
Hesperia USD	1	5.5	4	3	5	7.5	7	6	7	17.5	7	70.5	1	1	1	4	0
Lucerne Valley USD	4	0	1	2	1	1	2	0	1.5	0	0	12.5	0	0	0	0	0
Needles USD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Oro Grande SD	0	0	0	0	0	0	0	0	0	2	0	2	0	0	0	0	0
Silver Valley USD	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0
Snowline USD	0	2	1	1	5	4.5	6.5	2	8.5	7	2	39.5	0	0	0	2	0
Trona USD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Victor Elementary SD	1	1	1	4.33	3.33	1.83	2.5	6.5	0	7	1	29.5	0	0	0	1	0
Victor Valley Union High SD	0	2	4	3.33	4.3	7.83	4	4	8.5	6.5	7	52.5	1	0	2.5	3.5	0
Academy for Academic Excellenc	1.33	0	0	4	2	0	1	2	1	1	1	13.33	0	0	0	1	0
CA Charter Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Desert/Mountain OPS	0.34	0.5	1	1.33	0.83	4.33	3	1.5	3	2	1	18.83	0	1	0	0	0
Excelsior Education Center	0	0	0	0	0	0	0	0	0.5	2	0	2.5	0	0	0	0	0
Health Sciences HS & MS	0	0	0	0	0	0	0	0	1	1	0	2	0	0	0	0	0
<b>SELPA-WIDE TOTALS</b>	<b>12</b>	<b>13</b>	<b>15</b>	<b>33</b>	<b>27.96</b>	<b>33</b>	<b>37</b>	<b>28</b>	<b>40</b>	<b>*59</b>	<b>28</b>	<b>320</b>	<b>3</b>	<b>3</b>	<b>3.5</b>	<b>18.5</b>	<b>0</b>

Districts showing a value of .50 above indicates that the district is a co-respondent with another district.

\*Number accounts for High Tech High but has exited from CAHELP. Actual count for 2019-20 is 67.

**Desert/Mountain SELPA  
Due Process Activity Summary  
July 1, 2020 – May 21, 2021**

LEA Case Number	Issue(s)	Date Filed	Resolution Scheduled	Mediation Scheduled	Pre-Hearing Conference	Due Process Hearing	Status
1. Apple Valley Case No. 2020070137	<ol style="list-style-type: none"> <li>1. Appropriate services, goals, placement, accommodations</li> <li>2. Failure to implement IEP as written</li> <li>3. Denial of Home instruction</li> <li>4. Failure to timely assess and review evaluations</li> <li>5. Failure to provide accommodations for cheer tryouts</li> </ol>	07/03/20	<del>07/13/20</del> <del>07/16/20</del> 08/14/20	<del>08/27/20</del>	<del>08/17/2020</del> <del>09/21/20</del>	<del>08/25-</del> <del>8/27/2020</del> <del>09/29-</del> <del>10/01/20</del>	Resolution unsuccessful. Parent demands placement of daughter on cheer team, reimbursement for private/city cheer team participation, compensatory ed, Spanish class letter grade change. Parent agreed to mediation then withdrew. Preparing for hearing. 8/26/20 parent withdrew from mediation. Prepare for hearing. 9/26/20 case dismissed by parent. CLOSED
2. Hesperia USD Case No. 2020070579	<ol style="list-style-type: none"> <li>1. Appropriate placement and program</li> <li>2. Statutorily appropriate LAS assessment</li> </ol>	07/17/20	<del>7/31/20</del> 08/17/20	09/08/20	10/26/20	11/03- 11/15/20	08/26/20 settlement agreement for DMCC ERMHS, IEE-speech; service increases to speech and occupational therapy. Comp. education: speech, counseling, tutoring. CLOSED
3. VVUHSD Case No. 2020070920	<ol style="list-style-type: none"> <li>1. Appropriate placement and program</li> <li>2. Failure to make progress</li> <li>3. Failure to provide ABA aide at parent request</li> <li>4. Minimal services during COVID 19</li> </ol>	07/29/20	08/11/20		09/11/20	09/22- 09/24/20	08/28/20 settlement agreement for comp. education: tutoring, speech language, occupational therapy. CLOSED
4. Hesperia Case No. 2020070962	<ol style="list-style-type: none"> <li>1. Appropriate program in LAS, Fine Motor, Behavior</li> <li>2. Statutorily appropriate LAS assessment and psycho ed assessment</li> </ol>	07/30/20	<del>08/07/2020</del> 08/18/20	09/17/20	09/11/20	<del>09/22-</del> <del>09/24/20</del> 10/20- 10/22/20	08/27/20 settlement agreement for IEEs: speech language, FBA, Psycho-Ed. IEP additions: increase in speech language, occupational therapy. Comp. education: tutoring, speech. CLOSED

**Desert/Mountain SELPA  
Due Process Activity Summary  
July 1, 2020 – May 21, 2021**

LEA Case Number	Issue(s)	Date Filed	Resolution Scheduled	Mediation Scheduled	Pre-Hearing Conference	Due Process Hearing	Status
5. VVUHSD 2020080045	Child Find 1. Severe depression 2. Hospitalized 4x 3. Failing classes	08/05/20	8/18/20		09/14/20	09/22- 09/24/20	Seeking identification as SPED in order to cover residential placement. Student in medical RTC in Whittier. Upon release, VVUHSD to commence assessment. Settlement 08/27/20 - CLOSED
6. Victor Elem SD 2020080331	Child Find 1. Failure to assess	08/12/20	09/02/20		09/28/20	10/06- 10/08/20	Student had 504 in Victor Elem SD; VVUHSD found eligible for special education. Seeking comp. education. Settlement 9/24/20 - CLOSED
7. Adelanto SD & VVUHSD 2020080427	Denial of FAPE 1. Health plan 2. Academic 3. Complete assessment	08/13/20	08/25/20		09/25/20	10/06- 10/08/20	09/28/20 settlement agreement; fund IEE – Psycho ed; IEP to modify goals, health plan, and implementation with parent; comp. education; CLOSED
8. Hesperia USD 2020090471	Denial of FAPE 1. Failure to assess in all areas 2. Failure to offer SLP, ERMHS 3. Failure to provide appropriate SAI 4. Lack of appropriate goals 5. Failure to implement IEP	09/16/20	<del>09/23/20</del> 10/05/20	11/17/20	<del>11/02/20</del> 12/21/20	<del>11/10-12/2020</del> 01/05- 01/07/21	Mediation goal: comp. ed. differences, teacher placement. Settlement agreement 11/18/20: IEP program enrollment, reassigned class to avoid teacher; CLOSED
9. Adelanto 2020090691	Denial of FAPE 1. Inappropriate program & placement 2. Inaccurate MD 3. Failure to provide FBA 4. No services Feb 2020-May 2020	09/22/20	<del>09/29/20</del> expedited	<del>10/07/20</del> Expedited 11/19/20 regular		<del>10/20- 10/22/20</del> Expedited  <del>11/17- 11/19/20</del> Regular 01/12- 01/14/21	LEA retracting MD; <del>requesting to dismiss expedited status; gathering DLP data for expedited mediation or regular resolution;</del> expedited status dismissed. Proceeding with regular mediation. 11/23/20 settlement agreement: FBA assessment, IEE for ERMHS, 1:1 behavior aide in home, DMCC and VCC intensive; CLOSED

**Desert/Mountain SELPA  
Due Process Activity Summary  
July 1, 2020 – May 21, 2021**

LEA Case Number	Issue(s)	Date Filed	Resolution Scheduled	Mediation Scheduled	Pre-Hearing Conference	Due Process Hearing	Status
10. VVUHSD 2020100043	Denial of FAPE 1. Failed to hold an IEP in February 2019 2. Failed to hold an IEP in February 2020 3. Failed to conduct triennial assessment October 2019	09/22/20	<del>10/14/20</del> <del>10/15/20</del> 11/04/20	12/03/20	<del>11/13/20</del> 01/22/21	<del>11/24-</del> <del>11/25/20</del> 02/02-04/21	Child has not been in school since before 2019. Parent refusing placement. Wants full-day SDC class with no class changes. District holds not FAPE. Case withdrawn. No settlement agreement. 04/19/21 - Attorney dropped the parent. Trying to settle directly with parent. Off calendar.
11. Apple Valley USD 2020100583	Denial of FAPE 1. Substantive concerns for IEPs dated: 10/2018, 10/2019, 03/2020, and 07/2020 2. Home instruction failed to provide FAPE 3. Fall 2019 Triennial timeline 4. Failure to provide parent a copy of IEP 5. Failure to provide accommodations to cheer tryouts 6. Failure to implement IEP during COVID-19	10/16/20	10/28/20	12/17/20	<del>11/30/20</del> 02/08/21	<del>12/08-</del> <del>12/10/20</del> 02/17-18/21	No settlement at resolution. Parent remains angry; filing staff complaints. LEA offering compromises and not accepted. Mediation scheduled. 02/01/21 – settlement agreement. CLOSED.
12. VVUHSD 2020100503	Child Find	10/16/20	<del>10/30/20</del> <del>11/17/20</del> Waived by agreement		<del>11/30/20</del> 05/03/21	<del>12/08-</del> <del>12/10/20</del> 05/11-12/21	12/03/20 student awaiting release of psychiatric hold for RTC; placement tolling agreement 02/2021; student under CPS placement. 03/21/21 no return response from parent. 03/29/21 case withdrawn; refiled; CLOSED
13. Hesperia USD 2020110001	Denial of FAPE 1. Failure to conduct triennial assessment Sept 2020 2. Lack of educational benefit a. reading goal b. writing goal c. math goal	10/30/20	<del>11/10/20</del> 11/09/20		12/14/20	12/22- 12/24-20	11/30/20 settlement agreement – Comp. ed; CLOSED

**Desert/Mountain SELPA  
Due Process Activity Summary  
July 1, 2020 – May 21, 2021**

<b>LEA Case Number</b>	<b>Issue(s)</b>	<b>Date Filed</b>	<b>Resolution Scheduled</b>	<b>Mediation Scheduled</b>	<b>Pre-Hearing Conference</b>	<b>Due Process Hearing</b>	<b>Status</b>
14. Academy for Academic Excellence 2020110282	Denial of FAPE 1. Failure to assess comprehensively 2. Failure to provide dyslexia program	11/09/20	11/20/20		12/28/20	01/05-07/21	Preliminary agreement; 12/18/20 settlement agreement – academic ERHMS comp. ed., IEE – dyslexia assessment; CLOSED
15. Snowline JUSD 2020110297	Denial of FAPE 5. Failure to make specific offer of FAPE  Denial of parent participation 1. Failure to provide timely records 2. Failure to ensure team members participation	11/09/20	11/16/20		12/28/20	01/05-07/21	Parent seeking reimbursement for tuition at NPS, for summer tutoring expenses, for summer NPS placement, transportation reimbursement for private services; settled 12/01/20; CLOSED
16. Apple Valley USD 2020110631	Denial of FAPE failure to provide: 1. FBA 2. Behavior Plan 3. Appropriate services 4. Ambitious goals 5. Distance learning FAPE  Failure to assess: 1. SLP 2. OT 3. ATC 4. PT 5. Psycho-ed triennial	11/19/20	12/04/20	<del>01/13/21</del> 02/02/21	<del>01/04/21</del> 02/19/21	<del>01/12-14/21</del> 03/2-4/21	Settlement demand viewed as excessive. Opposing counsel seeking to amend complaint after IEP of 12/09/20. AVUSD to cross-file. 02/26/21 – settlement agreement; prospective placement and services. CLOSED

**Desert/Mountain SELPA  
Due Process Activity Summary  
July 1, 2020 – May 21, 2021**

LEA Case Number	Issue(s)	Date Filed	Resolution Scheduled	Mediation Scheduled	Pre-Hearing Conference	Due Process Hearing	Status
17. Hesperia USD 2020120175	Denial of FAPE 1. Failure to assess in all areas 2. Failure offer meaningful goals 3. Failure to offer appropriate goals 4. Failure to find Autism 5. No FBA 6. Learning loss as a result of COVID-19	12/03/20	<del>12/14/20</del>	01/19/21	<del>01/18/21</del> 03/08/21	<del>01/26-28/21</del> <del>03/16-18/21</del> <del>05/05-06/21</del>	12/04/20 resolution cancelled by mutual agreement. 01/21/21 District cross-filed. Cases consolidated. No settlement at mediation.03/2021 - preparing for hearing; hearing postponed to May. 04/13/21 – IEP at which mom refused student to attend school if no 1:1. Legal counsel working closely with HUSD.
18. Bear Valley USD 2020120196	Denial of FAPE 1. Child Find 2. Prior knowledge of TBI	12/04/20	12/10/20 Expedited	12/18/20 Expedited	01/11/21 Expedited  01/11/21 Regular	01/20-21/21 Expedited  01/26-28/21 Regular	Parent seeking to overturn expulsion. Settled all claims at mediation – full assessment by LEA, IEE for CAPD, removal of expulsion. CLOSED
19. Barstow USD 2020120631	Denial of FAPE 1. Failure to assess for ERHMS and FBA 2. Goals not reasonably calculated a. math b. reading c. writing 3. Lack of service during COVID-19	<del>12/22/20</del> 12/09/20	<del>12/21/20</del> 01/15/21 Expedited		02/01/21	02/09-11/21	01/19/21 – settlement agreement; FBA to be completed upon return to class. Compensatory education and ERMHS. CLOSED.
20. Apple Valley USD 2020120771	Denial of FAPE 1. Goals not reasonably calculated a. reading b. writing c. math 2. Lack of comprehensive assessment 3. Inadequate SAI	<del>12/22/20</del> Received 01/04/21	<del>01/12/21</del> 01/11/21	03/10/21	<del>02/01/21</del> 04/19/21	<del>02/09-11/21</del> 04/27-29/21	01/28/21 – settlement agreement; IEE – neuropsych; District to assess ERMHS compensatory ed; CLOSED

**Desert/Mountain SELPA  
Due Process Activity Summary  
July 1, 2020 – May 21, 2021**

<b>LEA Case Number</b>	<b>Issue(s)</b>	<b>Date Filed</b>	<b>Resolution Scheduled</b>	<b>Mediation Scheduled</b>	<b>Pre-Hearing Conference</b>	<b>Due Process Hearing</b>	<b>Status</b>
21. VVUHSD & Adelanto SD 2021020060	Denial of FAPE 1. Failure to provide records 2. Lack of parental participation 3. Failure to assess in all areas 4. Failure to provide FAPE	02/01/21	02/16/21	05/03/21	03/15/21 05/10/21	<del>03/23-25/21</del> 05/18-20/21	LEA agreed to IEE followed by IEP to address FAPE. Hearing dates to be pushed out.
22. Snowline JUSD 2021020201	1. Denial of FAPE 2. Failure to provide appropriate ITP and transition services	02/04/21	02/18/21	03/12/21	<del>03/12/21</del> 04/23/21	<del>03/23-25/21</del> 05/05-06/21	Student to graduate 05/2021; parent seeking reimbursement and prospective funding of LMB. 03/18/21 settlement agreement for compensatory education and transition. CLOSED
23. VVUHSD 2021030583	Denial of FAPE 1. Child Find	03/15/21	Waived by agreement		05/03/21	05/11-13/21	Case of 10/2020 withdrawn and refiled here. Student in mental health and county placement.
24. Hesperia USD 2021040151	Denial of FAPE 1. Failure to implement IEP of 1/31/20. a. SAI b. SLP c. OT d. PT 2. Failure to address behavior a. FBA b. ABI c. goals 3. Failure to provide AAC services	03/03/21	<del>04/14/21</del> 04/27/21		05/17/21	05/25-27/21	

**Desert/Mountain SELPA  
Due Process Activity Summary  
July 1, 2020 – May 21, 2021**

<b>LEA Case Number</b>	<b>Issue(s)</b>	<b>Date Filed</b>	<b>Resolution Scheduled</b>	<b>Mediation Scheduled</b>	<b>Pre-Hearing Conference</b>	<b>Due Process Hearing</b>	<b>Status</b>
25. Adelanto SD 2021040030	1. Failure to comprehensively assess 2. Wrongly exiting from special education	03/31/21	04/09/21		05/17/21	05/25-27/21	04/09/21 negotiating terms of settlement.
26. Adelanto SD 2021040062	Denial of FAPE: 1. Failure to find eligible 2. Failure to assess for a. OT b. Assistive Technology 3. Failure to develop goals 4. Predetermination 5. Denied parent participation	04/01/21	04/14/21		05/17/21	05/25-27/21	04/16/21 settlement agreement. Compensatory education. District assessment for AT and OT. CLOSED.
27. Hesperia USD & D/M Operations 2021040563	Issues: 1. Child Find at age 3 2. Failure to assess all areas 3. Failure to implement IEP 03/06/20 and 09/18/20 4. Failure to provide FBA 03/18 – present 5. Failure to provide LAS & AT 6. Conducted illegal restraint	04/13/21	04/27/21		05/28/21	06/08-10-21	

Desert /Mountain SELPA  
Legal Expense Summary  
As of May 21, 2021

2000-2001	\$39,301.51
2001-2002	\$97,094.90
2002-2003	\$37,695.13
2003-2004	\$100,013.02
2004-2005	\$136,514.09
2005-2006	\$191,605.08
2006-2007	\$140,793.00
2007-2008	\$171,614.04
2008-2009	\$263,390.71
2009-2010	\$114,076.96
2010-2011	\$293,578.50
2011-2012	\$567,958.10
2012-2013	\$321,646.04
2013-2014	\$250,372.65
2014-2015	\$297,277.76
2015-2016	\$204,756.26
2016-2017	\$233,130.03
2017-2018	\$247,459.52
2018-2019	\$314,479.71
2019-2020	\$475,930.79
2020-2021	\$274,332.71

# Save the Date

## 2021-22 Alternative Dispute Resolution Professional Development Series

Alternative Dispute Resolution (ADR) is an informal process for resolving conflicts early. It is a process that uses communication, collaboration, negotiation and mediation to produce an agreement that meets the needs of the student. ADR encourages all parties to keep the student's needs first and foremost throughout the process. The goal of ADR is to establish mutually agreeable solutions resulting in written agreements. Please join us on the following training dates.

### SELPA Legal Pathway

*\*\*Recommended for All IEP Teams\*\**

#### **Collaborative IEP: Aligning the Sun, the Moon, and the Stars**

- October 6, 2021

#### **Art of Facilitating IEP Meetings**

- November 9, 2021

#### **Meaningful Parent Participation**

- January 11, 2022

### LEA ADR Teams, Collaborative

- September 14, 2021 | 2:00 - 4:00 p.m.
- December 7, 2021 | 2:00 - 4:00 p.m.
- April 19, 2022 | 2:00 - 4:00 p.m.

### Advanced ADR Trainings

*\*\*Recommended for LEA ADR Facilitation Teams\*\**

#### **KEY2ED Facilitated IEPs Part II**

- November 16, 2021

#### **KEY2ED Conflict Prevention Resolution Part 1**

- Winter 2022

#### **Breaking Through Contentious IEPs, Listening for Need**

- Spring 2022

### Directors Trainings

#### **Reducing/Defending Litigation Arising out of COVID-19 - an AALRR presentation**

- October 22, 2021

#### **Legally Defensible IEP Meeting - an AALRR presentation**

- February 25, 2022

#### **OAH Legal Updates - a BBK presentation**

- April 22, 2022

Contact Us:

*Registration for Virtual/Zoom Trainings will open July 1, 2021*

Cruz Gustafson  
(760) 955-3551  
[Cruz.Gustafson@cahelp.org](mailto:Cruz.Gustafson@cahelp.org)

## Equity Workshops: Enhancing Equity through Cultural Responsiveness

These 3 courses are designed to support schools and districts with enhancing equitable student outcomes by implementing culturally responsive systems and practices with Social-Emotional Learning (SEL) strategies into their Multi-Tiered System of Supports (MTSS). Participants will learn strategies and tools to support their unique culture and climate that align with the five core components of cultural responsiveness defined by the Center on PBIS. Intentional implementation of these strategies supports cultural change and positive learning environments for all students.

### **Presented By**

The Prevention and Intervention Team

### **Time Duration**

Each course is approximately 2.5 hours.

### **Cost**

Each course is \$25.00 per person. Course fee waived for sites who are currently in contract with Prevention and Intervention services through the Desert/Mountain SELPA.

### **Registration**

These courses are only offered as on-site trainings. Please submit a [CAHELP On-Site Training Request Form](#) to schedule any or all workshop courses.

### **Special Accommodations**

Please submit any special accommodation requests at least fifteen working days prior to the training by notating your request when registering.



### **Course 1: Enhancing Disciplinary Equity Through Data, Systems, and Practices**

This course will provide participants with a 5-point multicomponent approach to reduce discipline disproportionality in schools based on their unique culture and climate with strategies to enhance positive learning environments.

### **Course 2: Implementing Culturally Responsive Systems and Practices**

This course is designed to guide site teams and school staff through activities that distinguish the differences between culture and climate on their campuses, and strategies for implementing culturally responsive systems and practices school wide.

### **Course 3: Cultural Responsiveness: A Compilation of Classroom Strategies for Teachers**

This course provides participants the opportunity to work together to create and identify strategies that showcase their individual teaching style, include student voice, and hold high expectations for their classroom learning environment.



**CAHELP**

California Association of Health and Education Linked Professions JPA  
"The Relentless Pursuit of Whatever Works in the Life of a Child."

## Prevention & Intervention EC-12

### PBIS Calibration: Getting on Track

Tier 1 Calibration Days: Getting Started or Revisiting

Module 1  
09/08/2021

**Teaming**  
(Establish membership and develop Behavioral Statement of Purpose)

Module 2  
11/16/2021

**Implementation Part 1**  
(Identify/teach school-wide and classroom positive behavioral expectations, PBIS assessment Annual Plan)

Module 3  
02/02/2022

**Implementation Part 2**  
(Acknowledgment System, Evidence Based Classroom Practices)

Module 4  
03/08/2022

**Evaluation**  
(Data, Sustainability, TFI)

Tier 2 Calibration Days: Maintaining and Strengthening

Module 1  
10/13/2021

**Teaming and Operating Procedures**  
**PBIS Assessment Annual Plan**

Module 2  
11/18/2021

**Student Identification and Screening Tools**  
(Request for Assistance, Universal Screening)

Module 3  
01/25/2022

**Interventions**  
(CICO and Adaptations, Social Skills Groups – Second Step)

Module 4  
03/15/2022

**Pathway Charting/BSP**

Module 5  
05/03/2022

**Evaluation**  
(Data, Sustainability, TFI)

Tier 3: For Existing Tier 2/3 Intervention Teams

Contact Your External Coach

PTR Pathway

Coming Soon 2022-2023

Renew Pathway

**PBIS Customized Supports: Scope and Sequence 2021-2022**

Site Name:

TFI Score (year)			TFI Score (year)			TFI Score (year)		
Tier 1	Tier 2	Tier 3	Tier 1	Tier 2	Tier 3	Tier 1	Tier 2	Tier 3
%	%	%	%	%	%	%	%	%

**Tier 1 Implementation**

Team Day 1	Team Day 2	Team Day 3	Team Day 4
Steps 1-2 <b>PBIS Foundations:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Establish Team Membership</li> <li><input type="checkbox"/> Build Consensus</li> <li><input type="checkbox"/> PBIS Assessments</li> </ul>	Steps 3-5 <b>Identify and Teach Positive Behavioral Expectations:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> School-Wide</li> <li><input type="checkbox"/> Classroom</li> </ul>	Steps 6-7 <b>Function of Behavior:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Encourage</li> <li><input type="checkbox"/> Acknowledge</li> <li><input type="checkbox"/> Respond</li> </ul>	Step 8 <b>Data-based Decisions:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Monitoring implementation</li> <li><input type="checkbox"/> SWIS Overview</li> <li><input type="checkbox"/> Planning for School-wide implementation</li> </ul>

**Tier 2 Readiness**

Team Day 1	Team Day 2	Team Day 3	Team Day 4
<b>Linking Tier 1 &amp; Tier 2</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Tier 2 Readiness</li> <li><input type="checkbox"/> Teaming</li> <li><input type="checkbox"/> SWIS</li> </ul>	<b>Tier 2 Systems</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Critical Features</li> <li><input type="checkbox"/> Tier 2 Interventions</li> <li><input type="checkbox"/> Mental Health Supports in the Classroom</li> </ul>	<b>Check-In Check-Out the Intervention</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Implementation</li> <li><input type="checkbox"/> Data-Based Decision Making</li> <li><input type="checkbox"/> CICO -SWIS Overview</li> </ul>	<b>Youth Mental Health First Aid</b>

**Tier 2 Implementation**

Team Day 1	Team Day 2	Team Day 3
Tier 2 Interventions	Check-In Check-Out Adaptations: Implementing with Fidelity	Tier 2 Interventions: Social Skills Groups

\*Virtual modules are available upon need or request.



### Tier 3 Readiness and Implementation

Tier 3 Readiness and Implementation content delivery to be determined by data and 3 facilitated coaching days.

PTR Day 1	PTR Day 2	PTR Day 3	PTR Day 4
Introduction to Tier 3	The Student-Centered Team: PTR Process	PTR Application: Supporting the Individual Student	Evaluation, Sustainability and Generalization

\*Virtual modules are available upon need or request.

### Coaching

Tier 1 PBIS Calibration				
Day 1	Day 2	Day 3	Day 4	Day 5
Teaming	Implementation Part 1	Implementation Part 2	Pathway Charting/BSP	Evaluation

Tier 2 PBIS Calibration			
Teaming	Interventions	Resources and Support Plans	Evaluation



- Individualized Prevention (1-5%)**
  - Specialized
  - Individualized
  - Systems for Students with High-Risk Needs
- Targeted Prevention (10-15%)**
  - Specialized Group
  - Systems for Students who need more supports
- Universal Prevention (80%)**
  - Universal
  - School/Classroom-Wide Systems for All Students, Staff, & Settings



JULY 2021							AUGUST 2021							SEPTEMBER 2021						
SU	M	TUE	W	TH	FR	SA	SU	M	TUE	W	TH	FR	SA	SU	M	TUE	W	TH	FR	SA
				1	2	3	1	2	3	4	5	6	7				1	2	3	4
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30		
OCTOBER 2021							NOVEMBER 2021							DECEMBER 2021						
SU	M	TUE	W	TH	FR	SA	SU	M	TUE	W	TH	FR	SA	SU	M	TUE	W	TH	FR	SA
					1	2	31	1	2	3	4	5	6				1	2	3	4
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
JANUARY 2022							FEBRUARY 2022							MARCH 2022						
SU	M	TUE	W	TH	FR	SA	SU	M	TUE	W	TH	FR	SA	SU	M	TUE	W	TH	FR	SA
2	3	4	5	6	7	8			1	2	3	4	5			1	2	3	4	5
9	10	11	12	13	14	15	6	7	8	9	10	11	12	6	7	8	9	10	11	12
16	17	18	19	20	21	22	13	14	15	16	17	18	19	13	14	15	16	17	18	19
23	24	25	26	27	28	29	20	21	22	23	24	25	26	20	21	22	23	24	25	26
30	31						27	28						27	28	29	30	31		
APRIL 2022							MAY 2022							JUNE 2022						
SU	M	TUE	W	TH	FR	SA	SU	M	TUE	W	TH	FR	SA	SU	M	TUE	W	TH	FR	SA
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		

	Assessment Name	Completed By?	When?
	Tiered Fidelity Inventory (TFI)	PBIS Team	2x annually during fall and spring
	School Climate Survey	Students, Families, and Staff (anonymous survey)	2x annually within the first 45 days of school and last 45 days of school
	Self Assessment Survey (SAS)	All Staff (anonymous survey)	Winter

**\*TFI Requirement\***

For sustainability the TFI walk through tool will be completed by an **ACER certified external reviewer**. (ex. district coach, external coach, or reviewer from a neighboring school) and it is recommended that the TFI is completed by the site PBIS team with the active presence and guidance of this ACER certified coach.

# Assessments

## **Tiered Fidelity Inventory** *\*completed by the PBIS team*

**Who:** School Systems Planning teams – a team of three to eight people including the administrator and district coach – with input from Tier I, II, and/or III teams. It is strongly recommended the team complete the TFI with an external PBIS coach serving as a facilitator.

**When:** First-year implementers may conduct the TFI as an initial assessment – moving to administering the survey every third or fourth meeting. Schools reaching 80% fidelity three consecutive times may choose to take the TFI as an annual assessment.

[The TFI \(PDF\)](#) gives teams a single, efficient, valid, reliable survey to guide implementation and sustained use of SWPBIS. Using the TFI, teams measure the extent to which school personnel apply the core features of SWPBIS at all three tiers – either individually or collectively. Schools may take the TFI as:

- An initial assessment to determine if they are using, or need, SWPBIS
- A guide for implementation of Tier I, Tier II, and/or Tier III practices
- An index of sustained SWPBIS implementation
- A metric for identifying schools for recognition within their state implementation efforts

## **Self-Assessment Survey (SAS)** *\*completed by all staff*

**Who:** Teams interested in knowing more about staff perception of PBIS implementation across all systems may favor the SAS. All school staff are encouraged to take the survey in PBIS Assessment, with at least 80% recommended for reliable results. When the survey window has closed and all participants have had a chance to take the survey, PBIS Assessment summarizes the individual responses providing a summary available to view the next day.

**When:** Annually

[The SAS \(RTF\)](#) is an annual assessment used by schools to identify the staff perception of the implementation status and improvement priority for school-wide, classroom, non-classroom and individual student systems. Results of the SAS are effective in identifying the staff priorities for Action Planning.

## **School Climate Survey** *\*completed by students, families, and staff*

**Who:** School teams wanting to gain a student, family, and staff perspective on the overall climate in the building will use the School Climate Survey.

- **Elementary:** Survey students between grades 3-5. (If the elementary school includes grade 6, these students should also complete the elementary survey.)
- **Middle/High:** Survey students between grades 6-12.

**When:** As an outcome tool, the School Climate Survey is taken annually. If taken twice a year, the first administration should happen in the first 45 days of school and the last should happen in the last 45 days of school.

[The School Climate Survey Suite](#) is a set of four multidimensional surveys to measure student, teacher, administrator, faculty, and family perceptions of school climate.

- School Climate Survey: Elementary
- School Climate Survey: Middle/High
- School Climate Survey: School Personnel
- School Climate Survey: Family

The surveys are brief, reliable, and valid for assessing perceived school climate among students in Grades 3-12. Teams can use each survey separately or in combination to assess perceptions. Each survey includes a set of demographic questions about the participant and a number of questions related to school climate with Likert-scale response option.

PBIS Assessment Annual Plan

Fall/Winter 2021-22

Tiered Fidelity Inventory - Fall Assessment			
Date	Activity	Who?	Completed
*Appendices Scheduled to be Completed Prior to Team Assessment Date			
	Appendix A – TFI Walkthrough Scheduled Date		
	Appendix B – Tier 2 Targeted Interventions Reference Guide		
	Appendix C – Tier III Support Plan Worksheet		
	Assessment scheduled to be completed	PBIS Team	
	Action Planning scheduled	PBIS Team	
	Data and Action Plan Shared with All Staff		
Notes:			

School Climate Surveys – Fall Assessment			
Activity	Date	Resource/ Plan	Person Responsible
<b>STUDENTS</b>			
Passive permission form sent			
Students Survey (Elementary 3-6)			
Students Survey (Middle/High)			
<b>STAFF</b>			
Staff Survey Date			
<b>FAMILIES</b>			
Family Survey Window			
Family Survey Letter Sent			
Additional Family Reminders			
<b>Follow-up</b>			
Review Results and Action Plan			
Share Results (Staff/ Stakeholders)			
Notes:			

Self Assessment Survey – Winter Assessment			
Date	Activity	Resource	Follow-up
	Staff Survey Completion		
	Team Action Planning		
	Shared with Staff		
Notes:			

PBIS Assessment Annual Plan  
Winter/Spring 2021-22

<b>* Optional Mid-Year Tiered Fidelity Inventory - Winter Assessment</b>			
<b>Date</b>	<b>Activity</b>	<b>Who?</b>	<b>Completed</b>
*Appendices Scheduled to be Completed Prior to Team Assessment Date			
	Appendix A – TFI Walkthrough Scheduled Date		
	Appendix B – Tier 2 Targeted Interventions Reference Guide		
	Appendix C – Tier III Support Plan Worksheet		
	Assessment scheduled to be completed	PBIS Team	
	Action Planning scheduled	PBIS Team	
	Data and Action Plan Shared with All Staff		
Notes:			

<b>School Climate Surveys – Spring Assessment</b>			
<b>Activity</b>	<b>Date</b>	<b>Resource/ Plan</b>	<b>Person Responsible</b>
<b>STUDENTS</b>			
Passive permission form sent			
Students Survey (Elementary 3-6)			
Students Survey (Middle/High)			
<b>STAFF</b>			
Staff Survey Date			
<b>FAMILIES</b>			
Family Survey Window			
Family Survey Letter Sent			
Additional Family Reminders			
<b>Follow-up</b>			
Review Results and Action Plan			
Share Results (Staff/ Stakeholders)			
Notes:			

<b>Tiered Fidelity Inventory – Spring Assessment</b>			
<b>Date</b>	<b>Activity</b>	<b>Who?</b>	<b>Completed</b>
*Appendices Scheduled to be Completed Prior to Team Assessment Date			
	Appendix A – TFI Walkthrough Scheduled Date		
	Appendix B – Tier 2 Targeted Interventions Reference Guide		
	Appendix C – Tier III Support Plan Worksheet		
	Assessment scheduled to be completed	PBIS Team	
	Action Planning scheduled	PBIS Team	
	Data and Action Plan Shared with All Staff		
Notes:			

## 8.7 Compliance Update

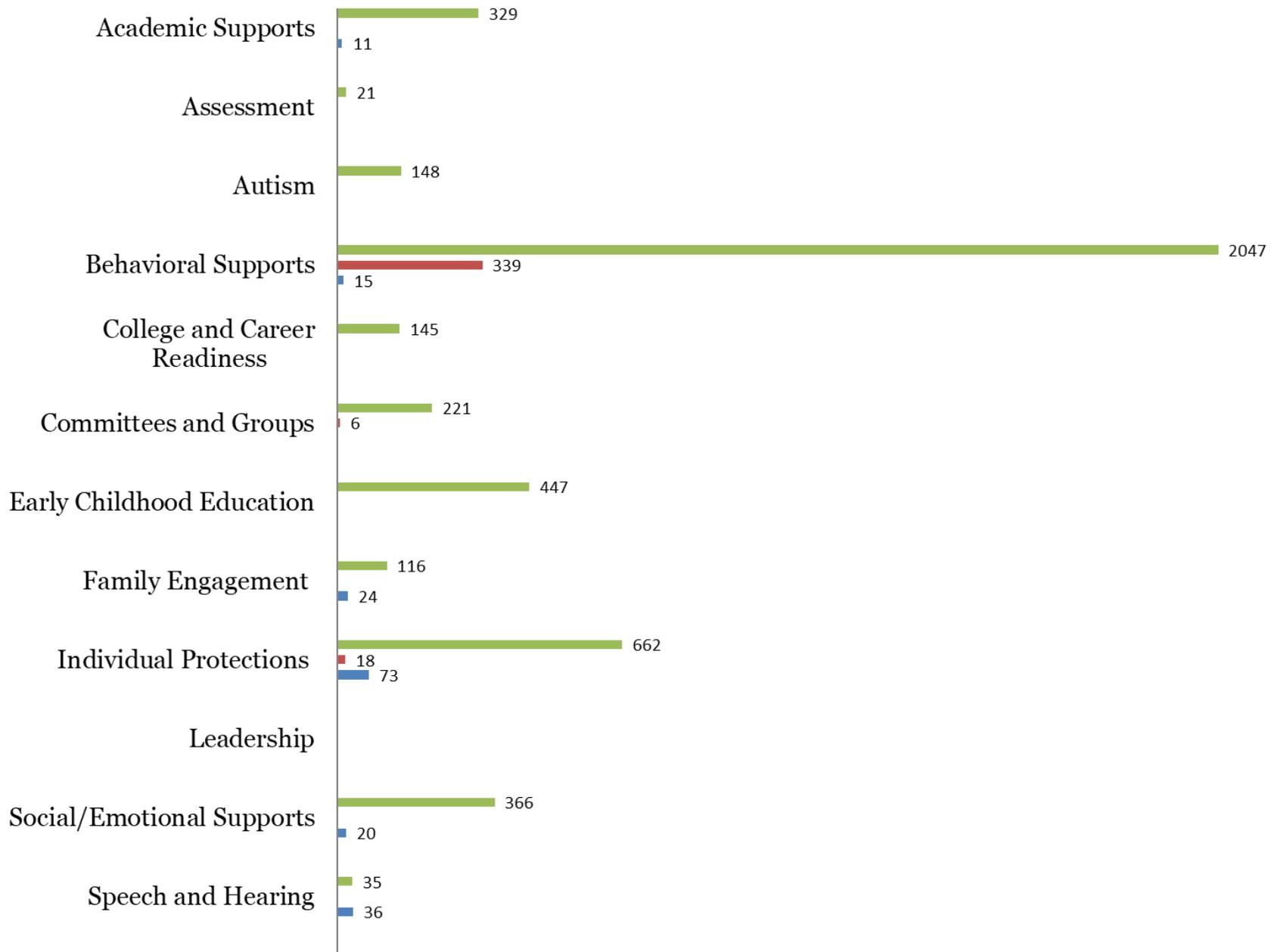
Verbal report, no materials

# D/M SELPA PROFESSIONAL LEARNING PARTICIPATION SUMMARY

MARCH 2021 - 542 PARTICIPANTS

4537 YEAR-TO-DATE PARTICIPANTS

■ Total Participants YTD by Content Area ■ On-Site Trainings ■ Regional Trainings



# D/M CHARTER SELPA PROFESSIONAL LEARNING PARTICIPATION SUMMARY

MARCH 2021 - 14 PARTICIPANTS  
162 YEAR-TO-DATE PARTICIPANTS

■ Total Participants YTD by Content Area ■ On-Site Trainings ■ Regional Trainings

